

# Selvamm Arts and Science College

(AUTONOMOUS)

Affiliated to Periyar University, (Salem)  
UGC Recognized 2(f) and 12(B) Institution  
Nationally Accredited by NAAC  
ISO Certified 9001 : 2015

**NAMAKKAL.**



**HAND BOOK & CALENDAR  
2023 - 2024**

Salem Road(NH44), Ponnusamy Nagar,  
Pappinaickenpatti (PO), Namakkal – 637 003, Tamil Nadu.  
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Email : selcoll@rediffmail.com  
principal@selvamarts.edu.in  
Website : www.selvamarts.edu.in

## Intercom Numbers

Sl.No.	Department	Int.Com. No.	Sl.No.	Department	Int.Com. No.
1.	Operator	200	23.	Research Room / BO	223
2.	Principal	201,202	24.	BT/ EC / MB Staff Room	224
3.	A.D & COE	213	25.	HMCS Lab	225
4.	Secretary	203	26.	Chemistry Lab	226
5.	Chairman	204	27.	Physics Lab	227
6.	Office 1	205	28.	Library	228
7.	Office 2	206	29.	Physics Staff Room	229
8.	IQAC	207	30.	English	230
9.	Health Care Centre	208	31.	Commerce CA	231
10.	Sairam Conference Hall	209	32.	Commerce	232
11.	Placement Cell	210	33.	Tamil	233
12.	Exam Cell	211	34.	Canteen	234
13.	CoE Office	212	35.	Security	235
14.	System Admin	214	36.	Boys Hostel	236
15.	CS Lab	215	37.	Girls Hostel	237
16.	Biotech Lab	216	38.	Guest Room	238
17.	Microbiology Lab	217	39.	Dr. APJ. Abdul kalam Auditorium	239
18.	EC. Lab	218	40.	Language Lab	240
19.	Phy. Edu.	219	41.	Green Room	241
20.	Mathematics	220	42.	Dr. Sarvepalli Radhakrishnan Seminar Hall	242
21.	CS Staff Room	221	43.	HMCS	243
22.	BBA	222			

## தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
ராரும் வதனமெனத் திகழ்பரத கண்டமிதில்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!  
பல்லுயிரும் பலவுலகும் படைத்தளித்துத் துடைக்கினுமோர்  
எல்லையறு பரம்பொருள்முன் இருந்தபடி இருப்பதுபோல்  
கன்னடமும் களிதெலுங்கும் கவின்மலையா எழுந்துளுவும்  
உன்னுதரத் துதித்தெழுந்தே ஒன்றுபல ஆயிடினும்  
ரளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே!

“மனோன்மணியம்” பெ. சுந்தரம் பிள்ளை.

## தேசிய கீதம்

ஐன கண மன அதிநாயக ஐய ஹே  
பாரத பாக்ய விதாதா  
பஞ்சாப ஸிந்து குஜராத்த மராட்டா  
திராவிட உத்கல பங்கா  
விந்திய ஹிமாசல யமுனா கங்கா  
உச்சல ஜலதிஸரங்கா  
தவ சுப நாமே ஜாகே  
தவசுப ஆசிஸ மாகே  
தாஹே தவ ஜய காதா  
ஐன கண மங்கள தாயக ஐய ஹே  
பாரத பாக்ய விதாதா  
ஐய ஹே ஐய ஹே ஐய ஹே  
ஐய ஐய ஐய ஐய ஹே!

- இரவீந்தரநாத் தாகூர்.

### PRAYER BEFORE CLASS / STUDY

O God, Almighty!  
Enlighten the spirit of Selvamm!  
Lead us in your glorious way!  
Direct us to truth and justice!  
Let our Selvamm shine!

Bestow the power of Love and Unity  
To serve the poor and oppressed!  
Build our minds with pride and love  
To face the world so bold!  
Let our Selvamm shine!

Bless us to bring tribute to our nation  
Fill our hearts to serve others  
Strengthen our minds in storms of strife  
With a torch of truth in our lives!  
Let our Selvamm shine!

### PRAYER FOR STRENGTH

This is my prayer to you, my Lord –  
Strike, strike at the root of penury in my heart;  
Give me the strength lightly to bear my joys and sorrows;  
Give me the strength to make my love fruitful in service'  
Give me the strength never to disown the poor  
or bend my knees before insolent might;  
Give me the strength, to raise my mind high above daily trifles;  
And give me the strength to surrender my strength to your will  
with love.

- Rabindranath Tagore



## செல்வம் கல்லூரிப்பாடல்

அகிலமெலாம் புகழ் நிலைக்க  
ஆன்றதோர் கல்வி மனை  
செல்வம் கலை மற்றும் அறிவியல் கல்லூரி  
கால்நடை மருத்துவர், கணக்காக  
கல்வியும் நடத்திட, கல்விச்செல்வம் வளருது,  
கல்விச்செல்வம் வளருது காணீர்!

- அகிலமெலாம்

பாரினில் கல்வி எட்டாச் சிற்றூரெல்லாம்  
பாங்காய் வாகனம் கல்விப்பயணம் செல்ல  
ஏழையும் இல்லாதோரும் ஏற்றம் உற்றோரும்  
மாற்றம் பெற்றிட, கல்வியில் சிறப்புற்றிட  
ஒழுக்கம் கல்வி விளையாட்டு மனிதநேயம்  
ஓங்கி வளரும் உத்தம நிறுவனம்

- அகிலமெலாம்

இயற்கை மகிழ்ந்திட எழில் சிரித்திட  
அறிவைச் செறிவுட்டி அனைவருக்கும் வார்த்திட  
அணிதிகழ் சோலையெல்லாம் பாடசாலையாக  
பசுமை மாறா கல்விக் கூடமாக

- அகிலமெலாம்

மனிதருள் நிறைமதி மருத்துவர் செல்வராஜ்,  
மங்கையருள் குறையிலா மாண்புடை ஜெயம்  
பண்புடைச் செல்வர் நன்னடை பாபு,  
கல்விக்கரசியாய் கலைமகளாய் கவித்ரா நந்தினி  
நால்வரும் கூடியிழுக்கும் கல்வித் தேர்

- அகிலமெலாம்

வாழிய வாழிய வாழியவே!

## **A TEACHER'S PRAYER**

First and foremost, I love teaching;

Teaching is my mission. Being a teacher, I am making an important contribution to the efforts of National Development.

I become worthy when I am capable of evaluating the average student to the higher level.

I organise my way of life in such a way that

My life itself becomes a message for my students.

I will encourage my students to have interactive learning.

I will treat all the students equally without partiality on account of religion, community or language.

I will keep on cultivating my own capacities in teaching, so that I can impart quality education to my students.

And I will always celebrate the success of my students.

His Excellency

**Dr. A.P.J. Abdul Kalam,**

Former President of India.

## **A TEACHER'S CREED**

I believe that teaching is more than a job or a profession. It is a vocation.

I believe that my vocation as a teacher is of supreme importance in the training of the human soul for an eternal destiny.

I believe that on God's part there is nothing accidental in the case of each student who enters my classroom.

I believe that without daily prayer for patience, strength and the guidance of the Holy Spirit, I cannot hope to fulfill my high calling.

I believe that teacher must love youth and believe in the essential integrity and sincerity of youth.

I believe that teaching is more than instruction – it is also guidance and friendship.

I believe that the person taught, is of vastly more importance than the subject taught.

I believe that I should be guilty of grave injustice were I to discriminate against a student because of race, colour or creed.

I believe that I owe the same professional interest towards students of all intellectual levels.

I believe that if I reproach a student for lack of intelligence, I shall be reproaching the creator who so endowed him.

I believe that favouritism in the classroom can never be tolerated or condoned.

I believe that justice to myself as a teacher and to my students demand that I make adequate preparation for every class.

I believe that tangible proofs of gratitude from students should never be expected. Teacher's rewards are all in the future.

I believe that youth is extremely sensitive and can be deeply wounded by public posting of grades or other indiscriminate comparisons.

I believe that firmness and patience are the most effective weapons against the misconduct or insolence of youth.

I believe that a small kindness is taller than the highest wrong.

I believe that penalties must be determined by charity and with regard for the student's present and future reputation.

I believe that no injury on the part of a student is beyond the forgiveness of the teacher.

I believe that loyalty to my school, to my students and to my fellow teachers forbids the publishing of their shortcomings except to a competent authority.

I believe that appreciation and encouragement of my students and fellow teachers will do wonders for their morale as well as my own.

I believe that I should never cease to increase in the knowledge of my subject, and to improve in my teaching techniques.

I believe that my students shall pass through my classes but once. If there is anything, therefore, that I can do to help them live useful lives, let me not delay nor neglect it, for they shall not pass my way again.



தெய்வத்திரு. V. பொன்னுசாமி கவுண்டர்

1910 - 1990



**Dr. P. Selvaraj, B.V.Sc.,**  
*Chairman*



**Mrs. Jayam Selvaraj**  
*Member Trustee*





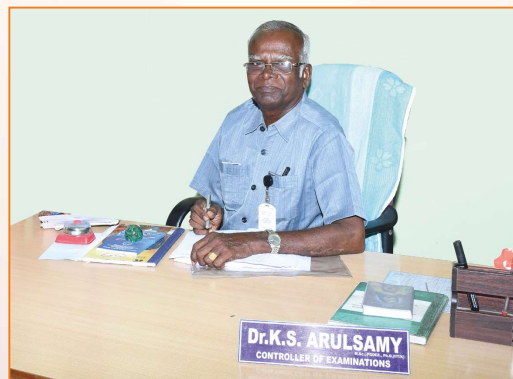
**Dr. S. Babu, M.B.B.S.,**  
*Vice Chairman*



**Dr. B. Kaviethra Nandhini B.E., M.S., MBA, Ph.D.,**  
*Secretary*



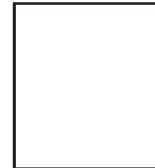
**Dr. N. Rajavel** M.B.A., M.Com., M.S.(Edu), M.Phil., Ph.D.,  
*Principal*



**Dr. K.S. Arulsamy** M.Sc., P.G.D.E.E., Ph.D. (IIT/K)  
*Controller of Examinations*



**PERSONAL DETAILS 2023 – 2024**



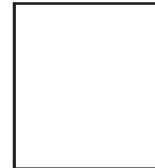
Name :  
DoB :  
Father's Name :  
Mother's Name :  
No. of Sisters :  
No. of Brothers :  
Class - Major :  
Roll No. :  
Reg. No. :  
Blood Group :  
Present Address :

Pin Code :  
E-Mail ID :  
Hostel Room No. :  
Bus No. :  
Aadhar No. :  
Bank A/c. No. :  
Phone / Cell No. :  
Father's Signature :  
Mother's Signature :  
Student's Signature :

**Use of the mobile phones by students inside the classrooms and Laboratories is prohibited. Students must wear their ID Cards while on campus.**



**PERSONAL DETAILS 2023 – 2024**



Name :  
DoB :  
Father's Name :  
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No. of Sisters :  
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Class - Major :  
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## Administrators

Chairman

**Dr. P. Selvaraj**, B.V.Sc.

Vice Chairman

**Dr. S. Babu**, M.B.B.S.

Secretary

**Dr. B. Kaviethra Nandhini**, B.E., MBA., MS(Edu.), Ph.D.

Principal

**Dr. N. Rajavel**, M.B.A., M.Phil., MS(Edu.), M.Com., Ph.D.

Controller of Examinations

**Dr. K. S. Arulsamy**, M.Sc., PGDEE., Ph.D. (IIT/K)

Vice – Principals :

**Mrs. K. K. Kavitha**, MCA., M.Phil., SET.

**Dr. P. Thamarai Selvan**, M.Sc., M.Phil., M.E., Ph.D.

Dean :

**Dr. A. Ezhilarasu**, M.Sc., M.Phil., Ph.D.



### **COAT OF ARMS AND MOTTO**

Selvamm Arts and Science College emblem shines with its four parts and centre part with the book of knowledge each with a symbol upholding the virtue. The youth carrying the torch, the source of light, drives away ignorance through enlightenment. The microscope and computer are the symbols of advancement and the facilities in the hands of modern times. The crown, the pride of our nation, stands for humanism and prosperity. The centre part of the emblem, book stands for truth, the knowledge we strive for our motto, Wisdom and Prosperity through Knowledge.

The emblem enshrines the theme that the college believes in imparting value-based education upholding our rich tradition.

### **VISION**

Our Vision is to produce Leaders who will be the agents of social change, primarily among the communities they live in, and in the nation as a whole; and to make the college serve national and global needs by providing quality human resource, by shaping intellectually sound, ethically sensitive and socially compassionate graduates.

### **MISSION**

Our Mission is to achieve the vision of the founder by establishing and managing educational institutions based on the four cardinal principles of Discipline, Sound Education, Sports and Service, in order to raise leaders with rounded holistic personalities.

The objectives of the college to translate the Mission into action are :

- \* To provide a conducive atmosphere for students from all sections of the society to acquire quality education.
- \* To evolve an innovative and suitable curriculum to equip our graduates employable, worthy of their placement.
- \* To inculcate service-mindedness through service learning programmes.
- \* To develop sound sportsmanship by promoting sports and games.
- \* To foster the spirit of toleration in a pluralistic society.
- \* To make student leaders, entrepreneurs and job-creators, not job seekers.

