



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SELVAMM ARTS AND SCIENCE COLLEGE  
(AUTONOMOUS)

- Name of the Head of the institution **Dr. N. Rajavel**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **9942099566**
- Alternate phone No. **9942099144**
- Mobile No. (Principal) **9443122772**
- Registered e-mail ID (Principal) **selcoll@rediffmail.com**
- Address **Salem Road, NH- 44  
Pappinaickenpatti (PO)**
- City/Town **Namakkal**
- State/UT **Tamilnadu**
- Pin Code **637 003**

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **06/07/2011**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the IQAC Co-ordinator/Director **Dr.P.Prabhakaran**
- Phone No. **9942099566**
- Mobile No: **9600700747**
- IQAC e-mail ID **iqac.sasc@selvamarts.edu.in**

**3.Website address (Web link of the AQAR (Previous Academic Year))** <https://selvamarts.edu.in/files/AQAR/AQAR2021-22.pdf>

**4.Was the Academic Calendar prepared for that year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://selvamarts.edu.in/files/HandBook2022-23.pdf>

### 5.Accreditation Details

| Cycle          | Grade      | CGPA        | Year of Accreditation | Validity from     | Validity to       |
|----------------|------------|-------------|-----------------------|-------------------|-------------------|
| <b>Cycle 1</b> | <b>A</b>   | <b>3.04</b> | <b>2008</b>           | <b>16/09/2008</b> | <b>15/09/2013</b> |
| <b>Cycle 2</b> | <b>A</b>   | <b>3.23</b> | <b>2014</b>           | <b>10/07/2014</b> | <b>09/07/2019</b> |
| <b>Cycle 3</b> | <b>B++</b> | <b>2.87</b> | <b>2021</b>           | <b>31/03/2021</b> | <b>30/03/2026</b> |

**6.Date of Establishment of IQAC** **01/06/2006**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

| Institution/ Department/Faculty/School | Scheme     | Funding Agency | Year of Award with Duration | Amount     |
|--|------------|----------------|-----------------------------|------------|
| <b>Nil</b>                             | <b>Nil</b> | <b>Nil</b>     | <b>Nil</b>                  | <b>Nil</b> |

**8.Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year**      **05**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?**      **Yes**

- If yes, mention the amount      **30000**

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

NAAC Sponsored National Level Virtual Workshop on "New NAAC Accreditation and Assessment Process"

National Workshop in Collaboration with NAAC

Faculty Enhancement Programme on Accreditation and Assessment Process in the HEIs - A Scrutiny

Academic and Administrative Audit (AAA) (2020-21)

Awareness Programme on Intellectual Property Rights

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

| Plan of Action   | Achievements/Outcomes  |
|--|--|
| To conduct Awareness Programme on Intellectual Property Rights | Conducted on 06.06.2022  |
| AQAR submission  | Submitted on 26.07.2022  |
| Academic and Administrative Audit (AAA) (2020-21)              | Conducted on 06.08.2022  |
| To Conduct FDP   | Conducted FDP on Emotional Intelligence in Classroom on 07.09.2022 |
| Quality Enhancement Programme                                  | Conducted - " Research, Innovation, And Extensions" on 24.09.2022  |
| NAAC Sponsored National Level Virtual Workshop                 | "New NAAC Accreditation and Assessment Process" 03.11.2022         |
| NIRF Data Submission   | Submitted on 20.01.2023  |
| AISHE Submission   | Submitted on 15.02.2023  |
| National Workshop in Collaboration with NAAC                   | Conducted on 27.04.2023  |

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

| Name of the statutory body | Date of meeting(s) |
|----------------------------|--------------------|
| Governing Body             | 09/05/2022         |

**14. Was the institutional data submitted to AISHE ?** Yes

- Year

**Part A****Data of the Institution**

|  |  |
|--|--|
| <b>1.Name of the Institution</b>                                 | <b>SELVAMM ARTS AND SCIENCE COLLEGE<br/>(AUTONOMOUS)</b> |
| • Name of the Head of the institution                            | <b>Dr. N. Rajavel</b>                                    |
| • Designation  | <b>Principal</b>   |
| • Does the institution function from its own campus?             | <b>Yes</b>   |
| • Phone No. of the Principal                                     | <b>9942099566</b>  |
| • Alternate phone No.  | <b>9942099144</b>  |
| • Mobile No. (Principal)   | <b>9443122772</b>  |
| • Registered e-mail ID (Principal)                               | <b>selcoll@rediffmail.com</b>                            |
| • Address  | <b>Salem Road, NH- 44<br/>Pappinaickenpatti (PO)</b>     |
| • City/Town  | <b>Namakkal</b>  |
| • State/UT   | <b>Tamilnadu</b>   |
| • Pin Code   | <b>637 003</b>   |
| <b>2.Institutional status</b>                                    |  |
| • Autonomous Status (Provide the date of conferment of Autonomy) | <b>06/07/2011</b>  |
| • Type of Institution  | <b>Co-education</b>                                      |
| • Location   | <b>Rural</b>   |
| • Financial Status   | <b>Self-financing</b>                                    |
| • Name of the IQAC Co-ordinator/Director                         | <b>Dr.P.Prabhakaran</b>                                  |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Phone No.  | 9942099566  |                |                             |               |             |
| • Mobile No:   | 9600700747  |                |                             |               |             |
| • IQAC e-mail ID   | iqac.sasc@selvamarts.edu.in   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://selvamarts.edu.in/files/AQAR/AQAR2021-22.pdf">https://selvamarts.edu.in/files/AQAR/AQAR2021-22.pdf</a> |                |                             |               |             |
| <b>4.Was the Academic Calendar prepared for that year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://selvamarts.edu.in/files/HandBook2022-23.pdf">https://selvamarts.edu.in/files/HandBook2022-23.pdf</a>   |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 1  | A   | 3.04           | 2008                        | 16/09/2008    | 15/09/2013  |
| Cycle 2  | A   | 3.23           | 2014                        | 10/07/2014    | 09/07/2019  |
| Cycle 3  | B++   | 2.87           | 2021                        | 31/03/2021    | 30/03/2026  |
| <b>6.Date of Establishment of IQAC</b>   |   |                | 01/06/2006                  |               |             |
| <b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b> |   |                |                             |               |             |
| Institution/ Department/Faculty/School   | Scheme  | Funding Agency | Year of Award with Duration | Amount        |             |
| Nil  | Nil   | Nil            | Nil                         | Nil           |             |
| <b>8.Provide details regarding the composition of the IQAC:</b>  |   |                |                             |               |             |
| • Upload the latest notification regarding the composition of the IQAC by the HEI  | <a href="#">View File</a>   |                |                             |               |             |
| <b>9.No. of IQAC meetings held during the year</b>   |   |                | 05                          |               |             |
| • Were the minutes of IQAC meeting(s)  | Yes   |                |                             |               |             |

|   |                  |
|---|------------------|
| and compliance to the decisions taken uploaded on the institutional website?  |                  |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | No File Uploaded |
| <b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>  | <b>Yes</b>       |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>  | 30000            |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>  |                  |
| NAAC Sponsored National Level Virtual Workshop on "New NAAC Accreditation and Assessment Process"   |                  |
| National Workshop in Collaboration with NAAC  |                  |
| Faculty Enhancement Programme on Accreditation and Assessment Process in the HEIs - A Scrutiny  |                  |
| Academic and Administrative Audit (AAA) (2020-21)   |                  |
| Awareness Programme on Intellectual Property Rights   |                  |
| <b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b> |                  |
|   |                  |

|  |  |
|--|--|
| Plan of Action   | Achievements/Outcomes  |
| To conduct Awareness Programme on Intellectual Property Rights               | Conducted on 06.06.2022  |
| AQAR submission  | Submitted on 26.07.2022  |
| Academic and Administrative Audit (AAA) (2020-21)                            | Conducted on 06.08.2022  |
| To Conduct FDP   | Conducted FDP on Emotional Intelligence in Classroom on 07.09.2022 |
| Quality Enhancement Programme  | Conducted - " Research, Innovation, And Extensions" on 24.09.2022  |
| NAAC Sponsored National Level Virtual Workshop                               | "New NAAC Accreditation and Assessment Process" 03.11.2022         |
| NIRF Data Submission   | Submitted on 20.01.2023  |
| AISHE Submission   | Submitted on 15.02.2023  |
| National Workshop in Collaboration with NAAC                                 | Conducted on 27.04.2023  |
| <b>13. Was the AQAR placed before the statutory body?</b>                    | <b>Yes</b>   |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul> |  |
| Name of the statutory body   | Date of meeting(s)   |
| <b>Governing Body</b>  | <b>09/05/2022</b>  |
| <b>14. Was the institutional data submitted to AISHE ?</b>                   | <b>Yes</b>   |
| <ul style="list-style-type: none"> <li>Year</li> </ul>                       |  |
| Year   | Date of Submission   |
| <b>2021-22</b>   | <b>15/02/2023</b>  |



**15.Multidisciplinary / interdisciplinary**

As envisaged in the NEP-2020, the college has a holistic multidisciplinary curriculum with a vision to equip the students with critical thinking, versatility, adaptability, problem solving, flexibility, analytical, communication skills and overall knowledge in allied fields apart from their core subjects. Humanities, Science and Mathematics are integral parts of the courses at the College. For every B.Sc., B.Com. BBA, B.A., and B.lit. courses, subjects like Foundation Tamil, Foundation/Communication English, and allied courses relevant to the programmes are given to the first four semesters. A credit-based course on Environmental Education is part of the curriculum. Internships are mandatory for all students. The College organizes frequent interdisciplinary national and international conferences and seminars every year to promote a blending of different disciplines, leading to the exchange of research ideas and knowledge on topics in overlapping domains. Social services are undertaken by students every semester in the name of an extension activity named Empowering Rural People (ERP) through students are given opportunities to learn societal values. The completions of the projects are credited as part of their mandatory additional requirement points.

**16.Academic bank of credits (ABC):**

The college being an autonomous institute, the curriculum is continuously upgraded to make the students employable as per the requirements of industry and higher educational institutions. Faculties also have the autonomy to frame the syllabus within the given framework and get it approved by competent authorities. SASC has improvised pedagogy by creating its own platform for video lectures on the college website. Besides this, the use of ICT classrooms to give visual lectures and enhance teaching and learning besides the regular chalk and board method. The college is offering a basket of elective papers for each final year Under Graduate students. Also, the college offers Skill Based Elective Course and Non Major Elective Courses. The students have the flexibility to choose the subjects as per their requirements. This is a preliminary initiative taken by the college to fulfill the bigger goal of implementing the academic bank of credits.