- \* To equip them to face any challenge, anywhere, with self-confidence and self-discipline.
- \* To build genuine human relationships.
- \* To awaken social consciousness and prepare socially responsible citizens.
- \* To encourage creativity among students to bring out their latent talents.
- \* To enlighten them on courses of higher education and placement.
- \* To promote academic excellence in teaching and research.

### **HISTORY OF THE COLLEGE**

Dr. P. Selvaraj, a philanthropist and a pioneer in the poultry industry established Selvamm Arts and Science College on 3<sup>rd</sup> August 2000, under the auspices of V. Ponnusamy Educational and Charitable Trust, which was formed in the fond memory of his late father. The college is fully self-supporting and it has been founded to serve the youth of the predominantly agricultural, underprivileged and downtrodden families in the neighbourhood.

Selvamm Arts and Science College is an affiliated First Grade College under Periyar University, Salem. The college imparts sound formation of religious, academic, social and physical values to the youth. The college trains young men and women of quality to be leaders in all walks of life so that they may serve the people of the Nation with Truth, Justice and Love.

Accordingly, this college strives to be an agent of social change, instilling an awareness of the great need in India for social justice based on dignity of human being. Thus, it strives to make its own contribution towards transformation of present social condition, so that justice, equality and the moral values enshrined in the constitution of India may prevail in the daily life of every citizen of India.

Started with 3 courses, 7 faculty members and an initial intake of 77 students in a temporary building on the Trichy Road, the college was shifted to the present sprawling Selvam Campus, the next year, 2001.

At present, the College has a student strength of about 3000- mostly from the vernacular medium with the ratio of men and women students being **64:36**. Their economic background is indigent and their school education has been acquired through the vernacular medium. A team of **161** dedicated faculty members is committed to duty, discipline and service. The college offers **19** UG, **10** PG, **9** M.Phil. and **2** Ph.D. programmes, **75** certificate courses and **31** Skill Based Courses which have high employment potential, with the aim of making the students employable, self employable or becoming entrepreneurs.

Within a span of twenty three years, the College has grown vertically and horizontally thereby providing upward mobility to our students. This institution attempts to enrich the students with an education, which is intellectually challenging, ethically sensitive, socially compassionate and academically sound.

#### **NAAC**

Selvamm Arts and Science College has been Accredited by NAAC 1<sup>st</sup> Cycle in Sep. 2008, 2<sup>nd</sup> Cycle in July 2014 and 3<sup>rd</sup> Cycle in March 2021.

Our College is enlisted by UGC under 2(f) and 12(B), in Sep. 2007 and Nov. 2010, respectively.

#### **AUTONOMOUS STATUS & ISO**

Selvamm Arts and Science College was granted Autonomy by UGC in July 2011. Autonomy was renewed for 5 more years by UGC in Oct. 2017, upto Dec. 2022. The college was granted autonomy extension till 2027 in the third cycle. ISO 9001 : 2015 certified Institution. ISO Certification in 2004, 2007 and 2017.



### **Milestones of our College**

- ❖ Jul. 2000 - Affiliation to Periyar University, Salem
- ❖ Aug. 2000 - Establishment of the College
- ❖ May, 2004 - ISO 9001:2000 Certification
- ❖ Jan. 2007 - Commencement of Daily a Good Deed (DGD)
- ❖ Sep. 2007 - 2(f) Status by UGC
- ❖ Nov. 2007 - ISO 9001:2000 Certification
- ❖ Sep. 2008 - Accredited by NAAC
- ❖ Nov. 2010 - 12(B) Status by UGC
- ❖ Jan. 2011 - Extension Activity - Empowering Rural People (ERP) - Inception
- ❖ Jul. 2011 - Autonomous Status by UGC
- ❖ Jul. 2014 - Accredited by NAAC (2<sup>nd</sup> Cycle)
- ❖ Jul. 2016 - 2<sup>nd</sup> Rank in Periyar University and 56<sup>th</sup> among Best College in Tamil Nadu by Careers 360 Magazine
- ❖ Sep. 2017 - ISO 9001 - 2015 Certification
- ❖ Dec. 2017 - Extension of Autonomy by UGC upto 2022
- ❖ Dec. 2017 - Establishment of Selvamm Incubation Centre (SIC)
- ❖ Oct. 2019 - Start up - Organic Retail Outlet - "*Uzhaikum Makkal Uyarvadu Ippo*"
- ❖ Nov. 2019 to Feb. 2020 - N List 1<sup>st</sup> user of top ten Colleges in India
- ❖ Mar. 2021 Accredited by NAAC (3<sup>rd</sup> Cycle)
- ❖ Sep. 2021 Establishment of Selvamm Institutional Innovation Council in association with MoE, Government of India
- ❖ Dec. 2021 Dr. P. Selvaraj, Chairman, honoured Life Time Achievement Award
- ❖ Dec. 2021 Dr. Kaviethra Nandhini, Secretary, honoured Best Women Leadership Award
- ❖ Dec. 2021 Dr. N. Rajavel, Principal, honoured Best College Principal Award
- ❖ Dec. 2021 Secured Green Campus Award
- ❖ Apr. 2022 Secured 67<sup>th</sup> rank in the National level and 25<sup>th</sup> rank in state level among best Autonomous Colleges in India by Educational World Organization
- ❖ June 2023 - 62 place in EW India Autonomous Colleges Ranking 2023 - 24.

### **Inception of Programme**

2000	Affiliation to Periyar University, Established in Namakkal with B.Sc.(CS) BCA & B.Com. Programmes
2001	B.Com. (CA) & BBA
2002	B.Sc.(BT), B.Sc.(MB) & M.Com.
2003	BBA (CA), BA (TA), B.Sc.(MA), B.Sc.(HM), B.Sc.(CH), M.Sc. (BT), B.Sc.(PH), B.Sc.(EC), M.Sc.(CS), M.Sc.(MA)
2004	M.A.(TA), M.Sc.(CH), M.Sc.(PH), M.Sc.(AMB)
2005	B.Lit.(TA), B.Sc.(PE)
2006	BA (EN)(CA)
2007	M.Sc.(Org. Chemistry) M.Phil.(CS, MB, CO, MA)
2009	BA (EN), Ph.D (BT)
2010	M.Sc.(EC), M.Phil.(TA, BT, CH)
2011	M.A.(EN) Extension Activities : Empowering Rural People (ERP) & Value Education
2012	M.Phil.(PH)
2015	M.Phil.(EN)
2019	B.Sc (BO)
2022	Ph.D. (MB)

## **Governing Body Members**

### **Management Members:**

Chairman : **Dr. P. Selvaraj**  
Vice Chairman : **Dr. S. Babu**  
Secretary : **Dr. B. Kaviethra Nandhini**  
Trustee : **Mrs. Jeyam Selvaraj**  
Member Secretary : **Dr. N. Rajavel**, Principal

### **State Government Nominee:**

**Dr. N. Ramalakshmi**  
Regional Joint Director of Collegiate Education,  
Dharmapuri Region, Dharmapuri- 636 705.

### **University Nominee:**

**Dr. T. Periyasamy**  
Prof. & Head, Dept. of Tamil, Periyar University, Salem.

### **Educationalist:**

**Dr. S. N. Subramanian**,  
Chairman, S.N.S. Group of Institutions, Coimbatore.

### **Senior Administrative Staff:**

**Dr. K. S. Arulsamy**, Controller of Examinations

### **Faculty Representatives**

**Mrs. K. K. Kavitha**, Vice Principal and Head,  
Dept. of Computer Science  
**Dr. P. Thamaraiselvan**, Vice Principal and Head,  
Dept. of Electronics and Communication  
**Dr. P. Prabhakaran**  
IQAC Coordinator and Assistant Professor of Microbiology

**COLLEGE COUNCIL :**

Dr. N. Rajavel, Principal

Dr. K.S. Arulsamy, Controller of Examinations.

**Vice Principals :**

Mrs. K.K. Kavitha

Dr. P. Thamaraiselvan

**Dean :**

Dr. A. Ezhilarasu

**IQAC Coordinator :**

Dr. P. Prabhakaran

**Heads of the Departments :**

Dr. N. Rajavel - Business Administration

Dr. S. Gurusamy - Commerce

Dr. S. Ramesh - Commerce CA

Dr. P. Eswaran - English

Dr. K. Sakthivel - Tamil

Ms. M. Anitha - Biotechnology

Dr. M. Muthukkumar - Chemistry

Mrs. K.K. Kavitha - Computer Science

Dr. P. Thamaraiselvan - Electronics and Communication

Mr. T. Suresh Gandhi - Hotel Management and Catering Science

Mrs. S. Kavitha - Mathematics

Dr. A. Ezhilarasu - Microbiology

Mr. P. Pachamuthu - Physics

Dr. A. Eswaramoorthy - Physical Education

**Academic Council Members****Chairman:**

Dr. N. Rajavel, Principal.

**University Representatives:**

1. Dr. R. Venkatachalapathy, Professor of Geology, Periyar University, Salem.
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5.	Internal Quality Assurance Cell (IQAC), MIS, Document Repository Cell	<p>Dr. P. Prabhakaran (MB)  Dr. H.D. Subashini (BO)  Mrs. V. Nandhini (CO)  Mrs. M.K. Sudhaa (CS)  Mrs. S. Kalpana (EC)  Mr. P. Pachamuthu (PH)  Dr. S. Dhinesh (PH)  Mr. L. Dheventhiran (EN)  Dr. S. Angamuthu (CA)</p>
6.	Micro Quality Assurance Cell (MQAC)	<p>Mr. B. Praveen (BB)  Dr. D. Duraimurugan (CO)  Dr. K. Suganya (CA)  Mr. K. Maheswaran (EN)  Mr. R. Dineshkumar (TA)  Mr. M. Prabhu (CH)  Mr. A. Mohan (BT)</p>

		<p>Mrs. T.R. Vidya (CS)  Mr. K. Gowthaman (EC)  Mr. K. Nanthakumar (HM)  Mr. M. Jeganathan (MA)  Ms. T. Sarupriya (MB)  Mr. P. Kannan (PH)  Mr. R. Subramaniyan (PE)</p>
7.	Research and Development Cell	<p>Dr. A. Ezhilarasu (MB)  Dr. H.D. Subashini (BO)  Dr. P. Thamaraiselvan (EC)  Dr. K. Gunasekaran (CO)  Dr. M. Muthukumar (CH)  Dr. S. Ramesh (CA)  Dr. S. Gurusamy (CO)  Dr. A. Eswaramoorthy (PE)  Dr. P. Eswaran (EN)  Dr. K. Sakthivel (TA)  Dr. P. Prabhakaran (MB)  Dr. C. Arunmozhiselvi (TA)  Dr. P. Sivakumar (CO)  Dr. K. Santhi (BO)  Dr. A. Karthikeyan (CH)  Dr. A. Karthikumar (BT)  Dr. G. Kavitha (MA)  Mr. V. Vijayakumar (BB)  Ms. M. Anitha (BT)  Mr. A. Mohan (BT)  Mrs. S. Kalpana (EC)  Mr. P. Pachamuthu (PH)  Dr. C. Parimala (CO)  Dr. K. Varatharaju (BT)  Dr. S. Dhinesh (PH)  Dr. D. Duraumurugan (CO)  Dr. P. Agalya (PH)  Dr. K. Gomathi (TA)  Dr. D. Muthusamy (TA)  Dr. E. Jancyrani (TA)</p>

8.	Documentation Centre	Mr. P. Pachamuthu (PH) Mr. R. Dhineshkumar (TA) Dr. S. Angamuthu (CA) Mr. L. Dheventhiran (EN) Mr. S. Suthakaran (OFF)
9.	Library	Mr. P. Pachamuthu (PH) Mr. S. Sathyendran (Lib) Mr. L. Ravikumar (CO) Mrs. M. Nithya (CA) Mr. B. Karthick (PH) Mrs. S. Isabella (MB) Mr. K. Nandhakumar (HM) Mr. M.T. Vanitha (TA) Mr. P. Muruganantham (CH) Ms. A. Preetha (EN) Mr. G. Tamilarasan (PE) Dr. K. Varatharaju (BT) Mrs. R. Madhumidha (MA) Mr. S. Kannan (EC) Mrs. K. Karthika (CS) Dr. V. Maheswari (BB)
10.	Center for Remedial and Coaching	Dr. P. Eswaran (EN) Mrs. S. Kavitha (MA) Mr. K. Maheshwaran (EN) Mr. V. Vijayakumar (BB)
11.	Center for Soft Skill Development	Ms. C. Sathya (SS) Ms. N. Gayathiridevi (EN)
12.	Hostel	Mr.R.Karuppusamy(MB) Mr.K.Nanthakumar(HM) Mrs.K.Meera(TA) Ms.N.Sobana(BB) Mr. K.Kanagaraj(TA) Mr. K.Murugaiya(Warden) Mr.M.Arthanari(OF)
13.	Catering	Mr.T.Suresh Gandhi(HM) Mr.N.Mohankumar(HM) Mr.K.Nanthakumar(HM)