**17.Skill development:**

The college designs its curriculum with the aim of equipping students with the necessary skills and knowledge to thrive in the modern workforce. To acquire practical skills and knowledge,

internships and industrial visits are made mandatory at the college. Also, the college conducts Vocational Education courses like type writing, textile fabric printing technology, etc. that are designed in collaboration with industry experts, ensuring that the curriculum reflects current trends and demands. The establishment of the Entrepreneur Development Cell and Selvamm Incubation Center in the college provides students with mentorship, resources, and opportunities to develop their entrepreneurial ventures. The Soft Skill Development Programme is an integral part of every student's curriculum. Besides, Communication and soft skill programmes are organized by the college, where student participation is witnessed in large numbers every year. Essential Skill Development and the Certificate courses, which are compulsory for all students. A MoU has been signed by the Institute with the Wadhvani Foundation to provide a vast amount of skill development courses. These initiatives have had a huge impact on bridging the gap between education and industry needs.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian society is a treasure trove of knowledge, gained over thousands of years and manifested in the form of arts, literature, traditions, customs, languages, architecture, etc. The National Education Policy 2020 lays special emphasis on the promotion of Indian Languages, Arts and Culture, and tries to remove this discontinuity in the flow of Indian Knowledge System. In order to promote the local language, art and culture, the college conducts cultural programmes through Fine Arts Club. The college celebrates Tamil New Year, Pongal Festival, Diwali, and other special occasions that are promoting the cultural values of the Indian tradition. As most of the students are belonging to various traditional backgrounds, all are given chance to perform their own cultural activities in their own traditional language, dress code in various events organized by the college. Beyond, every department conducts cultural programmes to promote traditional values by conducting various competitions.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Focus on Outcome based education (OBE): As the College focuses on Outcome Based Education (OBE), the syllabi developed are on par with Programme Specific Outcomes and mapped with Course Outcomes, which ultimately cater the local/regional/ global demand. Since its inception it is mandatory for every Department to organize Board of Studies with pre-board meeting of the staff for in-depth

discussion on the curriculum. The members include Chair, Faculty, Students, Alumni, Subject Experts (external) and Industrialist as per the recommendation of UGC. Guidelines UGC and TANSCHER are strictly adhered and the minutes of Board of Studies is passed on to Academic Council for approval.

## 20.Distance education/online education:

At present the College offers regular mode of education. The preparedness for online education is in consideration as the entire teaching learning process was underwent through online during the covid-19. The rapid growth of technology forces the education to be provided through online basis for which the college adopts various teaching learning methods using technology. The college is enabled with free WI-FI and class rooms are provided with ICT tools. The availability of E-contents, lectures, notes made the online educations possible. The students' related affairs are mostly followed with e-governance. The online materials, assignments and other related things are done with Google class rooms, Whatsapp, telegram etc. The faculty members also prepared themselves by getting trained for using online platform for online teaching learning through FDP.

## Extended Profile

### 1.Programme

1.1 40

Number of programmes offered during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 2.Student

2.1 2288

Total number of students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional data in Prescribed format | <a href="#">View File</a> |

2.2 737

Number of outgoing / final year students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.3

2103

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 3.Academic

3.1

808

Number of courses in all programmes during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

3.2

179

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1 40

Number of programmes offered during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 2. Student

2.1 2288

Total number of students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional data in Prescribed format | <a href="#">View File</a> |

2.2 737

Number of outgoing / final year students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.3 2103

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 3. Academic

3.1 808

Number of courses in all programmes during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |                           |
|--|---------------------------|
| 3.2  | 179                       |
| Number of full-time teachers during the year:  |                           |
| File Description   | Documents                 |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |
| 3.3  | 179                       |
| Number of sanctioned posts for the year:   |                           |
| <b>4.Institution</b>   |                           |
| 4.1  | 848                       |
| Number of seats earmarked for reserved categories as per GOI/State Government during the year: |                           |
| 4.2  | 83                        |
| Total number of Classrooms and Seminar halls   |                           |
| 4.3  | 503                       |
| Total number of computers on campus for academic purposes                                      |                           |
| 4.4  | 350.62474                 |
| Total expenditure, excluding salary, during the year (INR in Lakhs):                           |                           |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college is following the Choice Based Credit System from the academic year, 2008-2009, which is based on a solid curriculum designed to satisfy local, regional, national, and international needs. Every year, the curriculum is updated based on feedback from industry professionals, subject matter experts, and stakeholders that is deemed necessary. The departments provide the curriculum framework and syllabus to the Academic Council

and Board of Studies after making the required alterations and modifications. The Board's recommendations have been verified, confirmed, and properly presented to the Academic Council for approval. The curriculum that has been approved will be implemented in subsequent academic year.

The college follows Outcome Based Education (OBE) system. The curriculum lays out the Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Objectives, and Course Outcomes (CO) in order to help learners gain information and improve their skill development. The skills, knowledge, and attitude that the student gains at the end of the program are connected to the program outcomes. Determining the course's contents, objectives, and outcomes which outline the knowledge and skills that students should possess at the end of the course is an important part of course design.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload additional information, if any | No File Uploaded  |
| Link for additional information       | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C1/1.3.3/POPSOCO.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C1/1.3.3/POPSOCO.pdf</a> |

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

27

| File Description                                 | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | <a href="#">View File</a> |
| Details of syllabus revision during the year     | <a href="#">View File</a> |
| Any additional information                       | No File Uploaded          |

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

676

| File Description  | Documents                 |
|---|---------------------------|
| Curriculum / Syllabus of such courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | <a href="#">View File</a> |
| MoUs with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Any additional information  | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

18

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings       | <a href="#">View File</a> |
| Any additional information                              | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

| File Description                                     | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings    | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |
| List of Add on /Certificate programs (Data Template) | <a href="#">View File</a> |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college with its vision and mission for sound education and



holistic personalities, ensures that issues such as Professional Ethics, Gender, Human Values, environment and Sustainability are integrated into the curriculum and academic delivery.

This is done effectively through all the subjects such as Environmental Studies, Value Education, soft skills, and language that include literature with themes of gender, human values, environmental conservation, and moral values. All the departments conduct commemorative days relevant to their discipline. Under the guidance of the Institution Innovation Council, our college has conducted many activities that enhance the skills and knowledge of the students. There are many committees, like the women's welfare committee and student welfare committee, National Service Scheme, Nature Club, Youth Red Cross, Red Ribbon, and so on. Additionally, these values are inculcated in students through activities, lectures, conferences, and social awareness camps.

Through a number of programmes run by different departments, socially relevant issues relating to environmental sustainability, professional ethics, human values, gender sensitivity, community development, national integration, etc. have been incorporated into the larger framework of the syllabus.

| File Description  | Documents                 |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

85

| File Description   | Documents                 |
|--|---------------------------|
| List of value-added courses                                    | <a href="#">View File</a> |
| Brochure or any other document relating to value-added courses | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

3332

| File Description           | Documents                 |
|----------------------------|---------------------------|
| List of students enrolled  | <a href="#">View File</a> |
| Any additional information | No File Uploaded          |

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

1392

| File Description  | Documents                 |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

| File Description  | Documents   |
|---|---|
| Provide the URL for stakeholders' feedback report   | <a href="https://selvamarts.edu.in/naac-feedback-system/">https://selvamarts.edu.in/naac-feedback-system/</a> |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | <a href="#">View File</a>   |
| Any additional information  | <a href="#">View File</a>   |

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

| File Description                              | Documents   |
|---|---|
| Provide URL for stakeholders' feedback report | <a href="https://selvamarts.edu.in/naac-feedback-system/">https://selvamarts.edu.in/naac-feedback-system/</a> |
| Any additional information                    | No File Uploaded  |

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

868

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

868

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required. Corrected assignments and answer scripts are shared with each student and discussed to enable students to recognize their problem areas and improve.

Advanced learners are encouraged to study the contents of the syllabus effectively so as to achieve a high percentage of marks and a good score in, TNPSC, SSC, TRB, SET and NET. They are encouraged to maintain a journal or diary. Meritorious students are included as members of Committees. Training and Placement Cell invites Companies and Industries to hold their placement drive at the University and students are encouraged to actively register for the interviews. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/iqac/ssr2024/C2/2.2.1/Career_2022-2023.pdf">https://selvamarts.edu.in/naac/iqac/ssr2024/C2/2.2.1/Career_2022-2023.pdf</a> |

### 2.2.2 - Student – Teacher (full-time) ratio

| Year       | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 15/09/2022 | 2288               | 179                |

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. **Experiential Learning:** Department conducts add-on programs to support students in their experiential learning. The department communicates the following experiential learning practices to improve creativity and cognitive levels of the students -

- Laboratory Sessions are conducted with content beyond syllabus experiments.
- Industrial Visits to engage them in experiential learning while visiting the organization.

2. **Participatory Learning:** In this type of learning, students participate in different activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills.

- Annual cultural program
- Regular Quizzes- Quizzes are organized for student participation at intra or inter-department levels.
- Seminar Presentation - Students develop technical skills while presenting papers in seminars.

3. **Problem-solving methods:** Department encourages students to acquire and develop problem solving skills. For this, the department organizes expert lectures on different topics; participate in different technical tests and other competitions.

- Mini Project development
- Case studies discussion
- Class presentations
- Debates within the department event.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional Information   | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.3.1/CentricParticipative.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.3.1/CentricParticipative.pdf</a> |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT can lead to an improved student learning and better teaching methods. Student's access information whenever and wherever they want. It enables faculty members and students to become better informed in their fields of specialization. Many classrooms are equipped with LCD projection system, Screens and Green Boards. Students are using online public Access Catalogue which include virtual library, Bibliography, E - Journals, E - Books, E - Databases. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops on latest methods such as Programming languages, simulations etc. Recording of video lectures is made available to students for long term Learning and future referencing. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.

| File Description   | Documents                 |
|--|---------------------------|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | Nil                       |
| Upload any additional information  | <a href="#">View File</a> |

**2.3.3 - Ratio of students to mentor for academic and other related issues**

**2.3.3.1 - Number of mentors**

179

| File Description  | Documents                 |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <a href="#">View File</a> |
| Circulars with regard to assigning mentors to mentees                       | <a href="#">View File</a> |

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

#### Academic Calendar

The Academic Calendar ensures well-functioning of the Institution. The Calendar includes the details of all the working days with day order, holidays, dates of the Continuous Internal Assessment Tests, Summative Examinations, dates to remit the College and Examination Fee, list of activities of academic year and the dates of national as well as religious importance. The calendar of common programmes is printed in the handbook and distributed to all students at the beginning of the academic year. The handbook provides all needed information such as academic programmes, curriculum structure, details of the courses, rules, regulations, facilities, scholarships, endowments, list of the staff, committees, and so on.