14.	Canteen	G.Vijayaraj
15.	Selvam Students Service Scheme (SSSS)	Mr.V. Vijayakumar (BB) Mr.V. Raja (EN)
16.	Scholarships	Mrs.P.Thilagavathi(CA) Dr.A.S.Mathumonisha(BT) Mr.S.Kannan(EC) Mr.R.Surendiran(TA) Ms.S.Vimala(BB) Mrs.S.Amutha(CS) Mr.M.Sakthivel(CO) Mr.G.Tamilarasan(PE) Dr.P.Agalya(PH) Mr.N.Mohankumar(HM) Ms.S.Kiruthiga(CH) Ms.A.Vinothini(EN) Mr.R.Karuppasamy(MB) Mrs.V.Malathi(MA) Mrs.R.Revathi(OF)
17.	Sports	Mr. G. Tamilarasan(PE) Mr. V. Dineshkumar(PE) Dr. A. Eswaramoorthy(PE) Mr. K. Maheshwaran (EN) Dr. S. Suganya (CA) Mr. P. Srivigneshwaran (EC) Mrs. D. Latha (CS) Mr. B. Karthick (PH) Ms.B.Kiruthika(CO) Mr. P. Arockiyapelvin (BB) Mr. P. Muruganantham (CH) Ms. S. Sasikala (TA) Mr. K. Nanthakumar(HM) Dr. A. Karthikumar(BT) Mr. R. Karuppasamy(MB) Mr. A. Sivakumar(MA)
18.	Competitions	Dr. K. Sakthivel(TA) Mr. T. Suresh Gandhi(HM) Dr. M. Muthukkumar(CH) Mrs. T. Dhanalakshmi(CS)



		Dr. K. Gomathi(TA) Mrs. K. Meera(TA) Mr. B. Praveen(BB) Mrs. S. Sasikala(TA) Mr. R. Ravishangar(CS) Mr. S. Kannan(EC) Ms. N. Sobana (En)
19.	Magazine	Dr. P. Eswaran (EN) Mr. R. Dhineshkumar (TA) Mr. B. Praveen (BB) Mr. L. Dheventhiran (EN) Mr. R. Ravisankar (CS)
20.	Selvamm Research Association (SRA)	Dr. A. Ezhilarasu (MB) Dr. P. Thamariselvan (EC) Dr. K. Gurusamy (CO) Dr. K. Sakthivel (TA) Dr. P. Eswaran (EN)
21.	Noon Meals Scheme	Mr. D. Muralidharan (BB) Mrs. T.R.Vithya(CS)
22.	Daily a Good Deed (DGD)	Mr. P. Pachamuthu (PH) Ms. M.T. Vanitha (TA) Ms. T. Sarupriya (MB) Mr. P. Jeeva (CO) Mr. P. Sivakumar (MA) Mr. S. Kiruthika (CH) Dr. K. Varatharaju (BT) Mr. S. Kalaiyarasan (CA) Mr. P. Srivigneshwaran (EC) Mr. B. Karthick (PH) Mr. R. Subramaniyan (PE) Mrs. T.R. Vidhya (CS)
23.	Fine Arts	Dr. K. Sakthivel (TA) Mr. S. Sathyendran (LI) Mr. T. Suresh Gandhi (HM) Ms. M. Anitha (BT) Mr. G. Selvaraj (PE) Ms. B. Kiruthika (CO) Mr. M. Prabakaran (CH) Ms. M. Vanitha (TA)

		<p>Mrs. K. Meera (TA)  Mrs. D. Latha (CS)  Mrs. S. Vimala (BB)  Mrs. M. Rajamani (EN)  Ms. M. Monisha (CS)</p>
24.	Students' Welfare	<p>Dr.M.Muthukumar(CH)  Dr.P.Eswaran(EN)  Dr. S.Kannan (EC)  Mrs.R.Bharathipriya (MB)  Ms.V.Maheswari (BB)  Ms.M.Mahalakshmi(EC)  Mr.P.Prasanth(MA)</p>
25.	Women's Welfare and Redressal Cell	<p>Mrs. K.K. Kavitha (CS)  Mrs. S. Kavitha (MA)  Dr. K. Gomathi (TA)  Dr. K. Suganya (CA)  Mrs. M. Rajamani (EN)  Mrs. A. Karthika (CS)  Dr. V. Maheswari (BB)  Ms. M. Anitha (BT)  Ms. M. Nithya (CA)  Mrs. M. Mahalakshmi (EC)  Mrs. K. Valarmathi (CS)  Dr. A.S. Madhumonisa (BT)  Dr. E. Jancyrani (TA)</p>
26.	Grievance Redressal	<p>Mrs. K.K. Kavitha (CS)  Dr. P. Thamaraiselvan (EC)  Mrs. D. Latha (CS)  Mrs. V. Logeshwari (TA)  Mrs. R. Madhumidha (MA)</p>
27.	National Service Scheme (NSS)	<p>Mr. M. Poovarasam (CH)  Mr. B. Karthick (PH)  Mrs. S. Sasikala (TA)  Mrs. V. Logeshwari (TA)  Mr. G. Tamilarasan (PE)  Mr. S. Prabhakaran (EN)</p>
28.	Junior Jaycees	<p>Mr. R. Ravishankar (CS)  Mr. R. Saravanan (CH)</p>

29.	Rotaract	Dr. A. Ezhilarasu (MB) Mr. M. Gowthaman (CA) Mr. P. Jeeva (CO) Mr. V. Harikrishnan (CS) Mr. S. Prabakaran (EN)
30.	Nature Club	Mr. P. Jeeva (CO) Dr. S. Angamuthu (CA) Mr. M. Jeganathan (MA) Mr. B. Karthick (PH) Mr. R. Ravishankar (CS) Mr. M. Poovarasam (CH) Mrs. S. Sasikala (TA) Mrs. B. Logeshwari (TA) Mr. K. Sarathbabu (MA)
31.	Biotech Park	Dr. Ezhilarasu (MB) Ms. M. Anitha (BT) Dr. P. Prabhakaran (MB) Dr. H. D. Subashini (BO) Ms. T. Sarupriya (MB) Mrs. R. Bharathipriya (MB) Dr. A. S. Mathumonisha (BT) Mr. N. Krishnamoorthy (BT) Mr. R. Karuppasamy (MB) Mr. A. Mohan (BT) Dr. K. Varatharaju (BT) Mrs. S. Deepa (MB)
32.	Youth Red Cross (YRC)	Mr. V. Vijayakumar (BB)
33.	Red Ribbon Club (RRC)	Dr. D. Duraimurugan (CO) Mr. L. Ravikumar (CA)
34.	Certificate Courses	Dr. M. Muthukumar (CH) Dr. S. Ramesh (CA)
35.	Consumer Club	Dr. S. Gurusamy (CO) Mr. M. Samynathan (CO)

36.	Alumni Association	Ms. M. Anitha (BT) Mr. K. Gowthaman (EC) Dr. P. Thamaraiselvan (EC) Mr. M. Poovarasam (CH) Mrs. M.K. Sudha (CS) Mr. A. Mohan (BT) Mrs. R. Madhumitha (MA) Mr. G. Tamilarasan (PE) Mr. B. Praveen (BB) Mr. P. Jeeva (CO) Mr. M. Amirthalingam (EN) Ms. C. Gayathiri (BT)
37.	Press & Public Relation	Mr.S.Sathyendran(LI) Mr.K.Kanagaraj(TA) Mr.S.Periyasamy(EN)
38.	Newsletter - Concord	Dr.P.Eswaran(EN) Mr.L.Dheventhiran(EN) Mr.M.Dhivagar(ERP) Dr.P.Prabhakaran(MB) Mrs.R.Sudha(TA)
39.	College Band	Mr. R. Subramaniyan (PE) Mr. G. Selvaraj (PE) Mr. P. Tamilarasan (PE)
40.	Planning & Evaluation	Mrs. K.K. Kavitha (CS) Dr. P. Thamaraiselvan (EC) Dr. A. Ezhilarasu (MB) Dr. M. Muthukumar (CH)
41.	Campus Care	Mr. G. Selvaraj (PE) Mr. G. Tamilarasan (PE) Dr. S. Angamuthu (CA) Mrs. S. Sasikala (TA) Mr. L. Ravikumar (CO) Mr. M. Poovarasam (CH) Dr. K. Gunasekaran (CO) Dr. A. Eswaramoorthy (PE)
42.	Anti - Ragging Squad	Dr. P. Eswaran (EN) Dr. K. Sakthivel (TA) Mrs. K.K. Kavitha (CS) Dr. P. Thamaraiselvan (EC)

43.	Anti-ragging Committee	Dr. P. Eswaran (EN) Dr. K. Sakthivel (TA) Dr. A. Ezhilarasu (MB) Dr. M. Muthukumar (CH) Dr. S. Ramesh (CA) Mrs. S. Kavitha (MA) Mr. T. Suresh Gandhi (HM) Mr. M. Rajendiran (Parent) Mr. P. Karthikeyan (Alumni)
44.	Extension: Empowering Rural People (ERP)	Dr. A. Ezhilarasu (MB) Dr. S. Ramesh (CA) Mr. M. Dhivagar (ERP) Mr. B. Karthick (PH) Mrs. R. Rathika (CS) Mr. L. Ravikumar (CO) Mr. R. Subramaniyan (PE) Mr. M. Jaganathan (MA) Mr. M. Poovarasam (CH) Dr. D. Muthusamy (TA) Mr. L. Prakasam (EN) Ms. M. Nithya (CA) Mr. N. Mohankumar (HM) Ms. P. Arockiyapelvin (BB) Ms. R. Bharathipriya (MB) Mr. A. Mohan (BT) Mr. P. Srivigneshwaran (EC)
45.	Placement	Dr. P. Thamaraiselvan (EC) Ms. N. Akalya (PL) Mrs. V. Madhumitha (MA) Mr. R. Ravishankar (CS) Dr. A. Kathikumar (BT) Ms. T. Sarupriya (MB) Mr. P. Tamilarasan (PE) Mr. M. Poovarasam (CH) Ms. N. Mohankumar (HM) Mr. V. Vijayakumar (BB) Dr. S. Dhinesh (PH) Mr. R. Surendiran (TA) Mr. P. Jeeva (CO)

		Mrs. P. Thilagavathi (CS) Mrs. M. Rajamani (CO) Mr. G. Sundar (EC)
46.	VET - Vocational Educational Training	Mr. R. Kannan (PH) Ms. M.T. Vanitha (TA) Ms. A. Vinothini (EN) Dr. K. Santhi (BO) Mr. M. Poovarasan (CH) Dr. A. Karthikumar (BT) Mr. V. Raja (EN) Ms. N. Karthick (CS) Mr. V. Vijayakumar (BB) Mr. R. Karuppusamy (MB) Mr. P. Tamilarasan (PE) Mrs. P. Thilgavathi (CA) Mrs. B. Kiruthiga (CO) Mr. G. Sundar (EC) Dr. G. kavitha (MA) Dr. S. Dhinesh (PH)
47.	Purchase	Mrs. K.K. Kavitha (CS) Dr. P. Thamaraiselvan (EC) Dr. A. Ezhilarasu (MB) Dr. M. Muthukumar (CH) Ms. M. Anitha (BT)
48.	Incubation Center	Dr. A. Ezhilarasu (MB) Dr. M. Muthukumar (CH) Dr. P. Prabakaran (MB) Ms. M. Anitha (BT) Dr. A. Karthikumar (BT) Mr. V. Vijayakumar (BB) Mrs. M. Mahalakshmi (EC)
49.	IPR (Intellectual Property Rights)	Dr. A. Karthickumar (BT) Mr. P. Karuppusamy (MB) Mr. K. Nandhakumar (HM) Dr. K. Suganya (CA) Mr. B. Karthick (PH) Mr. K. Maheswaren (EN) Mr. M. Prabhu (CH)

		<p>Mr. P. Srivigneshwaran (EC)  Mr. P. Jeeva (CO)  Mr. G. Selvaraj (PE)  Dr. G. Prabu (TA)</p>
50.	IIC (Institution's Innovation Council)	<p>Dr. A. Karthikumar(BT)  Dr. P. Prabhakaran(MB)  Dr. H. D.Subashini(BO)  Dr. A. Karthikayan(CH)  Dr. S. Gurusamy (CO)  Mr. V. Vijayakumar (BB)  Mr. P. Shanmugavel (MA)  Mr. R. Ravishankar (CS)  Mr. K. Gowthaman (EC)  Ms. T. Sarupriya (MB)  Mr. S. Prabakaran (EN)  Mr. K. Nandhakumar (HM)  Mr. P. Kannan (PH)  Mr. G. Selvaraj (PE)  Mr. R. Dineshkumar (TA)  Dr. S. Angamuthu (CA)</p>

## UG - Programmes and Allied Courses offered

Sl.No	Code from 2013-14	Programme	Allied Course
1.	UTL	B.Lit.	Tamizhaga Varalarum Panpadum, Ilakiya Varalaru
2.	UTA	BA TAMIL	Tamizhaga Varalaru - Makkalum Panpadum, Tamil Ilakiya Varalaru
3.	UBB	BBA	Business Mathematicss and Statistics, Principles of Accountancy, Business Econom-ics, Money Banking and Global Business
4.	UBBC	BBA(CA)	Quantitative Techniques Internet Web Designing, Desktop Publishing Package
5.	UCO	B.Com	Business Economics, Indian Economic Development, Business Statistics, Fundamentals of Operation Research
6.	UCOC	B.Com(CA)	Business Statistics, Fundamentals of Operation Research, MS Office, Tally
7.	UEN	BA English	History of English Literature I & II, Social History of England I & II
8.	UBC	BCA	Programming in C, Programming in C++, Programming in Python, Vsula Programming, Computer Application & Biology Internet & Computer Applications
9.	UCS	B.Sc. Computer Science	Programming in C, Programming in C++, Programming in Python, Vsula Programming, Computer Application & Biology Internet & Computer Applications
10.	UBT	B.Sc. Biotechnology	Bio Chemistry-I, Bio Chemistry-II Marine Biotechnology, Computer Application in Biology
11.	UCH	B.Sc. Chemistry	Allied Chemistry-I, Allied Chemistry-II, Allied Chemistry Practical -I
12.	UEC	B.Sc. Electronics & Communication	Principles of Digital Electronics.