#### Teaching Plan

Selvamm Arts and Science College has a well-defined unitized syllabus with timeframe that is provided to the students at the beginning of the course. The teaching plan for each course visualizes the plan of the teacher to make each class more informative, interesting, analytical and resourceful. Teaching plan creates a self-informed and self-monitored innovative teacher, and it provides a plan of action for the teacher and guidance for the students

| File Description  | Documents                 |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | <a href="#">View File</a> |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

179

| File Description   | Documents                 |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI   | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

43

| File Description  | Documents                 |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1211

| File Description  | Documents                 |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

18



| File Description   | Documents                 |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

29

| File Description  | Documents                 |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

#### Response:

Selvamm Arts and Science College follows an objective, comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and Semester Examination (SE) with equal weightage.

#### IT Integration and Reforms:

The Office of the Controller of Examinations integrated the Information Technology in the management of Examination System. Mark entry, Grade, Percentage and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated.

#### Outcome Based Education:

. It helps the Institution in terms of assessing different levels of knowledge of the learners based on the Revised Bloom's Taxonomy.

**Methods of Evaluation:**

Three Continuous Internal Assessment Tests (CIA) are conducted in a semester for 50 and 75 marks each. The remaining 25 marks are assigned on the basis of various classroom performance and activities, such as, Assignments, Snap Tests, Library Works, Seminars, , Field and Industrial Visits.

**Supplementary Examinations:**

The conduct of the Supplementary Examination is a healthy practice of the Examination System.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/naac/iqac/ssr2024/C2/2.5.3/Seatingallotment.pdf">https://selvamarts.edu.in/naac/iqac/ssr2024/C2/2.5.3/Seatingallotment.pdf</a> |

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines on Graduate Attributes. While formulating POs, the College considered academic excellence, research potency, scope of extension activities, human values, livelihood generation, and recent trends in the job markets.

The Programme Specific Outcomes (PSO) are designed by the concerned Departments with their respective vision, mission and scope of the programme. The Course Outcomes (CO) is formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels

| File Description   | Documents   |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | <a href="#">View File</a>   |
| Upload any additional information                        | <a href="#">View File</a>   |
| Link for additional Information                          | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.6.1/CIA.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.6.1/CIA.pdf</a> |

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Selvamm Arts and Science College values the assessment of teaching and learning activities which is validated through distinct mechanisms. It follows two different strategies to validate Outcome Based Education through direct and indirect methods.

In the first stage, Course Outcomes (COs) are mapped with the respective Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). The mean value of mapping indicates how COs are related with POs and PSOs.

In the second stage, the Course Outcomes with Programme Outcomes and Programme Specific Outcomes are validated through examination system. The course outcomes reflect different cognitive levels of each course. It is done on the basis of Revised Bloom's Taxonomy. The students' ability to remember and understand are tested through Multiple Choice Questions, Short Answer Questions, Quiz, Snap Test and Oral Test, whereas their ability to apply, analyse, evaluate and create are assessed through Essay Type Questions, Assignments, Practical Examinations, Field Report, Internship and Project Works.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C1/1.3.3/POPSOCO.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C1/1.3.3/POPSOCO.pdf</a> |

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by

**Institution**

701

| File Description  | Documents   |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <a href="#">View File</a>   |
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for the annual report  | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.6.2/Annual_2022-23.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.6.2/Annual_2022-23.pdf</a> |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://selvamarts.edu.in/naac-feedback-system/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College offers the campus with all the infrastructure requirements as well as a conducive environment to encourage research activity. The College might not be able to support all of the research endeavors undertaken by the researchers and students due to its limited funding. Faculties are encouraged to pursue their research and submit applications to various funding organizations. The institute prepared to offer seed financing or partial funding. The research committee encourages teachers and students to present their ideas or project proposals in order to receive approval for seed financing in compliance with institution policies. By offering rewards for peer-reviewed articles, book writing, and patent applications, the institute motivates the academics. The research committee, which consists of the director of research and development, the head of the relevant department, and one or more departmental topic experts, does, however, thoroughly analyze all research projects that are applying for financing from various funding organizations. The

effectiveness of research and consulting is also monitored by this Research committee. The institute's Biotechnology and Microbiology departments have research centers conduct research operations. Periyar University has designated two research centers, where full-time research researchers are assigned to conduct their studies under the supervision of our college Faculties.

| File Description   | Documents   |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | <a href="#">View File</a>   |
| Provide URL of policy document on promotion of research uploaded on the website  | <a href="https://selvamarts.edu.in/files/Research/Research.pdf">https://selvamarts.edu.in/files/Research/Research.pdf</a> |
| Any additional information   | <a href="#">View File</a>   |

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.89

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money                                      | <a href="#">View File</a> |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | <a href="#">View File</a> |
| List of teachers receiving grant and details of grant received  | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

20

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of the award letters of the teachers                     | <a href="#">View File</a> |
| List of teachers and details of their international fellowship(s) | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4.97

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | <a href="#">View File</a> |
| List of projects and grant details   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

#### 3.2.2 - Number of teachers having research projects during the year

23

| File Description                          | Documents                 |
|---|---------------------------|
| Upload any additional information         | <a href="#">View File</a> |
| Paste link for additional Information     | Nil                       |
| List of research projects during the year | <a href="#">View File</a> |

#### 3.2.3 - Number of teachers recognised as research guides

37

| File Description  | Documents                 |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | <a href="#">View File</a> |
| Institutional data in Prescribed format   | <a href="#">View File</a> |

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

12

| File Description                          | Documents                 |
|---|---------------------------|
| Supporting document from Funding Agencies | <a href="#">View File</a> |
| Paste link to funding agencies' website   | Nil                       |
| Any additional information                | <a href="#">View File</a> |

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SASC has developed a system called "Entrepreneur Development Cell" to identify the students interested in exploring entrepreneurship as a career option. IIt provides services for promoting new ideas and entrepreneurial ventures through a dedicated development centre available on the campus. There are two activities are continuously done in SASC :

- Stall Expo (organized by the Department of Business Administration)
- Organic Outlet ("Uzhaigum Kaigal Uraivadhu yeppo")

A variety of Medicinal plants grown and maintained by students. Certificate Course on herbal medicine preparation is given to the students to enhance the usage of herbs and to encourage them to grow these herbs on their own. Workshop on Mushroom Cultivation, Azolla Cultivation and Spirulina Cultivation are conducted for the students. The College has established a vermi-compost Unit. The bio-fertilizers produced from the vermi-compost are used for gardening purpose and the

excess produced is sold to outsiders at a nominal price.

In the year 2021 SASC had a membership with Institution Innovation Council (IIC).15 departments are conducted many programs regarding the developing skills of Entrepreneurs. The Prominent personalities from various organizations are taken over the session and given many ideas to promote the startups of Students. SASC got 3.5 Stars out of 5 from Institution Innovation Council

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

44

| File Description                                     | Documents                 |
|--|---------------------------|
| Report of the events                                 | <a href="#">View File</a> |
| List of workshops/seminars conducted during the year | <a href="#">View File</a> |
| Any additional information                           | <a href="#">View File</a> |

### 3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above



| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

3

| File Description   | Documents   |
|--|---|
| URL to the research page on HEI website  | <a href="https://selvamarts.edu.in/files/Research/Research.pdf">https://selvamarts.edu.in/files/Research/Research.pdf</a> |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | <a href="#">View File</a>   |
| Any additional information   | <a href="#">View File</a>   |

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

25

| File Description  | Documents                 |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

119

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

115

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Bibliometrics of the publications during the year | <a href="#">View File</a> |

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

7

| File Description   | Documents                 |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3.37

| File Description   | Documents                 |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | <a href="#">View File</a> |
| List of consultants and revenue generated by them  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

#### 3.37

| File Description  | Documents                 |
|---|---------------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | <a href="#">View File</a> |
| List of training programmes, teachers and staff trained for undertaking consultancy   | <a href="#">View File</a> |
| List of facilities and staff available for undertaking consultancy  | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

**Empowering Rural People (ERP), an extension unit which functions from the academic year 2011 -2012, after becoming Autonomous effectively, apart from other extension activities. An overall social, economic and educational backwardness has given the College the motivational challenge to empower the people in terms of access, equity, inclusiveness and social justice. Empowering the rural people would make the faculty members and students concentrate on the society.**

**All the fifteen Departments have adopted 15 villages in the**

places nearby to College campus. Extension activities are included in the curriculum apart from the class hours students are grouped and given targets depending on the village needs.

Some important activities:

- Teaching in rural schools
- Arranging workshops for the rural school teachers
- Organizing and creating awareness programmes which relevant to society needs, hands on experience to learn herbal medicine preparation
- Identification of medicinal plants,
- Techniques of organic farming

Students take part very enthusiastically and create an impact in their particular village. To mention a few, maintenance of Personal hygiene, avoidance of open defecation, cleanliness of their surroundings and also the segregation of degradable and non-degradable wastes, RRRR (Recycle, Reuse, Reduce, Refuse), avoidance of plastics and chemical pesticides and fertilizers, etc., are the highlights of the programme.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

4

| File Description   | Documents                 |
|--|---------------------------|
| Number of awards for extension activities in during the year | <a href="#">View File</a> |
| e-copy of the award letters                                  | <a href="#">View File</a> |
| Any additional information                                   | <a href="#">View File</a> |

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and**

**those organised in collaboration with industry, community and NGOs)**

**25**

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Reports of the events organized | <a href="#">View File</a> |
| Any additional information      | <a href="#">View File</a> |

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

**1024**

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Reports of the events      | <a href="#">View File</a> |
| Any additional information | <a href="#">View File</a> |

### **3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

**23**

| File Description                               | Documents                 |
|--|---------------------------|
| Copies of documents highlighting collaboration | <a href="#">View File</a> |
| Any additional information                     | <a href="#">View File</a> |

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

**48**

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house  | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has spread out in 13.30 acres of land with 2,30,874.63 sq. ft. built in area, covering 76 class rooms, well equipped 23 laboratories to cater the need of around 2288 students and 6 digitalized Seminar halls.

To encourage ICT mode of teaching, individual departments are provided with LCD projector, Wi-fi facility with 300 MBPS. Highly configured 386 computers with LAN, updated software and internet facilities are the feature of Selvamm Arts and Science College.