13.	UMA	B.Sc. Mathematics	Algebra, Differential & Integral Calculus and Fourier Series, Vector Differential equations and Laplace transforms, Mathematical statistics, Inferential Statistics, Business Mathematical Statistics - I, Business Mathematical Statistics - II, Business Statistics, Fundamentals of Operation Research, Discrete Mathematics, Numerical & Statistics method
14.	UMB	B.Sc. Microbiology	Bio statistics Computer Application in Biology & Practical, Bio Chemistry I & II - Practical
15.	UPH	B.Sc. Physics	Allied Physics-I, Allied Physics-II Allied Physics Practical -I
16.	UPE	B.Sc. P.Education	Health Education and Nutrition, Kinesiology and Bio Mechanics, Adapted Physical Education, Internet and Computer Application
17.	UHM	B.Sc. Hotel Management & Catering Science	Front Office Operation, Food science and Nutrition, Front office Management, Application of Computer
18.	UBO	B.Sc. Botany	Allied Zoology -I, Allied Zoology -II, Allied Practical-I, Practical-II

### **PG Programmes and Elective Courses offered**

S.No.	Code from 2013-14	Programme	Elective Course
19.	PTA	M.A. Tamil	Tamil Neri Valipatiyal, Nattupura Kotpadugal, Saiva Siththantham, Padaipilakkiyam, Agarathiyiyal, Oodagaviyal, Valviyal payannpatu Kalvi, Kalaayievu Nerimuraigal
20.	PEN	M.A. English	Science Fiction, Children Literature, Literary Theory and Criticisim, English Language Teaching
21.	PCO	M.Com.	Goods and Service Tax (GST), Resourse Management Techniques, Direct Taxes, Strategic Management
22.	PMB	M.Sc. Microbiology	Medical Mycology, Microbiral Biotechnology, Bio Process Technology, Bio fertilizer Technology, Human Anatomy and Physiology, Nanotechnology and Intellectual Property Rights
23.	PCH	M.Sc. Chemistry	Polymer Chemistry, Electro chemistry & Photo chemistry, Organo Metallic & Bio Inorganic Chemistry, Organic and inorganic Spectroscopy

24.	PCS	M.Sc. Computer Science	Computer Architecture, System Software, Principles of Programming Languages, Advanced Database Management System, Software Testing, Graph Theory, Bioinformatics, Digital Image Processing, Augmented Reality, Blockchain Technologies
25.	PMA	M.Sc. Mathematics	Number Theory, Cryptography Optimization Techniques, Graph theory, Optimization Techniques.
26.	PPH	M.Sc. Physics	Non- Conventional Energy Sources, Crystal Growth and Thin films, Nano science, Semi Conductor Physics, Modern Optics, Communication System, Non Linear Dynamics, Instrumental Methods of Analysis.
27.	PBT	M.Sc. Bio - Technology	Taxonomy & Biodiversity, Bioinstrumentation and Research Methodology, Tissue Engineering and Stem cell Biology, Environmental & Nano Bio Technology
28.	PEC	M.Sc. Electronics & Communication	Wireless Communication, Bio Medical Instrumental, Industrial Automation using PLC Signal and Systems

### **M.Phil. & Ph.D. Programmes offered**

S.No.	Code from 2013-14	Programme
29.	MMA	M.Phil. Mathematics
30.	MPH	M.Phil. Physics
31.	MCO	M.Phil. Commerce
32.	MCS	M.Phil. Computer Science
33.	MMB	M.Phil. Microbiology
34.	MBT	M.Phil. Biotechnology
35.	MTA	M.Phil. Tamil
36.	MCH	M.Phil. Chemistry
37.	MEN	M.Phil. English
38.	DBT	Ph.D. Biotechnology
39.	DMB	Ph.D. Microbiology

### **UG PROGRAMME PATTERN :**

Part I	:	Language (Tamil/Hindi)
Part II	:	English
Part III	:	Major Courses Allied Courses
Part IV	:	SBEC, NMEC, Value Education Courses & Soft Skills
Part V	:	Extension Service: Empowering Rural People (ERP)

### **Choice Based Credit System (CBCS)**

The college is following the Choice Based Credit System for the students admitted in UG and PG Programmes from the academic year, 2008-2009.

### **OBJECTIVES**

- \* To provide mobility and flexibility for the students within and outside the department
- \* To provide broad-based education
- \* To enable students to learn at their own pace
- \* To provide students scope to acquire extra credits
- \* To impart students more job-oriented skills
- \* To make any course multidisciplinary in approach

### **CBCS - FEATURES**

- \* Students have a good deal of freedom in designing their own curriculum to suit their needs & Interests.
- \* They can take any course offered in any department as long as they fulfill the prerequisites for that course
- \* They can also take as many courses as they can handle, subject to a maximum of 30 credits in any semester

- \* Students who have difficulties may choose a slower pace, while brighter students may complete the programmes earlier than the prescribed period of study.

### **CBCS – Types of Courses**

- ❖ Core Courses - A set of courses that a student must complete to get the degree.
- ❖ Allied Courses - A set of courses where limited choice is given and the student may choose from this restricted set.
- ❖ Elective Courses - A set of skill based elective courses left completely to the choice of the student and his / her advisor.
- ❖ Non-Major Elective Courses - A set of non-major electives, including language courses other than Tamil and English course of his / her choice.

### **CONTINUOUS INTERNAL ASSESSMENT (CIA)**

For each course there is both formative Continuous Internal Assessment (CIA) and Summative Semester Examination with the weightage in the ratio 25 : 75 (Theory) and 40:60 (Practical / Project) from 2015 - 2016 onwards for Science and 25 : 75 (Practical / Project) for Arts. The CIA consists of three components:

1. Three organized written tests (2 CIA Tests & 1 Model Exam)
2. Five snap Testes, Assignments
3. Attendance / Seminars

To get a pass in a course, a UG student must secure a minimum of 40% each in CIA and Semester Examination; A PG student must secure a minimum of 50% each in CIA and Semester Examination. A student cannot sit for the Semester Examination unless he/she obtains the minimum of 40% for UG and 50% for PG in the CIA.

### **CBCS – PERFORMANCE & GRADES**

The performance of the students is indicated by letter grades based on relative grading as follows :

Letter Grade	Grade Points	Range of Marks	Description
O	9.0 - 10.0	90 - 100	Outstanding
D+	8.0 - 8.9	80 - 90	Excellent
D	7.5 - 7.9	75 - 79	Distinction
A+	7.0 - 7.4	70 - 74	Very Good
A	6.0 - 6.9	60 - 69	Good
B	5.0 - 5.9	50 - 59	Average
U	0.0	0 - 49	Re-appear
AAA	0.0	Absent	Absent

### **CBCS – RESULTS**

- \* Pass - A student is deemed to have completed a course successfully and earned the appropriate credit only if he receives a grade of E and above.
- \* Reapper - a grade of RA denotes failure in the subject.
- \* Improvement - A subject successfully completed can be repeated for improvement at any time of his/her choice.

### **Evaluation System**

Evaluation and assessment of students in the academic performance on a continuous basis are necessary in shaping the intellectual strength of the students. The Departments will be giving assignments and conducting monthly tests in

addition to the periodical internal examinations. To keep a close observation on the students' academic performance and general behaviour, both on and off the campus, each Mentor is assigned the responsibility of supervising the overall performance of 20-25 students of his/her class. The Mentor is solely responsible to maintain the traditions and values built up over the years by the institution. The teaching staff will be conducting regular, monthly tests, giving assignments, etc.

**Common Course Structure for the UG Programme under CBCS  
2021 onwards** [Except BBA, B.Com., B.Com.(CA) & B.Sc. HMCS]

Part	Sem.	Particulars	No. of Courses	Hrs.	Credits	Total Credits
I	I-IV	Language	4	20	12	12
II	I & II	English I & II (Communicative)	4	20	12	12
	III & IV	English III & IV (Foundation)				
III	I-VI	Major- Theory, Practical, Project	17-22	81	82	106
		Elective	3	12		
	I-IV	Allied – Theory & Practical	4	20	16	
	I & II	Add-on Course: Professional English I & II	2	8	8	
IV	I	Value Education - I: Yoga & Practice	1	2	1	17
	II	Value Education - II: Values for Life	1	1	1	
		Environmental Studies	1	1	1	
	III/IV	Soft Skills (II Year only) Odd Sem. – Science Depts. Even Sem. – Arts Depts.	1	2	1	
	III & IV	Non Major Elective Course [NMEC]	2	4	4	
	III - VI	Skill Based Elective Course [SBEC]	4	8	8	
	VI	Gender Studies	1	1	1	
V	V	Internship	1	*	#	
V	VI	Extension Activity (II-V Semester)	1	(60)**	1	1
		<b>Total</b>		<b>180</b>	<b>148</b>	<b>148</b>

\* Internship – 15 Days – IV Semester Leave  
– Report will be submitted in V Semester

# Commended (or) Highly Commended will be given, based on the Report and Viva Voce Examination

\*\* Outside the Class Hours

**Common Course Structure for the UG Programme under CBCS  
2021 onwards [BBA, B.Com., B.Com.(CA)]**

Part	Sem.	Particulars	No. of Courses	Hrs.	Credits	Total Credits
I	I & II	Language	2	10	6	6
II	I & II	English I & II (Communicative)	2	10	6	6
III	I-VI	Major- Theory, Practical, Project	17-22	101	94	118
		Elective	3	12		
	I-IV	Allied – Theory & Practical	4	20	16	
	I & II	Add-on Course: Professional English I & II	2	8	8	
IV	I	Value Education - I: Yoga & Practice	1	2	1	17
	II	Value Education - II: Values for Life	1	1	1	
		Environmental Studies	1	1	1	
	III/IV	Soft Skill (II Year only) Odd Sem. – Science Depts. Even Sem. – Arts Depts.	1	2	1	
	III & IV	Non Major Elective Course [NMEC]	2	4	4	
	III - VI	Skill Based Elective Course [SBEC]	4	8	8	
	VI	Gender Studies	1	1	1	
V	V	Internship*	1	-	-	
V	VI	Extension Activity (II-V Semester)	1	(60)**	1	1
<b>Total</b>				<b>180</b>	<b>148</b>	<b>148</b>

\* Internship – 15 Days – IV Semester Leave  
– Report will be submitted in V Semester

\*\* Outside the Class Hours



**Course Structure for B.Sc. HMCS Programme under CBCS  
2021 onwards**

Part	Sem.	Particulars	No. of Courses	Hrs.	Credits	Total Credits
I	I-II	Language	2	10	6	6
II	I-II	Communicative English I & II	2	10	6	6
III	I-VI	Major- Theory, Practical, Project, Internship	17-22	101	94	118
		Elective	3	12		
	I-IV	Allied – Theory & Practical	4	20	16	
	I & II	Add-on Course: Professional English I & II	2	8	8	
IV	I	Value Education - I: Yoga & Practice	1	2	1	17
	II	Value Education - II: Values for Life	1	1	1	
		Environmental Studies	1	1	1	
	III/IV	Soft Skill (II Year only) Odd Sem. – Science Depts. Even Sem. – Arts Depts.	1	2	1	
	III & IV	Non Major Elective Course [NMEC]	2	4	4	
	III - VI	Skill Based Elective Course [SBEC]	4	8	8	
V	VI	Extension Activity (II-V Semester)	1	(60)*	1	1
		<b>Total</b>		<b>180</b>	<b>148</b>	<b>148</b>

\* Outside the Class Hours

**Common Course Structure for the UG Programme under CBCS 2023 Onwards**

Part	Sem.	Particulars	No. of Courses	Hrs.	Credits	Total Credits
<b>I</b>	I-IV	Language-Tamil	4	24	12	12
<b>II</b>	I-IV	Foundation English	4	24	12	12
<b>III</b>	I-IV	Major-Theory & Practical	-	78	68	92
		Elective / Allied (Discipline Specific Electives / Generic)	8	33	24	
<b>IV</b>	I-V	Skill Enhancement Course (6 Courses x2 Credits=12, 1 Course 1 Credit)	7	13	13	24
	III&IV	Environmental Studies	1	2	2	
	V	Value Education	1	2	2	
	I	Foundation Course	1	2	2	
	VI	Professional Competency Skill	1	2	2	
	VI	Extension Activity : ERP (II-V Semester)		(60)**	1	
	V	Summer Internship/Industrial Training	1	*	2	
<b>Total</b>				<b>180</b>		<b>140</b>

\*Internship- 15 Days- IV Semester Leave,  
- Report will be submitted in V Semester

\*\* Outside the Class Hours

**Common Course Structure for the PG Programme under CBCS 2023 Onwards**

Part	Sem.	Particulars	No. of Courses	Hrs.	Credits	Total Credits
A	I	Major-Theory, Practicals & Elective	5	30	20	20
	II	Major-Theory, Practicals & Elective	4	20	17	21
		Extra Disciplinary course(EDC)	1	4	3	
		Human Rights	1	2	1	
	III	Major-Theory, Practicals & Elective	5	27	22	24
		Internship*	1		2	
	IV	Major-Theory, Practicals & Elective Project(Not to exceed 10hrs.)	4	26	20	27
II/III/I V	Skill Enhancement Course/Professional Competency Skill	3	11	6		
B	IV	Extension Activity (II-III Semester)	1	(40)**	1	
<b>Total</b>				<b>120</b>	<b>92</b>	<b>92</b>

\*Internship -15 Days-II Semester Leave

-Report will be submitted in III Semester

\*\*Outside the class hours

**Scheme of Internal Assessment and Autonomous Examinations**  
**UG & PG Programmes 2015- 2016 Onwards**

<b>UG</b>	Theory		IE	SE	Total
		Max.	25	75	100
		Min.	10	30	40
	Practical	Max.	40	60	100
		Min.	16	24	40
	<b>PG</b>	Theory	Max.	25	75
Min.			13	38	50
Practical		Max.	40	60	100
		Min.	20	30	50

Note : IE - Internal Exam  
 SE - Semester Exam.