The College library contains adequate number of books, periodicals, CDs, DVDs, Online databases, digital library and newspapers. Bar-Coding system has been implemented for effective management. Well furnished reading area is provided to the students which enables them ravenous readers.

The College has necessary health care centre, students counseling centre and stationery room with xerox facilities.

The college has nearly 70 surveillance cameras and 24 hours power supply is maintained in the campus with the support of two generators, 110 & 63 KVA and a solar system with the production capacity of 350 - 400 unit/day. One bore wells and two feet wells in the campus that supplies sufficient water and has 21000 liters/ day capacity drinking water purifier (RO) installed to quench the thirst.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/facilities/">https://selvamarts.edu.in/facilities/</a> |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has a multipurpose playground with 30800 sq.mts of land, for Outdoor Games like Foot ball, Volley ball, Cricket, Hockey, Kho-Kho, Basketball, Kabbadi, Hand ball, Tennikoit and Ball Badminton, which are in use, regularly. Apart from this, provision for playing indoor games viz., Table Tennis, Carrom and Shuttle Badminton, separately for girls and boys, and also for faculty. The College has a dedicated 400mts track with 8 lane for sportsmen who are looking to fine tune their skills in athletics.

The sports day is conducted every year as a name of "GROW" (the colors of Green, Red, Orange and White) to enhance students' sports skills and build self confidence. The College has a gym centre. A separate hall is provided for yoga at the time of yoga practice both boys and girls with collaboration of Manavalakalai Mandram, Namakkal.

Cultural activity conducted through "Imperum Vizha, Pongal Festival, Diwali and founder's day, brings out the talents of the students, thus recognised by awarding prizes, certificates for the off and on stage competitions like Rangoli, Mehendi, Drawing, Quiz, Drama, Elocution, Essay Writing, Solo Dance, Group Dance, Cooking, etc. Overall championship is awarded every year with a rolling trophy.

| File Description                      | Documents   |
|---------------------------------------|---|
| Geotagged pictures                    | <a href="#">View File</a>   |
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/facilities/">https://selvamarts.edu.in/facilities/</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

83

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

350.62474

| File Description   | Documents                 |
|--|---------------------------|
| Upload audited utilization statements                      | <a href="#">View File</a> |
| Details of Expenditure, excluding salary, during the years | <a href="#">View File</a> |
| Any additional information                                 | No File Uploaded          |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a Learning Resource provides a number of books, periodicals, News Clippings, Reference books and Net Facilities. It enables students to gather information and update themselves to current world.

Library Collection:

- OPAC : Yes
- Electronic Resource Management package for e-journals: Yes

The facilities are

- Fully Computerized circulation with bar coding system.
- Plagiarism Checker
- Free Internet facilities
- Laser printout



- INFLIBNET (N - List) facilities
- Excusive study area for Staff and Students.
- Special care for physically challenged student.
- Separate Room for Projects & Theses
- New section to provide materials for all competitive exams.
- E-gate entry for both staff and students
- Book Bank
- OPAC (Open Public Access Catalogue)
- Power backup

**Infrastructure:**

- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
- Access to the premises through prominent display of clearly laid out floor plan; adequate signage; access to differently abled users and mode of access to collection.

The floor plan is prominently displayed and there are adequate facilities for signage's for the easy access. The fire extinguisher is easily accessible in the Library and maintained properly.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <a href="#">View File</a>  |
| Paste link for additional information | <a href="https://selvammlibrary.wixsite.com/sascli">https://selvammlibrary.wixsite.com/sascli</a><br><a href="#">b</a> |

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.40060

| File Description   | Documents                 |
|--|---------------------------|
| Audited statements of accounts   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

#### 4.2.4.1 - Number of teachers and students using the library per day during the year

357

| File Description   | Documents                 |
|--|---------------------------|
| Upload details of library usage by teachers and students | <a href="#">View File</a> |
| Any additional information                               | <a href="#">View File</a> |

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

SASC updates its IT facilities such as computer refurbishment, system up-gradation, Wi-Fi connections, local area networks, fiber cabling, UPS & Batteries, projectors 2020-21 at the cost of Rs.2,60,030/- The Institution has three modernized and sophisticated Computer Laboratories with internet, LAN and Wi-fi connectivity(75 Mbps),276 systems. The Computer Lab is utilized by Non-Computer Science faculties for their academic activities.

The students are encouraged to apply for their semester examinations and also to obtain their Hall tickets through online. Examination schedules and the semester results are published on institutional website. Uploading and sharing e-resources facility is also made available for the teachers and the students throughout the Campus on registration. To improve the teaching-learning process, and upgrade their ICT mode of teaching, ICT enabled class rooms and seminar halls are

established. All the ICT facilities are updated periodically as per the requirements of the Individual Department. A separate team of Infrastructure Development Cell (IDC) takes care of the IT and related needs of the campus such as Software Development, Hardware and Networking, Website designing and hosting, Email solutions, SMS solutions, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/facilities/wifi/facility/">https://selvamarts.edu.in/facilities/wifi/facility/</a> |

#### 4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 2288               | 465                 |

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 250 Mbps

| File Description                                  | Documents                 |
|---|---------------------------|
| Details of bandwidth available in the Institution | <a href="#">View File</a> |
| Upload any additional information                 | <a href="#">View File</a> |

#### 4.3.4 - Institution has facilities for e-content development: A. All four of the above facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

| File Description   | Documents   |
|--|---|
| Upload any additional information                            | <a href="#">View File</a>   |
| Paste link for additional information                        | <a href="https://www.youtube.com/playlist?list=PLBW_rJZEzqL6tDvnJkS-f5l0S_ABgPDLm-">https://www.youtube.com/playlist?list=PLBW_rJZEzqL6tDvnJkS-f5l0S_ABgPDLm-</a> |
| List of facilities for e-content development (Data Template) | <a href="#">View File</a>   |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

426.03759

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Audited statements of accounts    | <a href="#">View File</a> |
| Upload any additional information | No File Uploaded          |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has an Advisory Committee which looks after regular maintenance of College Campus. The committee submits its report to the Principal and Chairman of the trust. If required the issues are discussed in Local Managing Committee (LMC) meeting and the necessary steps are taken.

The Library Committee looks regular maintenance of the library which includes rising purchase order of books, procurement of books, maintenance of valuable materials and updation (automation)of the library inclusive of N-List utility.

Research Committee - chalks out the annual plan for the research activities of all the Departments periodic checking of furniture and other stocks are done through the financial department of Selvam group of Institutions with full cooperation of the faculty.

The laboratories are maintained by the respective laboratory assistants. The laboratory staff keeps a strict vigil regarding the maintenance and repair of the instruments. The electrician is responsible for the uninterrupted power supply of the College.

Maintenance- staff members consisting of technically qualified people as mechanics, plumbers, electricians, civil workers, carpenters and painters are available round the clock to look after the maintenance and repair work in the College.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C4/4.4.2/MaintenancePolicy.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C4/4.4.2/MaintenancePolicy.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

639

| File Description  | Documents                 |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

970

| File Description                        | Documents                 |
|---|---------------------------|
| Upload any additional information       | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

| File Description                              | Documents   |
|---|---|
| Link to Institutional website                 | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |
| Details of capability development and schemes | <a href="#">View File</a>   |
| Any additional information                    | <a href="#">View File</a>   |

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**599**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

549

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

### 5.2.2 - Number of outgoing students progressing to higher education

133

| File Description                                  | Documents                 |
|---|---------------------------|
| Upload supporting data for students/alumni        | <a href="#">View File</a> |
| Details of students who went for higher education | <a href="#">View File</a> |
| Any additional information                        | No File Uploaded          |

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

07

| File Description                           | Documents                 |
|--|---------------------------|
| Upload supporting data for students/alumni | <a href="#">View File</a> |
| Any additional information                 | <a href="#">View File</a> |

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

131

| File Description                           | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates | <a href="#">View File</a> |
| Any additional information                 | <a href="#">View File</a> |

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every year, a Student council is formed which comprises one student representative from each Department. From that council, one student is being selected as Student Chairman. The council plays a vital role in Departmental activities such as organizing symposiums, seminars, conferences and workshops, newsletter. preparation of college calendar to plan college activities Department wise and also events such as college day, hostel day, Independence Day, Republic Day and various club activities. Each club has several students who take on leadership roles organize the events and get very good exposure. The student representatives also actively participate in committees of Sports, Cultural , Magazine, etc. The college provides ample avenues for developing technical skills, updating knowledge, personality development and service to the society through various Associations and Societies. There is a staff advisor to guide the students in the smooth and effective functioning of the Associations. Exciting list of speakers address on the theme coined. The Student Council is adequately represented include the Board of Studies, The Student Council offers it's suggestions for key changes and voice their opinions to the management to include more student-friendly practices.



| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://alumni.selvamarts.edu.in/">https://alumni.selvamarts.edu.in/</a> |

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

05

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| List of sports and cultural events / competitions organised per year | <a href="#">View File</a> |
| Upload any additional information                                    | No File Uploaded          |

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Selvamm Alumni Association is the major strength of our institution and their contribution leads to save earth and nature. The alumni meet is conducted twice a year, where the alumni share their views and give suggestions for the betterment of their junior students. The alumni meet is hosted by the management generously and they are honored with mementoes. The SAA provides a platform to meet their friends and act as a bridge for them to share their experience, knowledge and insights with the faculty. The prestigious alumni are invited to deliver Guest lectures and seminars for the students in their areas of expertise and motivate the young minds. Successful entrepreneurs from the alumnus and alumna are invited to talk on their success stories at various occasions of the Institute. The financial contribution of Alumni turns in lakhs which indicates their gratitude and belongingness towards their own Institute.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://alumni.selvamarts.edu.in/">https://alumni.selvamarts.edu.in/</a> |

## 5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of the institution is effective through the Governing Body of the College, which acts as the apex body and involves the Secretary, Principal, Administrative Director, nominees from the UGC, Government, and University, external experts, conveners of different committees, teaching staff, the IQAC committee, non-teaching and supporting staff, stakeholders, alumni, and the trust member. The Principal as the head of the Institution coordinates and monitors the academic and administrative functions of the College. Also ensures the proper function of the college's policies, rules, and action plans. There are various committees that work to support the college's vision and mission. Every academic session, all committees take responsibility for the plans and activities and follow them through to completion. Meetings with HoDs and faculty from various departments are held to discuss academic performance. The decisions taken in IQAC meetings are delegated to all Departments through HoDs/College Council, thus dispersal of the College plan reaches every individual. The proper maintenance of all the documents helps in follow up and accomplishments of the planned activity. This is the way SASC ensures the effective governance of the institution through well-planned and effective implementation for the institution's development.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/about-sasc/vision-and-mission/">https://selvamarts.edu.in/about-sasc/vision-and-mission/</a> |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization

and participative management

The participative management of SASC believes in decentralised leadership at every level of administration, and a vigorous structure has been established to sustain and improve the quality of education. The meeting of the founder with the Principal, HoDs and staff members at the beginning of the academic year is a reflection of participative management.