**CIA Marks (Major / Allied) (UG & PG) 2015-16 Onwards**

	<b>Components</b>	<b>Marks</b>
Theory	Attendance/ Seminar (UG) (PG)	5
	Snap Tests / Assignments	5
	CIA Test – I	5
	CIA Test – II	5
	Model Exam	5
	<b>TOTAL</b>	<b>25</b>
	Practical	Observation
Record		10
Attendance		5
Model Exam		10
<b>TOTAL</b>		<b>40</b>
Attendance (only for UG)	96 – 100%	5
	91 – 95%	4
	86 – 90%	3
	81 – 85%	2
	76 – 80%	1
	75% and below	0
Internal Marks Range for CIA & Model	0 - 19 Marks	1
	20 - 39 Marks	2
	40 - 59 Marks	3
	60- 74 Marks	4
	75 - 100 Marks	5

### CERTIFICATE COURSES OFFERED (2023 - 24)

Sl.No.	Name of the Department	SEM	Name of the Course
1.	BBA	Odd	1. Human Rights 2. Goods and Service Tax
		Even	3. Disaster Maagement 4. Library Information Services 5. Intellectual Property Rights
2.	COMMERCE	Odd	1. Digital Banking 2. Labour Law 3. Business Opportunities and Planning
		Even	4. Goods and Service Tax 5. Right to Information Act, 2005 6. Digital Marketing 7. Salesmanship and Personal Selling
3.	COMMERCE(CA)	Odd	1. Labour Welfare Measures 2. Fundamentals of Insurance
		Even	3. Creative Advertising 4. Green Marketing 5. Event Planning and Management
4.	ENGLISH	Odd	1. History of english Literature 2. English for Employability 3. Photo Journalism
		Even	4. Creative Writing 5. Personality Traits and Schemes 6. Spoken English 7. Writing for Media 8. Media Management
5.	TAMIL	Odd	1. இலக்கண பிழை தவிர்ந்தல். 2. சாலை பாதுகாப்பு விதிகள். 3. பேச்சுக்கலை
		Even	4. கைவினை பொருட்கள் தனித்திறன் மேம்பாடு 5. தமிழர் வளர்த்த அழகு கலைகள் 6. இயற்கை மருத்துவம். 7. படைப்பிலக்கியம். 8. பழமொழியும் பயனும்.
6.	CHEMISTRY	Odd	1. Stereo Chemistry 2. Basic Concepts of Chemistry
		Even	3. Molecular Spectroscopy 4. Basic Concepts of Chemistry 5. Soil Analysis 6. Water Analysis 7. Cosmetics
7.	BIOTECHNOLOGY	Odd	1. Mushroom Cultivation 2. Vermitechnology 3. Vermicomposting
		Even	4. Herbal Medicines 5. Organic Farming 6. Waste Management 7. Bio Fertilizer

8.	COMPUTER SCIENCE	Odd	1. Web Designing 2. Ethical Hacking 3. Swift Programming
		Even	4. Digital Image Composting 5. Advanced Excel, 6. Python Programming 7. XML and .net Services
9.	ELECTRONICS AND COMMUNICATION	Odd	1. Basic Concepts in Cyber Security 2. Adobe Photoshop
		Even	3. ARM 7 Processor 4. PC Hardware Trouple shooting 5. Artificial Intelligence
10.	HMCS	Odd	1. Basic Mother Sauces 2. Tourism Management
		Even	4. Flower Arrangement 5.Cakes and Cookies 6. Reservation and Registration
11.	MATHEMATICS	Odd	1. Arithmetic Ability - II 2. Arithmetic Ability - IV 3. Mathematical Analysis - III
		Even	4. Arithmetic Ability - I 5. Arithmetic Ability - III 6. Arithmetic Ability - V 7. Mathematical Analysis - I 8. Mathematical Analysis - II
12.	MICROBIOLOGY	Odd	1. Azolla Cultivation 2. Spirulina Cultivation 3. Vermi Technology
		Even	4. Azolla Cultivation 5.Vermi Technology 6. Medical Laboratory Techniques 7. Mushroom Culture 8. Spirulina Cultivation
13.	PHYSICS	Odd	1. Applications of Laser 2. Renewable Energy Sources
		Even	4. Instrumentation Basics and Technical Skill Development 5. Sensor and Transducers 6. Non Destructive Testing 7. Career enhancement Training for Physics
14.	PHYSICAL EDUCATION	Odd	1. Handball Officiating 2. Tennis Offciating
		Even	3. Sports and Games Training 4. Health Education 5. Physiotherapy
15.	BOTANY	Odd	1. Organic Farming 2.Vermi Compost Preparation 3. Kitchen Garden
		Even	4. Biofertilizer and Biopesticides 5. Mushroom Cultivation 6. Solid Waste Management

**VOCATIONAL EDUCATION TRAINING COURSES OFFERED (VET) - (2023 - 24)**

Sl.No	Department	Name of the Course
1.	BBA	Digital Marketing
		Event Management
2.	ELECTRONICS & COMMUNICATION	Mobile Service
3.	COMMERCE	Practical Banking
		Digital Banking
4.	COMMERCE(CA)	Hand Made Products
5.	BIO TECHNOLOGY	Training in Mushroom Cultivation
6.	CHEMISTRY	Household Item Preparation
7.	PHYSICAL EDUCATION	Personal Behaviour & Gym Training
8.	MICRO BIOLOGY	Training in Azolla Cultivation
		Training in Spirulina Cultivation
9.	ENGLISH	Beautician Courses
		Basic Hindi
10.	TAMIL	Handicraft
		Art and Craft
11.	HMCS	Biscut and Cookies
12.	COMPUTER SCIENCE	Digital Image Compositing Photo Shop
		Microsoft Office Hands on Training
13.	MATHEMATICS	Jewellery and Accessory design
14.	PHYSICS	LED Light Assembling and Manufacturing Technology
15.	BOTANY	Training in Vermi Compositing
15.	PLACEMENT	Type writing
16.	VET TEAM	Tailoring



**SKILL BASED ELECTIVE COURSES OFFERED (SBEC) - (2023 - 24)**

Sl.No	Department	Sem	Skill Based Elective Course
1.	BBA	III	SBEC –I Inplant Training
		IV	SBEC-II Corporate Employability Skills
2.	ELECTRONICS &COMMUNICATION	III	Ethical Hacking
		IV	Allgero PCB Design
		V	Internet of Things (IOT)
		VI	Power Electronics
3.	COMMERCE	III	Financial Services
		IV	Stock Market Practices
4.	COMMERCE(CA)	III	Financial Services
		IV	Stock Market Operations
5.	BIO TECHNOLOGY	III	Plant & Animal Physiology
		IV	Pharmaceutical Biotechnology
		V	Agricultural Biotechnology
		VI	Seed Technology
6.	CHEMISTRY	III	Agricultural Chemistry
		IV	Dye Paper Sugar and Effluent Treatment
7.	PHYSICAL EDUCATION	V	Officiating & Coaching in Track & Field
		VI	Officiating & Coaching in Major Games
		III	IRR, Bio Safety and Bio Instrumentation
8.	MICRO BIOLOGY	IV	Recombinant DNA Technology
		III	Phonetics and Transcription
9.	ENGLISH	IV	Media Communication
		III	அறிவியல் தமிழ்
10.	TAMIL	IV	சிற்தனையியல்

Sl.No	Department	Sem	Skill Based Elective Course
11.	HMCS	III	Bakery & Confectionary
		IV	Hotel French
12.	COMPUTER SCIENCE	II	LAB I : MS Office
		IV	LAB II : Accounting Package
		V	LAB III : DTP
		VI	LAB IV : HTML & Web Design
13.	MATHEMATICS	V	Seilab Practical
		VI	Latex Practical
14.	PHYSICS	V	Programming in C Language
		VI	Electrical Appliances
15.	BOTANY	III	Horticulture
		IV	Plant Tissue Culture

**NON MAJOR ELECTIVE COURSE (NMEC)**

Non Major Elective Courses offered (2023 - 24)

Sl.No	Department	Sem	Non Major Elective Course
1.	BBA	III	Principles of Management
		IV	Human Resource Management
2.	ELECTRONICS & COMMUNICATION	III/IV	Cellular Phone Servicing
		III/IV	Biomedical Instrumentation PC Hardware Maintance and Networking
3.	COMMERCE	III	Banking Practices
		IV	Organization and management of micro- small medium enterprises
4.	COMMERCE(CA)	III	Personality Development
		IV	Human Resource Management

Sl.No	Department	Sem	Non Major Elective Course
5.	BIO TECHNOLOGY	III	Applied Biotechnology
		IV	Concept of Biotechnology
6.	CHEMISTRY	IV	Polymer and Plastics
7.	PHYSICAL EDUCATION	III	Health and Nutrition
		IV	Major Games
8.	MICROBIOLOGY	III	General Hygienic & Sanitary Practice, Principles of Bioinstrumentation, Microbes in Daily Life, Corporate Microbiology, Mushroom Culture.
9.	ENGLISH	III/IV	Interpersonal Skills
10.	TAMIL	III	சாலை பாதுகாப்பு விதிகள்
		IV	சித்திர இலக்கியம்
11.	HMCS	III	Basic Cookery
		IV	Basic Hospitality Operation
12.	COMPUTER SCIENCE	III	Fundamentals of Information Technology, Office Automation
		IV	Web Designing, Photoshop
13.	MATHEMATICS	III	Numerical Methods, Matrix Algebra
		IV	Mathematics for Competitive Examination
14.	PHYSICS	III	Physics for Everyday Life
		IV	Astro Physics
15.	BOTANY	III	Mushroom Cultivation
		IV	Herbal Botany

## **DISCIPLINE**

The institution moves on the four wheels of Discipline, Sound Education, Sports and Service. Discipline is the primary aim of this institution and students are expected to adhere to it. The teaching and non-teaching staff and the students of the college are instructed to follow strict discipline. In the college, each class room features public address system, which helps to begin the day with invocation. The latecomers are assigned to spend one hour in the library after college hours and this practice reduces the number of late comers.

## **COUNSELLING**

Dr. Pearl Kittu, counsellor of the college provides counselling to all the Staff members and Students.

## **REMEDIAL AND COACHING**

The college conducts remedial classes for the slow learners in the subjects English, Maths, Computer Science and Accountancy.

## **SOFT SKILL(SS)**

'Soft Skill' is a scheme working as a team of staff to Improve the communication skills of our students. They are giving training for the students to communicate in English. In order to improve student's communication they conduct activities in the class rooms.

## **LANGUAGE LAB**

In Language Lab, we provide enough facilities & training to improve the skills of our students in phonetics, audio and video visuals. We expect the students to become competent to speak better in English.

## **EXAMINATION CELL**

There is a vibrant exam cell which conducts CIA tests, model exam and Semestar exams. It also conducts exams of various universities under distance education programmes.

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

IQAC is formed to monitor the quality parameters in Selvamm Arts and Science College. The cell takes care of the following: use of modern teaching aids, laboratory manuals, innovative teaching practices, special classes for slow learners,

syllabus coverage, laboratory records, attendance of students, Micro-Quality Circle meeting, mini projects by students, industrial internship undergone by students, guest lectures arranged, industrial visits carried out and student's performance records.

### **RESEARCH**

Research forms an integral part of the education programme of the institution. Scientific inquiry includes basic and applied research. Writing a thesis/dissertation inculcates in the candidate the basic elements of planning. These are the basis of advance in scientific thought or problem management. The candidates also undergo a short training course in general research methodology and bio-statistical methods in research.

'Selvamm Research Association (SRA) releases Research Magazines periodically. Conducting research on various fields in science, was to have direct and indirect bearing on lab to land skills. The School of Arts carry on the research in collaboration with other institutions like the Management Institutes, Universities, Financial Institutions, Corporate Bodies, and Professional Institutes at National and International level.

### **LIBRARY**

Library is the nerve center of an educational institution. The college is building up a well-equipped library accommodated in a two-tiered separate wing in the first floor of the Arts Block. About 24100 books, 40 Journals, 55 magazines, 3000 projects and 1456 E-resources are stocked in the upper berth with reference facility for the PG students. The lower berth is meant for reading and reference purposes. The library also has a video cassette section. The library is kept open from 9.00 a.m. to 6.00 p.m. on all the working days. Some departments have their own library, consisting of textbooks for ready reference which are used both by the staff and the students.

## **BOOK BANK**

To reduce the financial strains of the poor students, a book bank consisting of texts and reference books has been established which could be made use by a student by borrowing books at a nominal fee as service charge and use them for a semester. It is a boon to the underprivileged students.

## **EMPOWERING RURAL PEOPLE (ERP)**

Empowering Rural People, an extension unit which functions from the academic year, 2011-2012 after becoming autonomous. All the fifteen departments have adopted 15 villages near by the college campus. It is a compulsory programme (Part-V) for all the PG and UG students. A PG student must render his/her service for 40 hours in the adopted village, apart from the class hours during the second and third semesters. A UG student must render 60 hours of service in the adopted village, apart from the class hours from the second semester to fifth semester. The students are grouped and given tasks depending on the village needs.

The main objective is to impart the student's subject knowledge and skills towards the betterment of the neighbourhood communities. The youth work for the total development of the communities in partnership with them by utilizing local resources. The ultimate goal is in the long-term effect of the service learning in the students, which generates the leadership quality that influences him/her later.

The college has adopted five villages Keerambur, Valayapatti, Agaram (Elachipalayam), Lathuvadi and Vettampadi under the scheme Unnat Bharat Abhiyan.

### **The ERP is expected to:**

- Create awareness of realities in rural life.
- Serve rural communities by establishing close link.
- Help rural communities to utilize their own resources.
- Identify their local/regional problems and solve them.

### **Opportunities**

- To interact with rural people.
- To identify operative forces in the society.
- To be aware of their strength and skill.
- To understand the values of communities.
- To gain matured human qualities.
- To be concerned and committed. ``

### **ENTREPRENEUR CELL**

In Placement cell, every effort is carried out diligently to impart relevant training in order to enable all our students to become employable graduates.

In the changing times, The nation and the industries expect competent graduates. The cell, with the coordination from all the departments regularly conducts programmes to impart soft skills to students with respect to communication skill, preparation to group discussions and interview.

Eminent experts are invited from various reputed industries / institutions to train and prepare the students to meet the demands of the job market. More than 400 students of our college have been successfully placed in various reputed software companies, financial service and in reputed educational institutions.

The Cell actively coordinates with various institutions / industries through industry-institution interaction & MoU to enable our students to become industry ready and get 100 percent placement.

### **DAILY A GOOD DEED**

Our inspiration for this scheme stems from our conviction that service to the poor is service to God. We inculcate this spirit in our students. The habit of service to the diseased, the destitute, the unwanted and the needy. To realize this ideal, a movement called Daily A Good Deed (DGD) has been launched in our college from 1st January 2007. As part of the movement, the staff and students of a department perform 'Daily A Good Deed' on all the seven days of the week, including holidays. Visiting and donating articles and food items to the inmates of the orphanages, homes for the aged and physically challenged patients in Govt.

hospitals and cleaning temple premises, planting tree saplings, teaching mushroom cultivation and manufacturing vermicompost are some of the services we render. The staff and students also undertake awareness campaigns regarding the eradication of child labour, the importance of rain water harvesting, sanitation, personal hygiene, road safety, evil effects of pollution and the need for environmental protection.

#### **SSSS (SELVAM STUDENTS SERVICE SCHEME)**

A committee of students has been constituted to procure stationery items and sell them to the campus community at a marginal profit, under the guidance and supervision of one staff member. In this way, our students get the twin benefits of acquiring experiences in selling and buying things at nominal price.

#### **FREE NOON MEAL SCHEME**

Some of the students are not able to afford their noon meal due to their poverty. In order to quench their hunger, the college provides free noon meal to the poor students. They are identified and recommended by the Head of the Departments. The College offers free noon-meal to many students on all the working days.

#### **MEDICAL INSURANCE**

From 2007-2008, medical insurance has been made compulsory for all the students of the college. In case a student meets with a fatal accident, his/her father/mother will be paid Rs. 50,000. If a student finds himself/herself at cross roads in the event of his/her earning parent meeting with fatal accident or disability resulting in loss of total income, financial support to the student will be provided to continue and complete the education in the college.

#### **BIOTECH PARK**

Medicinal plants of common and rare occurrence are maintained in the Park. Nearly 176 plants are nurtured. A shade house has been maintained to preserve rare plants and also for hardening them. Mushroom cultivation and Vermicomposting have been done in the park. Now the park also includes nearly 10 tanks of Azolla cultivation and six tanks of Spirulina cultivation. These are utilized to give training programme for Women Self Help groups.



## **NSS**

Four hundred students are enrolled as members in the four N.S.S. Units. Each member has to maintain a record of his/her regular and special camp activities, based on which certificates are issued. In the past five years the volunteers have rendered various yeoman services like laying roads, building toilets, cleaning temple premises, constructing rain water harvesting tanks, donating blood and creating awareness about the evils of AIDS, illiteracy and dowry system.

## **NATURE CLUB**

This club was started in the academic year 2007-08 to inculcate an appreciation for nature among young people through a participatory approach. This club arranges environmental awareness programme for our active student communities at Anglade Institute of Natural History, Shenbaganur, Kodaikanal. Since June 2007, the students are actively participating in various awareness and action programmes.

## **COMPETITION**

We are preparing the students for the competitions like on stage programmes, non stage programmes, poem writing, essay writing, speech, drawing and so on. The competitions are conducted by the philanthropic organization. The winners are appreciated to do so.

## **LAB TO LAND**

Man is a social animal and he is accountable to the society. To help the farmers and workers in the villages, who wallow in poverty, ignorance and illiteracy, the knowledge of the students learnt in the classes, library and labs are used to benefit them.

Our staff and students visit the villages and serve them by repairing the electronic devices free of cost, testing and reporting the quality of the soil and water to guide for the next crops and recommending the manures, identifying the blood group of the villagers with reports.

## **HOSTELS**

Separate hostels for men and women students are run on the campus itself. An establishment charge of Rs. 10,000/- is charged for an ordinary room for the whole year. Bath attached rooms are also available on extra charge. Messes on dividing systems are run which provide the inmates with wholesome food.

## **SPORTS AND GAMES**

A sound mind can exist only in a sound body. So sports and games are given equal importance like curricular activities. Separate free sports hostels for men and women sports persons are run by the management. Our college has very good sports facilities like 400 mts running track, gymnasium and playgrounds for conducting sports and games. Our college has separate coaches for athletics and games. Our college has been winning for the past 15 years individual and overall championship trophies in athletics organized by the Periyar University. Our college has been winning for the past 12 years individual and overall championship trophies in fencing organized by the Periyar University.

## **TRANSPORT FACILITY**

The College provides transport facility with safe and secure at nominal fee through 55 buses for the staff and students. The buses are connecting nearly seven hundred villages in the four districts of Namakkal, Salem, Trichy and Karur by plying roughly 70km each from the College.

## **RULES AND REGULATIONS**

All the students have to strictly follow the rules and regulations laid for their discipline and development. Violation will entail penal action.

## **ATTENDANCE AND LEAVE**

1. Classes are conducted everyday for six periods, from 9.30 am to 4.20 pm.
2. Attendance will be taken by the staff members at the commencement of each period.
3. A student who is not present in the lecture hall when the attendance is taken will lose the attendance for that session.
4. Students shall be regular in attendance and they are expected to be punctual.
5. No student will be admitted into the lecture hall if he/she is late by more than ten minutes.
6. Late comers are liable to be fined and they will be admitted into the lecture hall only after getting the written permission from the Principal / Vice-Principal / HoD concerned.
7. The record of attendance of each student will be displayed on the Notice Board in the first week of every month.
8. A minimum of 75% attendance is required to appear for the University Examination.
9. If a student secures less than 65% attendance, he/she has to apply to the University for re-admission and then complete the Course.
10. Discrepancies in the attendance entries, if any, should be reported by the student to the respective HoD through the classmentor.
11. Leave of absence will be permitted only for valid reason, that too with the prior approval of the HoD.
12. A student on medical leave must produce the Medical Certificate along with the leave application duly signed by the parent/guardian when he/she rejoins the class.
13. Irregular attendance, habitual late coming, disobedience, disrespect to the staff or the higher authorities and immoral behaviour will be viewed very seriously and dealt with accordingly.

14. Students are required to keep the lecture halls and premises neat and tidy.
15. Students should wear the ID card on the Campus and Bus.
16. Organizing meetings, entertainments and collecting money for any purpose on the campus without the prior, written permission of the Principal are strictly prohibited.
17. Students are expected to read the notices put on the notice boards carefully everyday.
18. Ragging is prohibited and it is punishable and may result in expulsion/suspension/fine/legal action.
19. All the students are expected to be on the college premises during the working hours from 9.30 am to 4.20 pm.
20. The Principal has the right to ask any student to leave the college and issue the Transfer Certificate at any time during the course of the year on the grounds of indiscipline, unauthorized absence, malpractice and any other action that may bring disrepute to the college.
21. Certificates (Transfer, Conduct, Bonafide, etc.) will be issued within 24 hours after the submission of the application.

#### **A WORD TO THE PARENTS**

It is the joint responsibility of the parents and the staff to shape the character and behaviour of the students. Parents are requested to extend their total co-operation to the staff and the college authorities by ensuring that their sons/daughters maintain regularity, punctuality and discipline.

Parents will be informed periodically about the attendance, performance and behaviour of their wards as and when the need arises.

The Principal must be notified promptly by the parent/guardian in case of any change of address. When their wards discontinue their studies, the Principal must be notified of the same within two weeks.

Parents are welcome to meet the Mentors on any working day and discuss freely such issues concerning their wards.

## **A WORD TO THE STUDENTS**

1. Student's behaviour, not only on the College premises but also in public places like theatres and bus stands should be such that it does not impair the name of the college.
2. Ragging in any form is prohibited by the College and by the Government.
3. The students are advised never to talk ill of other communities or religions.

## **LIBRARY RULES**

1. The library functions on all the working days between 9.00 am and 6.00 pm.
2. Library access cards are issued to students, UG Students can take 2 books, PG Students can take 3 books and M.Phil Scholars can take 4 books.
3. Books will be issued only by access cards.
4. The UG and the PG students are allowed to retain the books for 13 days and 20 days respectively.
5. Books should be returned on or before the due date specified on the slip of the books issued. For some reasons, if the books couldn't be returned on the due date, they are to be returned with a charge of Rs. 1 per day.
6. The student is responsible for the books borrowed by him/her.
7. Tampering and underlining in the books in any form is forbidden.
8. Any damage to the library books or loss should be made good by paying the current replacement cost.

### **RAGGING**

Ragging is a non-bailable offence. Do not indulge in ragging.

### **CELL PHONES**

The use of cell phones by students inside the class rooms and Laboratories is strictly prohibited.

If any student is found using a mobile inside the class rooms and Labs the mobile will be confiscated and a suitable action will be imposed and the mobile will be handed over to the parent/guardian.

### **DRESS CODE**

In order to maintain the tradition of our country, students are advised to wear decent dresses.

### **SMS**

The examination results are sent to the students or parents mobile individually. By this way the results are easily seen by the students as well as parents.

The absentees are informed to their parents by the SMS by 11.30am. to protect the welfare of the students.

### **CANTEEN**

In order to provide tasty food and snacks, canteen functions very well. The food and snacks are sold at reasonable cost.

**கல்லூரி விதிமுறைகள் :**

மாணவ, மாணவிகள், தங்களின் ஒழுக்கம், பண்பாடு, சுயமேம்பாடு கருதி கீழ்க்காணும் விதிமுறைகளை தவறாது கடைபிடிக்க வேண்டும்.

**வருகைப்பதிவும், விடுமுறையும் :**

1. வகுப்புகள் காலை 9.30 க்குத் துவங்கி மாலை 4.20-க்கு முடிவடைகிறது.
2. ஆறு பாடவேளைகளுடன் வகுப்புகள் நடைபெறும்.
3. ஒவ்வொரு பாடவேளையும் அந்தந்த பாடவேளைக்குரிய உதவிப் பேராசிரியர்களால் மாணாக்கர்களின் வருகைப்பதிவு மேற்கொள்ளப்படும்.
4. மாணவ, மாணவிகள் தினந்தோறும் கல்லூரிக்குத் தவறாது உரிய நேரத்தில் வருகை புரிவது அவசியம்.
5. காலையிலோ, மாலையிலோ ஒரு பாடவேளையில் வருகைப்பதிவு மேற்கொள்கையில் மாணவர் அந்தப் பாடவேளையில் வருகைபுரிய தவறினால் அவர் அந்த அரைநாள் முழுவதும் வருகைப்பதிவை இழக்க நேரிடும்.
6. கல்லூரிக்குத் தாமதமாக வருபவர்கள், முதல்வர் (அ) துணைமுதல்வர்கள் (அ) உரிய துறைத்தலைவர் ஆகியோரின் அனுமதி பெற்ற பின்னரே வகுப்பறைக்குள் செல்ல அனுமதிக்கப்படுவர்.
7. ஒரு மாணவனோ, மாணவியோ தொடர்ந்து மூன்று நாட்களுக்குத் தாமதமாக வந்தால் பொறுப்பாசிரியர் வழி உரிய துறைத்தலைவரையோ, துணை முதல்வர்களையோ, முதல்வரையோ பெற்றோர்களுடன் சந்திக்க வேண்டும்.
8. மாணவர்கள் வருகைப்பதிவு குறித்த அறிக்கை ஒவ்வொரு மாதத்தின் முதல் வாரத்தில் தகவல் பலகையில் தெரிவிக்கப்படும்.
9. ஒரு வகுப்பில் உள்ள வருகைப்பதிவேடு தொலைந்து போனால் அந்த வகுப்பில் உள்ள மாணவர்களே பொறுப்பு.
10. பல்கலைக்கழகத் தேர்வு எழுவதற்கு 75% வருகைப்பதிவு அவசியம். 75% க்கும் குறைவாக இருப்பின் அபராதத் தொகை செலுத்த வேண்டி வரும்.
11. 65% வருகைப்பதிவிற்கும் குறைவானவர்கள், பல்கலைக்கழகத்தில் மறுசேர்க்கை பெற வேண்டும். இல்லாவிடில் கல்வியைத் தொடர முடியாது.
12. வருகைப்பதிவில் ஏதேனும் திருத்தம் இருப்பின் வகுப்பாசிரியர் (அ) துறைத்தலைவரை அணுக வேண்டும்.