1. The principal's regular meetings with the HoDs decentralise administrative work.
2. Internal Exam Cell conducts internal exams (CIA). The Office of CoE conducts all the external exams and practical
3. The placement cell coordinates the visits of various reputable companies.
4. The Library Committee takes care of library affairs.
5. IQAC takes care of the issues concerned with autonomous activities: accreditation, maintaining files, preparing AQAR, participation in NIRF MHRD, and IISC. Mainly, IQAC is concerned about quality improvement strategies.
6. The Research Committee tracks the sources of funding for research, IPR-related activities, and the Incubation Center.
7. The various committees of SASC take care of their duties and related issues.
8. PTA meetings are held twice a year, and their feedback is used to improve the students' well-being.
9. Frequent meetings of HoDs with class representatives help improve classroom discipline and departmental activities.

| File Description  | Documents   |
|---|---|
| Upload strategic plan and deployment documents on the website | <a href="#">View File</a>   |
| Upload any additional information                             | <a href="#">View File</a>   |
| Paste link for additional Information                         | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective plans of the college have been prepared to ensure the healthy growth and sustainability of the college. It focuses on current trends in the arts and sciences. The general plans as well as the individual department plans for the academic year are prepared, and the IQAC makes sure the plans are implemented.

The result of the articulated plans is:

The curriculum was framed based on the feedback of the stakeholders and updated with the most recent topics.

MOUs are signed to promote research activities and industrial collaboration.

The IQAC has framed benchmarks to bring out the best quality in most aspects.

The number of papers published in UGC-approved journals has increased.

The Alumni Association was registered, and activities were conducted.

The college has received three student projects from TNSCST.

FDP and MDP were conducted for both teaching and non-teaching.

The common instrumentation facility center was established.

Overall championship in the university athlete meets.

Organized more outreach programmes like blood donation, awareness rallies, extension activities in adopted villages, and other social activities.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |
| Upload any additional information                      | <a href="#">View File</a>   |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Trust occupies the top stratum of the College. The Board comprising the Chairman, Vice Chairman, and Secretary, manages the affairs of the College through planning and supervision. Based on the directions of the Governing Body and Secretary, the Principal, in consultation with the Administrative Director, College Council and Vice-Principals, manages day-to-day affairs. The Academic Council, Board of Studies, College Council, Finance Committee, and IQAC propose recommendations to the Principal on the entire academic and quality parameters. The Finance Committee manages financial affairs with the assistance of the Bursar and other supportive staff members. The College has two Vice- Principals, two Deans and an IQAC coordinator to share responsibilities with the Principal in all academic tasks. As discipline is essential, it is decentralized and managed by vice principals and deans. CoE and CoE's office work effectively for the conduct of exams and the announcement of results. The library committee nurtures the needs of reading minds. The top-down and bottom-up approaches are reflected in the successful running of the College for the past two decades in all aspects. The achievements attained are on par with those of the colleges at the national and international levels.

| File Description                                    | Documents   |
|---|---|
| Paste link to Organogram on the institution webpage | <a href="https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.2.1/Organogram.pdf">https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.2.1/Organogram.pdf</a> |
| Upload any additional information                   | <a href="#">View File</a>   |
| Paste link for additional Information               | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a>   |

**6.2.3 - Implementation of e-governance in**      **A. All of the above**

**areas of operation: Administration Finance  
and Accounts Student Admission and  
Support Examination**

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen                      | <a href="#">View File</a> |
| Screen shots of user interfaces                                 | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation | <a href="#">View File</a> |
| Any additional information                                      | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Selvamm Arts and Science College offers opportunities for professional advancement as well as efficient welfare programmes for the faculty and non-teaching personnel. It provides its employees with opportunities for intellectual and professional growth as well as financial and physical protection. By regularly attending seminars, workshops, and training sessions, professional growth is assured. Both academic advancement for faculty and administrative skill development for support employees are encouraged. The management makes sure that its personnel are healthy and gives them the tools they need to reach their full potential.

#### Welfare Schemes

1. Incentives of up to Rs 5,000 for research publication in peer reviewed and H-indexed journals
2. Freedom to attend national/international workshops/conferences with financial assistance
3. Seed money for research
4. Group Insurance for faculty and staff
5. Interest-free loans and salary advances
6. Annual staff picnics and common celebration of festivals.

7. Free Wi-Fi

8. Food at subsidized rates

9. Price and certificates of recognition on the annual day

10. Free uniform

11. As per the provisions of the Provident Fund Act, the institute contributes to the provident fund

12. Free transport

13. A cash prize for a 100% result and 100% attendance

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.3.1/StaffWelfarePolicy.pdf">https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.3.1/StaffWelfarePolicy.pdf</a> |

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

92

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

13

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |

#### **6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

137

| File Description  | Documents                 |
|---|---------------------------|
| Summary of the IQAC report  | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

### **6.4 - Financial Management and Resource Mobilization**

#### **6.4.1 - Institution conducts internal and external financial audits regularly**

Internal auditors are employed by Selvamm Arts and Science College to keep an eye on and oversee the functions of financial transactions in accordance with the standards and guidelines established by the college's management and finance committee. As our College is self-financing, the entire College is managed and supervised by a group of financial specialists. Thrice a year, a team of accountants from the head office conduct an internal audit at the college in order to inspect and carefully verify all financial activities, including all payments (online and offline), ledgers, receipts, and vouchers. The primary external audit ensures that the institution's financial status is accurately portrayed in its accounts. Every financial year will conclude with an external audit. A certified auditor appointed by the college management will audit the annual account. The audit report will be forwarded to the college management by the Auditor, which will be forwarded to the department concerned for further action. The annual audit statement will be maintained in the Accounts Section of



theCollege.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/finance-committee/">https://selvamarts.edu.in/finance-committee/</a> |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5.33

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

SASC is a self-financed institution, where the funds are generated through the fees paid by the students. The college has a proper system for effective and efficient use of available financial resources. The master key for taking financial decisions and related matters is the Finance Committee and the Governing Body, who constantly monitors and encourages the proper utilization of allocated funds. Financial matters are closely monitored by the accounts office. A statement of accounts containing details of income and expenditure, including budgetary items, is placed before the Finance Committee, which has nominees from the University, two Governing Body nominees or one sponsoring body nominee for its consideration.

The following are the sources through which the College generates income:

1. Collection of Tuition Fees, Consultancy, Alumni, Certificate Course, Hostel/Mess Fees etc.
2. Registration fee from Workshops and Seminars

### 3. External funding agencies (Government & Non-Government) for Research and Development.

The income generated through the tuition fees and Hostel/Mess Fees is utilized for its intended purpose. As a private institution, the college management affords all the necessary buildings, lab equipment, ICT teaching tools, and all other required items.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.4.1/ResourceMobilizationPolicy.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.4.1/ResourceMobilizationPolicy.pdf</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) is the quality ensuring body of the College, structured as per the UGC recommendations. It performs various activities like quality management to sustain and improve the quality parameter in various activities taken place in the College. It extends its suggestion and recommendations for all the quality enhancement process.

### Post-accreditation quality initiatives

1. Quality Enhancement Programme on Assessment and Accreditation in Higher Education Institutions [Revised Framework]

2. Academic and Administrative Audit (AAA) (2020-21)

3. Quality Enhancement Programme on "Research, Innovation, And Extensions"

4. NAAC Sponsored National Level Virtual Workshop on "New NAAC Accreditation and Assessment Process"

5. NIRF Data Submission

## 6. National Workshop in Collaboration with NAAC

### 7. AISHE Submission

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.5.3/AAAATR_2022-23.pdf">https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.5.3/AAAATR_2022-23.pdf</a> |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching-learning process, structures and methodologies of operations and learning outcomes are reviewed at periodic intervals through IQAC. Being the innermost body of the College, IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The teaching-learning processes are reviewed, and improvements are implemented based on the IQAC recommendations. The standard methods of teaching, learning, and evaluation are being followed. As the College adopts OBE, all student-centric methods are well adopted and strictly adhered. Academic Calendar of SASC schedules the activities (academic and extracurricular) well in advance at the start of the year with ample time for not only the regular teaching-learning process but also to accommodate the all the events. The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. The lesson plan is approved by HoD, the Dean of Academics, and the principal. The college has a feedback system for evaluating teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, and difficulties faced in the subject give a clear idea about the problems faced by the students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.5.2/Ict_2022-23.pdf">https://selvamarts.edu.in/naac/iqac/ssr2024/C6/6.5.2/Ict_2022-23.pdf</a> |

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

| File Description   | Documents   |
|--|---|
| Paste the web link of annual reports of the Institution            | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |
| Upload e-copies of accreditations and certification                | <a href="#">View File</a>   |
| Upload details of quality assurance initiatives of the institution | <a href="#">View File</a>   |
| Upload any additional information                                  | <a href="#">View File</a>   |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### **Safety and Security**

Safety of the students and Faculties are the primary concern of the institution which provides 72 CCTV with 24/7 surveillance in the campus. Enquiry desk is available in office for providing necessary information to visitors and students. Thus, the institution provides thorough protection by making the campus safe and secured.

The institution established various committees such as Students

welfare committee, Women welfare Committee, Anti-Sexual Harassment Committee, Grievance Redressal Cell, Counselling Cell, Anti-Ragging Committee, NSS, RRC, Consumer Club and YRC organize number of programmes for upliftment gender equity. The institution has suggestion/complaint boxes were kept in prominent places.

#### Counselling Centre

Counselling centre is to deal emotional, personal and interpersonal relationship issues and counsels. The counselling cell has organized programs such as stress management, emotional balance and positive approach, etc.,

#### Common Rooms

The common rooms are available for students in the campus that provided for the students who are sick. Selected persons are provided first aid to carry out in case of emergency.

#### Day care centre for young children

"Day Care" has been functioning since 2016 at free of cost. This helps the faculty to work in a comfortable environment without the trouble of worrying about their children.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://drive.google.com/file/d/16o6R3akl866tFZIM1J6h6PrTwZntkuGn/view?usp=drive_link">https://drive.google.com/file/d/16o6R3akl866tFZIM1J6h6PrTwZntkuGn/view?usp=drive_link</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geotagged Photographs          | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

#### Solid Waste Management

1. There is a regular practice of segregation of chemical waste generated in Life Science and Bioscience Laboratories
2. Metal and wooden waste are given to authorized scrap agents for recycling
3. The vegetable scraps and fruit peels are used in vermicomposting. The major degradable wastes from the hostel kitchen are degraded using worms. The Department of Biotechnology maintains and operates this as certificate course and also provides periodic training to other discipline students. It has developed even entrepreneurs. Few students have entered to business at small scale level
4. The spent mushroom waste generated in the Biotech Park is used in compost.

#### Liquid Waste Management

1. A proper system has been implemented to discharge the liquid waste generated on campus for watering the saplings and trees planted.
2. Domestic Sewage Treatment Septic Tank and Soak Pit structure has been constructed near the College hostel to safely discharge the liquid waste of toiletries.
3. The recycled water in RO unit directly used to develop greenery in the campus

#### E-Waste Management

The E-waste and defective apparatus from computer laboratory is properly and safely stored in a room allotted. It is sold to vendors for recycling periodically.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geotagged photographs of the facilities   | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

| File Description                                 | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                   | <a href="#">View File</a> |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photos / videos of the facilities                        | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | <a href="#">View File</a> |
| Any other relevant documents                                       | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <a href="#">View File</a> |
| Certificates of the awards received                                       | <a href="#">View File</a> |
| Any other relevant information  | <b>No File Uploaded</b>   |

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**



| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of facilities                 | <a href="#">View File</a> |
| Policy documents and brochures on the support to be provided | <a href="#">View File</a> |
| Details of the software procured for providing assistance    | <a href="#">View File</a> |
| Any other relevant information                               | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

**Programmes on harmony towards Cultural, Regional, Linguistic, Communal and Socio-economic Activities.**

The college bayed more than 2500 students from different states, culture and religion. The orientation and induction programmess are organized for the newly admitted students to sensitize about the importance of tolerance, empathy, human values, and their importance. The students are asked to enroll in the clubs and committees such as NSS, RRC, YRC and so on. The extension activities are organized by NSS to help the students to experience and understand the different cultures and traditions.

#### **Celebrations & Events**

The Institution conducts cultural ideas are acknowledged and valued; contributions from all groups are encouraged; people are empowered to achieve their full potential; and differences are celebrated.

To cater the above, the Institution encourages celebrations like Pongal, Diwali and Christmas etc. The college also organizes commemorative events and celebrations with the purpose of inculcating equality, peace, and harmony among students. By participating in these activities,' students understand the principles to guide themselves in the right path.

#### **Cultural Meet**

The college regularly conducting inter-class and inter

department cultural. These categories of activities enhance the student's confidence level and leadership qualities.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college conducting programmes inculcating the Responsibilities of an Citizens

The SASC undertakes different initiatives by organizing various activities which provide values like human pride, equality, Social Justice, Human rights, Equity and respect, which helps in sensitizing students and employees to the constitutional obligations. Institution also offers Values for Life, Yoga and Practice, Environmental Studies and Human Rights as a compulsory course to all students to inculcate the human values, rights, duties, and responsibilities of Citizens.

Programmes to remind the Responsibility as an Citizen

College celebrates the Independence Day and Republic Day every year. Various pledge programmes on Morale values of a citizen are organized for the students and faculty, which help them to better themselves as good faithful citizens. Awareness rally are also organized by the Institution's through NSS and National Voters Day celebrated on every 25th January, to promote that voting is mandatory during the election times. Independence Day is also celebrated similarly to highlight the struggles of freedom and the importance of Indian Constitution.

National Service Scheme

As per Motto of National Service Scheme 'Not Me But You', the regular camps & special camps are conducted. NSS Volunteers are involved in doing several social related services.

| File Description  | Documents                 |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics - policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The SASC Celebrates commemoration of national and international days is celebrated in our college. The important days like Earth Day, International Yoga day, Voters Day, APJ Kalam's Birth and Death Anniversary, Independence and Republic Day etc.

World AIDs Day and Disability Day are organized by the NSS. By the NSS Campaigns and rallies also organized to create awareness among the students and neighboring community. Experts from Government and Non-Government agencies are invited to sensitize

the students about HIV and Disability issues its impact on the society.

Human Rights Day is celebrated every year on 10th December, The International Women's Day is celebrated on March 8th, the women's welfare committee invite chief guests to speak on women empowerment to promote the gender equity, personal growth and entrepreneurship among the students and faculty.

The college also celebrates Republic Day, Independence Day for developing nationalistic spirit. The institution organizes many events like Gandhi Jayanthi, Teachers Day, Science Day, to remember their contribution and their message to the nation. In addition to these important days, the college conducts festivals like Diwali, Pongal and Christmas in the campus to create harmony and peace. And also promote the Unity concept among the students.

| File Description   | Documents                 |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | <a href="#">View File</a> |
| Geotagged photographs of some of the events                                    | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice - I

Title of the Practice - "Daily a Good Deed (DGD)"

Service to the poor and needy, Our inspiration for this scheme stems from our conviction that service to the poor is service to God. We inculcate this sprits in our students -we launched the scheme in 1st January 2007.

As a part of the movement, the staff and students of department perform 'Daily Good Deed' on all the seven days of the week, including holidays. Visiting and donating articles and food items to the inmates of the orphanages, homes totally 365

activities are performed during the academic year 2022-23.

**Best Practice - II**

**'Go Green to Make Globe Clean'**

The SASC aim to maintain a clean and green learning and Pollution free environment. The SASC Concentrates green consciousness marching towards a carbon neutral society emphasizes the same in its adopted villages and society. The students and teaching group takes equal initiatives in promoting environmental awareness within and outside the campus through extension programmes.

The SASC campus has morethan 1500 trees and samplings in empty land with landscaping between blocks and pathways, Bio-tech park with 164 Medicinal plants towards establishing and maintaining a Greenery campus.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://selvamarts.edu.in/files/Ext_Activities/DGDActivites.pdf">https://selvamarts.edu.in/files/Ext_Activities/DGDActivites.pdf</a> |
| Any other relevant information              | <u>Nil</u>  |

**7.3 - Institutional Distinctiveness**

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

**Selvam Sports Academy (SSA)**

It is the praiseworthy sports concession scheme offered by the Management known as Selvam Sports Academy since 2005. The College encourages admitting students through Sports Quota with financial support throughout the programme.

**The Context**

Sports are the Cardinal principles of the Selvamm Arts and Science College. The Management has implemented the Selvam Sports Academy (SSA), to fulfill the above objectives.

As approximately 10% of students admitted in the College hail from weak economic backgrounds.

#### Evidence of Success

SSA was aimed at increasing the strength of the College positively. In recognition of commendable performance of Students, sanction is hereby accorded by the management sum of Rs. 56,09,500 (Fifty six lakhs Nine thousand Five hundred) for 100 students during the year 2022-2023.

#### Problems Encountered and Resources Required

Approximately 25% of admitted students applying for the Sports free seats. After careful study and Verification of Sports Certificates the eligible students were selected for the above scheme.

The increase in the number of beneficiaries has also led to the development of the Sports. The Concession schemes mentioned practically encourage all students to maintain good Sports records and Academic records.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college is following the Choice Based Credit System from the academic year, 2008-2009, which is based on a solid curriculum designed to satisfy local, regional, national, and international needs. Every year, the curriculum is updated based on feedback from industry professionals, subject matter experts, and stakeholders that is deemed necessary. The departments provide the curriculum framework and syllabus to the Academic Council and Board of Studies after making the required alterations and modifications. The Board's recommendations have been verified, confirmed, and properly presented to the Academic Council for approval. The curriculum that has been approved will be implemented in subsequent academic year.

The college follows Outcome Based Education (OBE) system. The curriculum lays out the Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Objectives, and Course Outcomes (CO) in order to help learners gain information and improve their skill development. The skills, knowledge, and attitude that the student gains at the end of the program are connected to the program outcomes. Determining the course's contents, objectives, and outcomes which outline the knowledge and skills that students should possess at the end of the course is an important part of course design.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload additional information, if any | No File Uploaded  |
| Link for additional information       | <a href="https://selvamarts.edu.in/naac/iqac/ssr2024/C1/1.3.3/POPSOCO.pdf">https://selvamarts.edu.in/naac/iqac/ssr2024/C1/1.3.3/POPSOCO.pdf</a> |

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the

| <b>year</b>   |                           |
|---|---------------------------|
| <b>27</b>   |                           |
| File Description  | Documents                 |
| Minutes of relevant Academic Council/BOS meeting  | <a href="#">View File</a> |
| Details of syllabus revision during the year  | <a href="#">View File</a> |
| Any additional information  | <b>No File Uploaded</b>   |
| <b>1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year</b> |                           |
| <b>676</b>  |                           |
| File Description  | Documents                 |
| Curriculum / Syllabus of such courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses   | <a href="#">View File</a> |
| MoUs with relevant organizations for these courses, if any  | <b>No File Uploaded</b>   |
| Any additional information  | <b>No File Uploaded</b>   |
| <b>1.2 - Academic Flexibility</b>   |                           |
| <b>1.2.1 - Number of new courses introduced across all programmes offered during the year</b>   |                           |
| <b>18</b>   |                           |
| File Description  | Documents                 |
| Minutes of relevant Academic Council/BoS meetings   | <a href="#">View File</a> |
| Any additional information  | <b>No File Uploaded</b>   |
| Institutional data in prescribed format (Data Template)   | <a href="#">View File</a> |



### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

| File Description                                     | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings    | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |
| List of Add on /Certificate programs (Data Template) | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The college with its vision and mission for sound education and holistic personalities, ensures that issues such as Professional Ethics, Gender, Human Values, environment and Sustainability are integrated into the curriculum and academic delivery.

This is done effectively through all the subjects such as Environmental Studies, Value Education, soft skills, and language that include literature with themes of gender, human values, environmental conservation, and moral values. All the departments conduct commemorative days relevant to their discipline. Under the guidance of the Institution Innovation Council, our college has conducted many activities that enhance the skills and knowledge of the students. There are many committees, like the women's welfare committee and student welfare committee, National Service Scheme, Nature Club, Youth Red Cross, Red Ribbon, and so on. Additionally, these values are inculcated in students through activities, lectures, conferences, and social awareness camps.