13. மாணவ, மாணவிகள் மருத்துவ விடுப்பினை எடுக்க நேரிட்டால் மீண்டும் கல்லூரிக்கு வரும்பொழுது மருத்துவச் சான்றிதழ் பெற்று வர வேண்டும்.
14. மாணவர்கள் ஆசிரியர்களுக்குத் தெரியாமல் வருகைப் பதிவை திருத்துவது கூடாது.
15. மாணவர்கள் தொடர்ந்து காலதாமதமாக கல்லூரிக்கு வருவது கூடாது.
16. தனது மேல் அலுவலர்களிடம் மாணவர்கள் மரியாதைகுறைவாக நடந்து கொள்ளக்கூடாது.
17. கல்லூரியின் விதிமுறைகளை ர்குலைக்கும்படி மாணவர்கள் நடந்து கொண்டால் கடுமையான தண்டனைக்கு உட்படுத்தப்படும்.
18. பண்பாட்டை ர்குலைக்கும் வகையில் மாணவ, மாணவிகள் ஆடை அணிந்து வருவது கூடாது.
16. முதல்வரின் அனுமதி இன்றி வெளிமாணவர்களை ஆண்டு விழா, கலைத்திருவிழா போன்ற நிகழ்ச்சிகளுக்கு கல்லூரிக்கு அழைத்து வரக்கூடாது.

#### பேருந்து ஒழுக்கம் :

1. மாணவர்கள் பேருந்தில் பயணிக்கும் பொழுது பொறுப்பாசிரியர்கள் கூறும் ஒழுங்கு நடவடிக்கைகளை பின்பற்ற வேண்டும்.
2. மாணவர்கள் தங்களது நிறுத்தம் தவிர வேறு எங்கும் ஏறவோ, இறங்கவோ அனுமதிக்கப்படாது.
3. மாணவர்கள் தங்களுக்கென்று ஒதுக்கப்பட்ட பேருந்தைத் தவிர வேறு பேருந்தில் பயணம் செய்ய முதல்வரின் அனுமதி பெற வேண்டும்.

#### பெற்றோர்களுக்கு ஒரு வார்த்தை...

பெற்றோர்கள் தங்கள் மகன் / மகள் ஒழுக்கம், காலம் தவறாமல், வருகைப்பதிவு முதலியவற்றை வகுப்பு ஆசிரியர்களிடம் கேட்டு அறிதல் வேண்டும்.

தேர்வு முடிவுகள் வகுப்பாசிரியர்களால் பெற்றோர்களுக்கு உரிய காலத்தில் குறுஞ்செய்தி மூலம் தெரிவிக்கப்படும்.

முகவரி மாற்றம் இருப்பின் முதல்வருக்கு உடனே தெரியப்படுத்த வேண்டும். மாணவர் கல்வியைத் தொடர முடியவில்லை எனின் பெற்றோர்கள் மாணவர் கல்லூரியை விட்டு நின்ற இருவாரத்திற்குள் முதல்வருக்கு தெரியப்படுத்த வேண்டும்.

மாணவர் முன்னேற்ற நடவடிக்கைகளுக்காக பெற்றோர் வகுப்பாசிரியரை, கல்லூரிப் பணிநாளில் சந்திப்பதும், அறிந்து கொள்வதும் வரவேற்கப்படுகிறது.

மாணவர்கள் பருவக்கட்டணம் செலுத்த வேண்டிய தவணைத்தேதிகள் இறுதியில் மாணவர்கள் கையேட்டின் (Hand Book) கொடுக்கப்பட்டுள்ளது.

மாணவர்கள் கல்லூரிக்கு வருகை புரியாத நாட்களில் மாணவர்களின் பெற்றோர்களுக்கு குறுஞ்செய்தி மூலம் செய்தி காலை 11.30க்குள் தெரிவிக்கப்படும்.



### **CIA Test – I**

#### ***Odd***

26-07-23 WED  
27-07-23 THU  
28-07-23 FRI

#### ***Even***

18-01-24 THU  
19-01-24 FRI  
20-01-24 SAT

### **CIA Test – II**

#### ***Odd***

07-09-23 THU  
08-09-23 FRI  
09-09-23 SAT

#### ***Even***

29-02-24 THU  
01-03-24 FRI  
02-03-24 SAT

### **Model Examinations**

#### ***Odd***

04-10-23 WED  
05-10-23 THU  
06-10-23 FRI  
07-10-23 SAT  
09-10-23 MON  
10-10-23 TUE  
11-10-23 WED

#### ***Even***

25-03-24 MON  
26-03-24 TUE  
27-03-24 WED  
28-03-24 THU  
30-03-24 SAT  
01-04-24 MON

### **Semester Exams**

27.10.23 FRI

15.04.24 MON

Results of the semester examinations will be forwarded to the  
parents / guardians of the students.

## JUNE 2023

1 THU	Day Order	DGD	
2 FRI			
3 SAT			
4 SUN			
5 MON			
6 TUE			
7 WED		BO	
8 THU		6001	
9 FRI		-	
10 SAT		6007	
11 SUN			
12 MON			
13 TUE		CO	
14 WED	A1	6008	UG II, III and II PG Semester begin
15 THU	B 2	-	
16 FRI	C 3	6012	

நம்பிக்கை நிறைந்த ஒருவர் யார் முன்னேயும் எப்போதும் மண்டியிடுவது இல்லை  
- டாக்டர் அப்துல்கலாம்

## JUNE 2023

17 SAT		CO 6013	
18 SUN		- 6014	
19 MON	D4	CA 6015 - 6021	
20 TUE	E 5		
21 WED	F 6		
22 THU	A7		
23 FRI	B 8		
24 SAT			
25 SUN			
26 MON	C9	MA 6022	
27 TUE	D 10	- 6026	
28 WED	E 11		III - UG & II - PG 1st Term Fee Last date
29 THU			Bakrid - Holiday
30 FRI	F12		

## JULY 2023

1 SAT		MA 6027	National Doctor's Day	
2 SUN		- 6028		
3 MON	A 13	MB 6029 - 6035		
4 TUE	B 14			
5 WED	C 15			
6 THU	D 16			
7 FRI	E 17			
8 SAT				
9 SUN				
10 MON	F 18		BT 6036 - 6042	
11 TUE	A 19			World Population Day
12 WED	B 20			
13 THU	C 21			
14 FRI	D 22			
15 SAT				
16 SUN				

If you cannot do great things, do small things in a great way.

- Naoleon Hill

## JULY 2023

17 MON	E 23		
18 TUE	F 24		
19 WED	A 25	CH 6043	
20 THU	B 26	- 6049	
21 FRI	C 27		
22 SAT			
23 SUN			
24 MON	D 28		II UG 1st term fee last date
25 TUE	E 29		
26 WED	F 30		CIA - I
27 THU	A 31	TA 6050	CIA - I
28 FRI	B 32	- 6055	CIA - I, World Tigers day
29 SAT			
30 SUN			
31 MON	C 33	PH 6056	

## AUGUST 2023

1	TUE	D 34		
2	WED	E 35		
3	THU	F 36	PH 6057	Aadi Perukku
4	FRI	A 37	- 6062	I Year Classes Begin
5	SAT			
6	SUN			
7	MON	B 38		
8	TUE	C 39		World Senior Citizen's Day
9	WED	D 40		
10	THU	E 41	CS 6063	
11	FRI	F 42	- 6069	
12	SAT			
13	SUN			
14	MON	A 43	EC 6070	
15	TUE		- 6072	Independence Day - Holiday
16	WED	B 44		

Never give up on what you really want to do

- Albert Einstein

## AUGUST 2023

17 THU	C 45		
18 FRI	D 46	EC 6073	
19 SAT		- 6076	
20 SUN			
21 MON	E 47		
22 TUE	F 48	EN 6077	
23 WED	A 49	- 6083	
24 THU	B 50		
25 FRI	C 51		
26 SAT			
27 SUN			
28 MON	D 52		
29 TUE	E 53	BB 6084	I - UG & I - PG 1st term fee last date
30 WED	F 54	- 6087	
31 THU	A 55		

## SEPTEMBER 2023

1	FRI	B 56	BB 6088 - 6090	
2	SAT			
3	SUN			
4	MON	C 57	HM 6091 - 6097	
5	TUE	D 58		Teacher's Day
6	WED			Holiday - Krishna Jeyanthi
7	THU	E 59		CIA - II
8	FRI	F 60		CIA - II
9	SAT	A 61		CIA - II
10	SUN			
11	MON	B 62	PE 6098 - 6103	
12	TUE	C 63		
13	WED	D 64		
14	THU	E 65		World First Aid Day
15	FRI	F 66		
16	SAT			World Ozone Day

If you can dream it, you can do it

- Adolf Hitler



## SEPTEMBER 2023

17 SUN		PE 6104	
18 MON			Vinayagar Charthurthi - Holiday
19 TUE	A 67		
20 WED	B 68	BO 6105	
21 THU	C 69	- 6111	World Peace Day
22 FRI	D 70		
23 SAT			
24 SUN			
25 MON	E 71		III UG and II PG 2nd term Fee last date
26 TUE	F 72		
27 WED	A 73	CO 6112	World Tourism Day
28 THU		- 6117	Miladi Nabi - Holiday
29 FRI	B 74		
30 SAT			Mid Year Account Closing

## OCTOBER 2023

1	SUN		CO 6118	
2	MON			Mahatama Gandhi Jayanthi
3	TUE	C 75		II UG 2nd term Fee last date
4	WED	D 76	CA 6119	Model Exam
5	THU	E 77	- 6125	Model Exam
6	FRI	F 78		Model Exam
7	SAT	A 79		Model Exam
8	SUN			
9	MON	B 80		Model Exam
10	TUE	C 81		Model Exam, National Sports Day
11	WED	D 82	MA 6126	Model Exam
12	THU	E 83	- 6132	
13	FRI	F 84		
14	SAT			
15	SUN			
16	MON	A 85	MB 6133	I - UG & I - PG 2nd Term Fee Last date, World Food Day

தவறு செய்தவர்களை மன்னித்து விடு. ஆனால், அவர்களைத் திரும்பவும் நம்பும்

அளவுக்கு முட்டாளாக இராதே

- புத்தர்

## OCTOBER 2023

17 TUE	B 86		
18 WED	C 87	MB 6134 - 6139	
19 THU	D 88		
20 FRI	E 89		
21 SAT			
22 SUN		BT 6140 - 6146	
23 MON			Saraswathi Pooja - Holiday
24 TUE			Vijayadhasami - Holiday
25 WED	F 90		
26 THU			
27 FRI			Semester Exam begins
28 SAT			
29 SUN			
30 MON		CH 6147 6148	
31 TUE			
			National Unity Day

## NOVEMBER 2023

1 WED			
2 THU			
3 FRI		CH 6149	
4 SAT		- 6153	
5 SUN			
6 MON			
7 TUE			
8 WED		TA 6154	
9 THU		- 6160	
10 FRI			
11 SAT			
12 SUN			
13 MON			
14 TUE		PH 6161	Children's Day
15 WED		- 6164	
16 THU			

All power is within you; you can do anything and everything

- Swamy Vivekanandha

## NOVEMBER 2023

17 FRI		PH	
18 SAT		6165 -	
19 SUN		6167	World Men's Day
20 MON			
21 TUE			
22 WED		CS	
23 THU		6168 -	
24 FRI		6174	
25 SAT			
26 SUN			National Law Day
27 MON			
28 TUE		EC	
29 WED	A1	6175 -	Even Semester begin
30 THU	B2	6178	

National Unity Day

## DECEMBER 2023

1 FRI	C3	EC	World AIDS Day
2 SAT		6179 -	
3 SUN		6181	World Differendly abled Day
4 MON	D4		
5 TUE	E5		
6 WED	F6	EN 6182	
7 THU	A7	- 6188	
8 FRI	B8		Plastic Free Day
9 SAT			
10 SUN			
11 MON	C9		UNICEF Day
12 TUE	D10	BB 6189	
13 WED	E11	- 6194	III - UG & II - PG 3rd Term Fee Last Date
14 THU	F12		World Energy Conservation Day
15 FRI	A13		
16 SAT			