Through a number of programmes run by different departments, socially relevant issues relating to environmental sustainability, professional ethics, human values, gender sensitivity, community development, national integration, etc. have been incorporated into the larger framework of the syllabus.

| File Description  | Documents                 |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

85

| File Description   | Documents                 |
|--|---------------------------|
| List of value-added courses                                    | <a href="#">View File</a> |
| Brochure or any other document relating to value-added courses | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

3332

| File Description           | Documents                 |
|----------------------------|---------------------------|
| List of students enrolled  | <a href="#">View File</a> |
| Any additional information | No File Uploaded          |

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1392

| File Description  | Documents                 |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

## 1.4 - Feedback System

|  |   |
|--|---|
| <b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>                      | <b>A. All 4 of the above</b>  |
| <b>File Description</b>  | <b>Documents</b>  |
| Provide the URL for stakeholders' feedback report  | <a href="https://selvamarts.edu.in/naac-feedback-system/">https://selvamarts.edu.in/naac-feedback-system/</a> |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management  | <a href="#">View File</a>   |
| Any additional information   | <a href="#">View File</a>   |
| <b>1.4.2 - The feedback system of the Institution comprises the following</b>  | <b>A. Feedback collected, analysed and action taken made available on the website</b>                         |
| <b>File Description</b>  | <b>Documents</b>  |
| Provide URL for stakeholders' feedback report  | <a href="https://selvamarts.edu.in/naac-feedback-system/">https://selvamarts.edu.in/naac-feedback-system/</a> |
| Any additional information   | <b>No File Uploaded</b>   |
| <b>TEACHING-LEARNING AND EVALUATION</b>  |   |
| <b>2.1 - Student Enrollment and Profile</b>  |   |
| <b>2.1.1 - Enrolment of Students</b>   |   |
| <b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>   |   |
| <b>868</b>   |   |
| <b>File Description</b>  | <b>Documents</b>  |
| Any additional information   | <a href="#">View File</a>   |
| Institutional data in prescribed format  | <a href="#">View File</a>   |
| <b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b> |   |

868

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required. Corrected assignments and answer scripts are shared with each student and discussed to enable students to recognize their problem areas and improve.

Advanced learners are encouraged to study the contents of the syllabus effectively so as to achieve a high percentage of marks and a good score in, TNPSC, SSC, TRB, SET and NET. They are encouraged to maintain a journal or diary. Meritorious students are included as members of Committees. Training and Placement Cell invites Companies and Industries to hold their placement drive at the University and students are encouraged to actively register for the interviews. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.2.1/Career_2022-2023.pdf">https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.2.1/Career_2022-2023.pdf</a> |

**2.2.2 - Student – Teacher (full-time) ratio**

| Year       | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 15/09/2022 | 2288               | 179                |

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

**2.3 - Teaching- Learning Process**

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. **Experiential Learning:** Department conducts add-on programs to support students in their experiential learning. The department communicates the following experiential learning practices to improve creativity and cognitive levels of the students -

- Laboratory Sessions are conducted with content beyond syllabus experiments.
- Industrial Visits to engage them in experiential learning while visiting the organization.

2. **Participatory Learning:** In this type of learning, students participate in different activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills.

- Annual cultural program
- Regular Quizzes- Quizzes are organized for student participation at intra or inter-department levels.
- Seminar Presentation - Students develop technical skills while presenting papers in seminars.

3. **Problem-solving methods:** Department encourages students to acquire and develop problem solving skills. For this, the department organizes expert lectures on different topics; participate in different technical tests and other competitions.

- Mini Project development
- Case studies discussion
- Class presentations
- Debates within the department event.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional Information   | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.3.1/CentricParticipative.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C2/2.3.1/CentricParticipative.pdf</a> |

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT can lead to an improved student learning and better teaching methods. Student's access information whenever and wherever they want. It enables faculty members and students to become better informed in their fields of specialization. Many classrooms are equipped with LCD projection system, Screens and Green Boards. Students are using online public Access Catalogue which include virtual library, Bibliography, E - Journals, E - Books, E- Databases. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Teachers use various ICT tools for conducting workshops on latest methods such as Programming languages, simulations etc. Recording of video lectures is made available to students for long term Learning and future referencing. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.

| File Description   | Documents                 |
|--|---------------------------|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | Nil                       |
| Upload any additional information  | <a href="#">View File</a> |

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

179

| File Description  | Documents                 |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <a href="#">View File</a> |
| Circulars with regard to assigning mentors to mentees                       | <a href="#">View File</a> |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

#### Academic Calendar

The Academic Calendar ensures well-functioning of the Institution. The Calendar includes the details of all the working days with day order, holidays, dates of the Continuous Internal Assessment Tests, Summative Examinations, dates to remit the College and Examination Fee, list of activities of academic year and the dates of national as well as religious importance. The calendar of common programmes is printed in the handbook and distributed to all students at the beginning of the academic year. The handbook provides all needed information such as academic programmes, curriculum structure, details of the courses, rules, regulations, facilities, scholarships, endowments, list of the staff, committees, and so on.

#### Teaching Plan

Selvamm Arts and Science College has a well-defined unitized syllabus with timeframe that is provided to the students at the beginning of the course. The teaching plan for each course visualizes the plan of the teacher to make each class more informative, interesting, analytical and resourceful. Teaching plan creates a self-informed and self-monitored innovative teacher, and it provides a plan of action for the teacher and guidance for the students

| File Description  | Documents                 |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | <a href="#">View File</a> |

#### 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

179

| File Description   | Documents                 |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI   | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

43

| File Description  | Documents                 |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

1211

| File Description  | Documents                 |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

18



| File Description   | Documents                 |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

29

| File Description  | Documents                 |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

#### Response:

Selvamm Arts and Science College follows an objective, comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and Semester Examination (SE) with equal weightage.

#### IT Integration and Reforms:

The Office of the Controller of Examinations integrated the Information Technology in the management of Examination System. Mark entry, Grade, Percentage and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated.

#### Outcome Based Education:

. It helps the Institution in terms of assessing different

levels of knowledge of the learners based on the Revised Bloom's Taxonomy.

#### Methods of Evaluation:

Three Continuous Internal Assessment Tests (CIA) are conducted in a semester for 50 and 75 marks each. The remaining 25 marks are assigned on the basis of various classroom performance and activities, such as, Assignments, Snap Tests, Library Works, Seminars, , Field and Industrial Visits.

#### Supplementary Examinations:

The conduct of the Supplementary Examination is a healthy practice of the Examination System.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.5.3/Seatingallotment.pdf">https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.5.3/Seatingallotment.pdf</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines on Graduate Attributes. While formulating POs, the College considered academic excellence, research potency, scope of extension activities, human values, livelihood generation, and recent trends in the job markets.

The Programme Specific Outcomes (PSO) are designed by the concerned Departments with their respective vision, mission and scope of the programme. The Course Outcomes (CO) is formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels

| File Description   | Documents   |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | <a href="#">View File</a>   |
| Upload any additional information                        | <a href="#">View File</a>   |
| Link for additional Information                          | <a href="https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.6.1/CIA.pdf">https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.6.1/CIA.pdf</a> |

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Selvamm Arts and Science College values the assessment of teaching and learning activities which is validated through distinct mechanisms. It follows two different strategies to validate Outcome Based Education through direct and indirect methods.

In the first stage, Course Outcomes (COs) are mapped with the respective Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). The mean value of mapping indicates how COs are related with POs and PSOs.

In the second stage, the Course Outcomes with Programme Outcomes and Programme Specific Outcomes are validated through examination system. The course outcomes reflect different cognitive levels of each course. It is done on the basis of Revised Bloom's Taxonomy. The students' ability to remember and understand are tested through Multiple Choice Questions, Short Answer Questions, Quiz, Snap Test and Oral Test, whereas their ability to apply, analyse, evaluate and create are assessed through Essay Type Questions, Assignments, Practical Examinations, Field Report, Internship and Project Works.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/naac/igac/ssr/2024/C1/1.3.3/POPSOCO.pdf">https://selvamarts.edu.in/naac/igac/ssr/2024/C1/1.3.3/POPSOCO.pdf</a> |

**2.6.3 - Pass Percentage of students****2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

701

| File Description  | Documents   |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <a href="#">View File</a>   |
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for the annual report  | <a href="https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.6.2/Annual_2022-23.pdf">https://selvamarts.edu.in/naac/igac/ssr/2024/C2/2.6.2/Annual_2022-23.pdf</a> |

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://selvamarts.edu.in/naac-feedback-system/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College offers the campus with all the infrastructure requirements as well as a conducive environment to encourage research activity. The College might not be able to support all of the research endeavors undertaken by the researchers and students due to its limited funding. Faculties are encouraged to pursue their research and submit applications to various funding organizations. The institute prepared to offer seed financing or partial funding. The research committee encourages teachers and students to present their ideas or project proposals in order to receive approval for seed financing in compliance with institution policies. By offering rewards for peer-reviewed articles, book writing, and patent applications, the institute motivates the

academics. The research committee, which consists of the director of research and development, the head of the relevant department, and one or more departmental topic experts, does, however, thoroughly analyze all research projects that are applying for financing from various funding organizations. The effectiveness of research and consulting is also monitored by this Research committee. The institute's Biotechnology and Microbiology departments have research centers conduct research operations. Periyar University has designated two research centers, where full-time research researchers are assigned to conduct their studies under the supervision of our college Faculties.

| File Description   | Documents   |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | <a href="#">View File</a>   |
| Provide URL of policy document on promotion of research uploaded on the website  | <a href="https://selvamarts.edu.in/files/Research/Research.pdf">https://selvamarts.edu.in/files/Research/Research.pdf</a> |
| Any additional information   | <a href="#">View File</a>   |

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.89

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money                                      | <a href="#">View File</a> |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | <a href="#">View File</a> |
| List of teachers receiving grant and details of grant received  | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

20

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of the award letters of the teachers                     | <a href="#">View File</a> |
| List of teachers and details of their international fellowship(s) | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4.97

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | <a href="#">View File</a> |
| List of projects and grant details   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

**3.2.2 - Number of teachers having research projects during the year**

23

| File Description                          | Documents                 |
|---|---------------------------|
| Upload any additional information         | <a href="#">View File</a> |
| Paste link for additional Information     | Nil                       |
| List of research projects during the year | <a href="#">View File</a> |

**3.2.3 - Number of teachers recognised as research guides**

37

| File Description  | Documents                 |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | <a href="#">View File</a> |
| Institutional data in Prescribed format   | <a href="#">View File</a> |

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**

12

| File Description                          | Documents                 |
|---|---------------------------|
| Supporting document from Funding Agencies | <a href="#">View File</a> |
| Paste link to funding agencies' website   | Nil                       |
| Any additional information                | <a href="#">View File</a> |

**3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SASC has developed a system called "Entrepreneur Development Cell" to identify the students interested in exploring entrepreneurship as a career option. IIt provides services

for promoting new ideas and entrepreneurial ventures through a dedicated development centre available on the campus. There are two activities are continuously done in SASC :

- Stall Expo (organized by the Department of Business Administration)
- Organic Outlet (“Uzhaigum Kaigal Uraivadhu yeppo”)

A variety of Medicinal plants grown and maintained by students. Certificate Course on herbal medicine preparation is given to the students to enhance the usage of herbs and to encourage them to grow these herbs on their own. Workshop on Mushroom Cultivation, Azolla Cultivation and Spirulina Cultivation are conducted for the students. The College has established a vermi-compost Unit. The bio-fertilizers produced from the vermi-compost are used for gardening purpose and the excess produced is sold to outsiders at a nominal price.