Waiting for right time is a way to success

- Bharathi dasan

## DECEMBER 2023

17 SUN		BB 6195	
18 MON	B14		
19 TUE	C15	HM 6196	
20 WED	D16	- 6202	
21 THU	E17		
22 FRI	F18		
23 SAT			Farmers Day
24 SUN			National Consumer Day
25 MON			Christmas - Holiday
26 TUE	A19		
27 WED	B20	PE 6203	
28 THU	C21	- 6209	
29 FRI	D22		
30 SAT			
31 SUN			

## JANUARY 2024

1	MON			New Year - Holiday
2	TUE	E23	BO 6210	
3	WED	F24	- 6216	
4	THU	A25		II - UG 3rd Term Fee Last Date
5	FRI	B26		
6	SAT			
7	SUN			
8	MON	C27	CO 6217	
9	TUE	D28	- 6224	
10	WED	E29		
11	THU	F30		
12	FRI	A31		
13	SAT			
14	SUN			
15	MON		CA 6225	Pongal - Holiday
16	TUE		6226	Thiruvalluvar Day

நல்லவராய் இருப்பது நல்லதுதான் ஆனால் நல்லது கெட்டது தெரியாதவராய் இருப்பது  
ஆபத்தானது - பெர்னாடஷா



## JANUARY 2024

17 WED			
18 THU	B32		CIA - I
19 FRI	C33	CA	CIA - I
20 SAT	D34	6227 -	CIA - I
21 SUN		6231	
22 MON	E35		
23 TUE	F36	MA	Nataji Subash Chendrabosh Birth Day
24 WED	A37	6232 -	
25 THU	B38	6238	National Voters Day
26 FRI			Repuplic Day, Thai Poosam - Holiday
27 SAT			
28 SUN			
29 MON	C39	MB	
30 TUE	D40	6239 -	
31 WED	E41	6241	

## FEBRUARY 2024

1 THU	F42	MB 6242 - 6245		
2 FRI	A43			
3 SAT				
4 SUN				
5 MON	B44	BT 6246 - 6252	I - UG & I - PG 3rd Term Fee Last Date	
6 TUE	C45			
7 WED	D46			
8 THU	E47			
9 FRI	F48			
10 SAT				
11 SUN				
12 MON	A49		CH 6253 - 6257	
13 TUE	B50			
14 WED	C51			
15 THU	D52			
16 FRI	E53			

Respect is how to treat everyone, not just those you want to impress  
- Richard Branson

## FEBRUARY 2024

17 SAT		CH 6258	
18 SUN		6259	
19 MON	F54	TA 6260 - 6266	
20 TUE	A55		
21 WED	B56		
22 THU	C57		
23 FRI	D58		
24 SAT			
25 SUN			
26 MON	E59		PH 6267 - 6270
27 TUE	F60		
28 WED	A61		
29 THU	B62	CIA - II	

## MARCH 2024

1 FRI	C63	PH 6271	CIA - II
2 SAT	D64	- 6273	CIA - II
3 SUN			
4 MON	E65		
5 TUE	F66	CS 6274	
6 WED	A67	- 6280	
7 THU	B68		
8 FRI	C69		
9 SAT			
10 SUN			
11 MON	D70		
12 TUE	E71	EC 6281	
13 WED	F72	- 6286	
14 THU	A73		
15 FRI	B74		
16 SAT			

Many of life's failures are people who did not realize how close they were to success when they gave up - Thomas A. Edison

## MARCH 2024

17 SUN		6287	
18 MON	C75	EN 6288 - 6294	II - UG 4th Term Fee Last Date
19 TUE	D76		
20 WED	E77		
21 THU	F78		
22 FRI	A79		
23 SAT			
24 SUN			
25 MON	B80		BB 6295 - 6301
26 TUE	C81	Model Exam	
27 WED	D82	Model Exam	
28 THU	E83	Model Exam	
29 FRI		Good Friday - Holiday	
30 SAT	F84	Model Exam	
31 SUN			

## APRIL 2024

1	MON	A85		Model Exam, Bank Overall Account Closing
2	TUE	B86		
3	WED	C87	HM 6302	I - UG & I - PG 4 <sup>th</sup> Term Fee Last Date
4	THU	D88	- 6308	
5	FRI	E89		
6	SAT			
7	SUN			
8	MON	F90		
9	TUE		PE 6309	Telugu New Year - Holiday
10	WED		- 6315	Ramzan - Holiday
11	THU			
12	FRI			
13	SAT			
14	SUN			Tamil New Year, Dr. Ambedkar jayanthi - Holiday
15	MON		BO 6316	Semester Exams begin
16	TUE		6317	Semester Exam

Life is like a coin. You can spend it any way you wish, but you only spend it once

- Lillian Dickson

## APRIL 2024

17 WED		BO 6318	Semester Exam
18 THU		- 6322	Semester Exam
19 FRI			Semester Exam
20 SAT			Semester Exam
21 SUN			Mahaveer Jayanthi
22 MON			
23 TUE			
24 WED		CO 6323	
25 THU		- 6329	
26 FRI			
27 SAT			
28 SUN			
29 MON		CA 6330	
30 TUE		6331	

## MAY 2024

1 WED		CA 6332	May Day - Holiday
2 THU		- 6336	
3 FRI			
4 SAT			
5 SUN			
6 MON			
7 TUE		MA 6337	
8 WED		- 6343	
9 THU			
10 FRI			
11 SAT			
12 SUN			
13 MON			
14 TUE		MB 6344	
15 WED		- 6347	
16 THU			

The mind is everything, What you think you become

- Buddha



## MAY 2024

17 FRI		MB 6348	
18 SAT		- 6350	
19 SUN			
20 MON			
21 TUE		BT 6351	
22 WED		- 6357	
23 THU			
24 FRI			
25 SAT			
26 SUN			
27 MON			
28 TUE			
29 WED		CH 6358	
30 THU		- 6362	
31 FRI			



		<b>TIME TABLE</b>							
		<b>EVEN SEMESTER</b>				Class Incharge :			
Name :	Class :								
Period \ Order	I 9.30 to 10.30 am	II 10.30 to 11.30 am	III 11.50 to 12.50 pm		12.50 to 1.35 pm Lunch Break		IV 01.35 to 02.25 pm	V 02.25 to 03.15 pm	VI 03.35 to 4.25 pm
A									Certificate Course / Remedial Class
B									
C									Certificate Course / Remedial Class
D									
E									Certificate Course / Remedial Class
F									
		11.30 to 11.50 am Tea Break		3.15 to 3.35 pm Tea Break					

Test / Exam Performance

Course Name	Course Code	Weekly Test (Date / Marks) (Max. 20 Marks)									
Signature of the Class i/c											
Signature of the Parent											

(Odd Sem. 2023 - 2024)

Reg. No. :							
CIA Test I Max. 100 Marks		CIA Test II Max. 100 Marks		Model Exam Max. 100 Marks		Final CIA 25	SEM 75
Signature of the Class i/c							
Signature of the Parent							

Test / Exam Performance

Course Name	Course Code	Weekly Test (Date / Marks) (Max. 20 Marks)													
Signature of the Class i/c															
Signature of the Parent															

(Even Sem. 2023 - 2024)

Reg. No. :							
CIA Test I Max. 100 Marks		CIA Test II Max. 100 Marks		Model Exam Max. 100 Marks		Final CIA 25	SEM 75
Signature of the Class i/c							
Signature of the Parent							





Remedial Test / Exam Performance (Even Sem. 2023 - 2024) Reg. No. :			
Course Name	Course Code	5 Weekly Tests Max. 50 Marks	Model Exams Max. 100 Marks
Signature of the Class i/c:			
Signature of the Parent :			

Leave Particulars (2023 - 2024) Odd Semester						
Leave Required Date (s)		Number of Days	Reason for Leave	Sign. of Parents / Guardian	Sign. of Class - Incharge	Sign. of HoD/VP/ Principal
From	To					

Leave Particulars (2023 - 2024) Even Semester						
Leave Required Date (s)		Number of Days	Reason for Leave	Sign. of Parents / Guardian	Sign. of Class - Incharge	Sign. of HoD/VP/ Principal
From	To					

## LIBRARY REFERENCING RECORD

SEMESTER: ODD

Sl. No	Date	Accession No.	Materials Referred Title of the Books/Journal, Author,etc.	Entry Time	Exit Time	Sign. of Library Staff
1						
2						
3						
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10						
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12						
13						
14						
15						
16						
17						

## LIBRARY REFERENCING RECORD

SEMESTER: EVEN

Sl. No	Date	Accession No.	Materials Referred Title of the Books/Journal, Author,etc.	Entry Time	Exit Time	Sign. of Library Staff
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						

**ODD SEMESTER  
Late to Classes**

<b>Date</b>	<b>Late Max. (10 Mins)</b>	<b>HoD / VP / Principal</b>

**EVEN SEMESTER  
Late to Classes**

<b>Date</b>	<b>Late Max. (10 Mins)</b>	<b>HoD / VP / Principal</b>

Date	Notes



Date	Notes

**Due Date for paying fees**

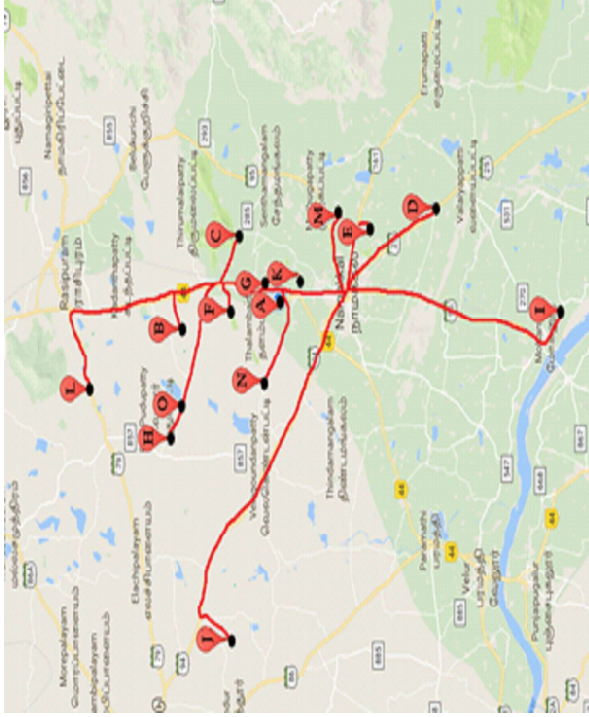
- Bus fee : II UG, III UG and II PG : 30.07.2023
- I UG and I PG : within 15 Days from commencement of the class
- Hostel Rent : To be paid on the date of admission
- Monthly mess fee : Before 4<sup>th</sup> of every month

<b>LAST DATES TO PAY THE COLLEGE FEE (2023– 2024)</b>					
<b>CLASS</b>	<b>ODD SEMESTER</b>			<b>EVEN SEMESTER</b>	
	<b>INSTALMENT</b>	<b>DATE (DAY)</b>	<b>INSTALMENT</b>	<b>DATE (DAY)</b>	
<b>III-JUG</b>	<b>01</b>	28.06.2023 (Wed)	<b>01</b>	15.12.2023 (Fri)	
	<b>02</b>	25.09.2023 (Mon)	<b>02</b>	09.02.2024 (Fri)	
<b>II-JUG</b>	<b>01</b>	24.07.2023 (Mon)	<b>01</b>	15.12.2023 (Fri)	
	<b>02</b>	03.10.2023 (Tue)	<b>02</b>	09.02.2024 (Fri)	
<b>I-JUG</b>	<b>01</b>	29.08.2023 (Tue)	<b>01</b>	15.12.2023 (Fri)	
	<b>02</b>	16.10.2023 (Wed)	<b>02</b>	09.02.2024 (Fri)	
<b>II-PG</b>	<b>01</b>	28.06.2023 (Wed)	<b>01</b>	15.12.2023 (Fri)	
	<b>02</b>	25.09.2023 (Mon)	<b>02</b>	09.02.2024 (Fri)	
<b>I-PG</b>	<b>01</b>	29.08.2023 (Tue)	<b>01</b>	15.12.2023 (Fri)	
	<b>02</b>	16.10.2023 (Mon)	<b>02</b>	09.02.2024 (Fri)	

JUNE 2023							JULY 2023							AUGUST 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
SEPTEMBER 2023							OCTOBER 2023							NOVEMBER 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		
DECEMBER 2023							JANUARY 2024							FEBRUARY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29		
31																				
MARCH 2024							APRIL 2024							MAY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30		
31																				



**EXTENSION SERVICE  
EMPOWERING RURAL PEOPLE (ERP)  
“Learn to Serve & Serve to Learn”  
ROUTE MAP OF ERP VILLAGES**



Dept. Adopted villages		Distance From the College (KM)
A	SELVAMM ARTS AND SCIENCE COLLEGE	18
B	THATHATHIRIPURAM - TA	12
C	NAINAMALAI - EN	28
D	N.PUTHPATTI - MA	13
E	KOOLIPATTY - PH	08
F	JAYANTHINAGAR - CH	1.5
G	KARUNGALPALAYAM - BT	15
H	ELLUR - MB	28
I	ORUVANDUR - CA	4.7
J	SELLAPPAMPATTY - CS	1.5
K	MUDALAIPATTY - BB	24
L	R. KOMARAPALAYAM - EC	17
M	SIVIYAMPALAYAM - HM	04
N	KADHAPALLI - PE	11
O	AYAMPUDUR - CO	