In the year 2021 SASC had a membership with Institution Innovation Council (IIC). 15 departments are conducted many programs regarding the developing skills of Entrepreneurs. The Prominent personalities from various organizations are taken over the session and given many ideas to promote the startups of Students. SASC got 3.5 Stars out of 5 from Institution Innovation Council

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

**44**



| File Description                                     | Documents                 |
|--|---------------------------|
| Report of the events                                 | <a href="#">View File</a> |
| List of workshops/seminars conducted during the year | <a href="#">View File</a> |
| Any additional information                           | <a href="#">View File</a> |

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

**3**

| File Description   | Documents   |
|--|---|
| URL to the research page on HEI website  | <a href="https://selvamarts.edu.in/files/Research/Research.pdf">https://selvamarts.edu.in/files/Research/Research.pdf</a> |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | <a href="#">View File</a>   |
| Any additional information   | <a href="#">View File</a>   |

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

25

| File Description  | Documents                 |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

119

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

115

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Bibliometrics of the publications during the year | <a href="#">View File</a> |

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

7

| File Description   | Documents                 |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

3.37

| File Description   | Documents                 |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | <a href="#">View File</a> |
| List of consultants and revenue generated by them  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

3.37

| File Description  | Documents                 |
|---|---------------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | <a href="#">View File</a> |
| List of training programmes, teachers and staff trained for undertaking consultancy   | <a href="#">View File</a> |
| List of facilities and staff available for undertaking consultancy  | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

**Empowering Rural People (ERP), an extension unit which functions from the academic year 2011 -2012, after becoming Autonomous effectively, apart from other extension activities. An overall social, economic and educational backwardness has given the College the motivational challenge to empower the people in terms of access, equity, inclusiveness and social justice. Empowering the rural people would make the faculty members and students concentrate on the society.**

**All the fifteen Departments have adopted 15 villages in the places nearby to College campus. Extension activities are included in the curriculum apart from the class hours students are grouped and given targets depending on the village needs.**

**Some important activities:**

- Teaching in rural schools
- Arranging workshops for the rural school teachers
- Organizing and creating awareness programmes which relevant to society needs, hands on experience to learn herbal medicine preparation
- Identification of medicinal plants,
- Techniques of organic farming

Students take part very enthusiastically and create an impact in their particular village. To mention a few, maintenance of Personal hygiene, avoidance of open defecation, cleanliness of their surroundings and also the segregation of degradable and non-degradable wastes, RRRR (Recycle, Reuse, Reduce, Refuse), avoidance of plastics and chemical pesticides and fertilizers, etc., are the highlights of the programme.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

4

| File Description   | Documents                 |
|--|---------------------------|
| Number of awards for extension activities in during the year | <a href="#">View File</a> |
| e-copy of the award letters                                  | <a href="#">View File</a> |
| Any additional information                                   | <a href="#">View File</a> |

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Reports of the events organized | <a href="#">View File</a> |
| Any additional information      | <a href="#">View File</a> |

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1024

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Reports of the events      | <a href="#">View File</a> |
| Any additional information | <a href="#">View File</a> |

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

23

| File Description                               | Documents                 |
|--|---------------------------|
| Copies of documents highlighting collaboration | <a href="#">View File</a> |
| Any additional information                     | <a href="#">View File</a> |

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

48

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house  | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has spread out in 13.30 acres of land with 2,30,874.63 sq. ft. built in area, covering 76 class rooms, well equipped 23 laboratories to cater the need of around 2288 students and 6 digitalized Seminar halls.

To encourage ICT mode of teaching, individual departments are provided with LCD projector, Wi-fi facility with 300 MBPS. Highly configured 386 computers with LAN, updated software and internet facilities are the feature of Selvamm Arts and Science College.

The College library contains adequate number of books, periodicals, CDs, DVDs, Online databases, digital library and newspapers. Bar-Coding system has been implemented for effective management. Well furnished reading area is provided to the students which enables them ravenous readers.

The College has necessary health care centre, students counseling centre and stationery room with xerox facilities.

The college has nearly 70 surveillance cameras and 24 hours power supply is maintained in the campus with the support of two generators, 110 & 63 KVA and a solar system with the production capacity of 350 - 400 unit/day. One bore wells and two feet wells in the campus that supplies sufficient water and has 21000 liters/ day capacity drinking water purifier (RO) installed to quench the thirst.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/facilities/">https://selvamarts.edu.in/facilities/</a> |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has a multipurpose playground with 30800 sq.mts of land, for Outdoor Games like Foot ball, Volley ball, Cricket, Hockey, Kho-Kho, Basketball, Kabbadi, Hand ball, Tennikoit and Ball Badminton, which are in use, regularly. Apart from this, provision for playing indoor games viz., Table Tennis, Carrom and Shuttle Badminton, separately for girls and boys, and also for faculty. The College has a dedicated 400mts track with 8 lane for sportsmen who are looking to fine tune their skills in athletics.

The sports day is conducted every year as a name of "GROW" (the colors of Green, Red, Orange and White) to enhance

students' sports skills and build self confidence. The College has a gym centre. A separate hall is provided for yoga at the time of yoga practice both boys and girls with collaboration of Manavalakalai Mandram, Namakkal.

Cultural activity conducted through "Imperum Vizha, Pongal Festival, Diwali and founder's day, brings out the talents of the students, thus recognised by awarding prizes, certificates for the off and on stage competitions like Rangoli, Mehendi, Drawing, Quiz, Drama, Elocution, Essay Writing, Solo Dance, Group Dance, Cooking, etc. Overall championship is awarded every year with a rolling trophy.

| File Description                      | Documents   |
|---------------------------------------|---|
| Geotagged pictures                    | <a href="#">View File</a>   |
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/facilities/">https://selvamarts.edu.in/facilities/</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

83

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

350.62474



| File Description   | Documents                 |
|--|---------------------------|
| Upload audited utilization statements                      | <a href="#">View File</a> |
| Details of Expenditure, excluding salary, during the years | <a href="#">View File</a> |
| Any additional information                                 | No File Uploaded          |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a Learning Resource provides a number of books, periodicals, News Clippings, Reference books and Net Facilities. It enables students to gather information and update themselves to current world.

#### Library Collection:

- OPAC : Yes
- Electronic Resource Management package for e-journals: Yes

#### The facilities are

- Fully Computerized circulation with bar coding system.
- Plagiarism Checker
- Free Internet facilities
- Laser printout
- INFLIBNET (N - List) facilities
- Excusive study area for Staff and Students.
- Special care for physically challenged student.
- Separate Room for Projects & Theses
- New section to provide materials for all competitive exams.
- E-gate entry for both staff and students
- Book Bank
- OPAC (Open Public Access Catalogue)
- Power backup

#### Infrastructure:

- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

- Access to the premises through prominent display of clearly laid out floor plan; adequate signage; access to differently abled users and mode of access to collection.

The floor plan is prominently displayed and there are adequate facilities for signage's for the easy access. The fire extinguisher is easily accessible in the Library and maintained properly.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvammlibrary.wixsite.com/sasc_lib">https://selvammlibrary.wixsite.com/sasc<br/>lib</a> |

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**3.40060**

| File Description   | Documents                 |
|--|---------------------------|
| Audited statements of accounts   | <a href="#">View File</a> |
| Any additional information   | <b>No File Uploaded</b>   |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)****4.2.4.1 - Number of teachers and students using the library per day during the year**

357

| File Description   | Documents                 |
|--|---------------------------|
| Upload details of library usage by teachers and students | <a href="#">View File</a> |
| Any additional information                               | <a href="#">View File</a> |

**4.3 - IT Infrastructure****4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities**

SASC updates its IT facilities such as computer refurbishment, system up-gradation, Wi-Fi connections, local area networks, fiber cabling, UPS & Batteries, projectors 2020-21 at the cost of Rs.2,60,030/- The Institution has three modernized and sophisticated Computer Laboratories with internet, LAN and Wi-fi connectivity(75 Mbps),276 systems. The Computer Lab is utilized by Non-Computer Science faculties for their academic activities.

The students are encouraged to apply for their semester examinations and also to obtain their Hall tickets through online. Examination schedules and the semester results are published on institutional website. Uploading and sharing e-resources facility is also made available for the teachers and the students throughout the Campus on registration. To improve the teaching-learning process, and upgrade their ICT mode of teaching, ICT enabled class rooms and seminar halls are established. All the ICT facilities are updated periodically as per the requirements of the Individual Department. A separate team of Infrastructure Development Cell (IDC) takes care of the IT and related needs of the campus such as Software Development, Hardware and Networking, Website designing and hosting, Email solutions, SMS solutions, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/facilities/wififacility/">https://selvamarts.edu.in/facilities/wififacility/</a> |

**4.3.2 - Student - Computer ratio**

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 2288               | 465                 |

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

A. 50 Mbps

| File Description                                  | Documents                 |
|---|---------------------------|
| Details of bandwidth available in the Institution | <a href="#">View File</a> |
| Upload any additional information                 | <a href="#">View File</a> |

**4.3.4 - Institution has facilities for e-content development:  
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

A. All four of the above

| File Description   | Documents   |
|--|---|
| Upload any additional information                            | <a href="#">View File</a>   |
| Paste link for additional information                        | <a href="https://www.youtube.com/playlist?list=PLBW_rJZEzqL6tDvnJkS-f5l0S_ABgPDLm-">https://www.youtube.com/playlist?list=PLBW_rJZEzqL6tDvnJkS-f5l0S_ABgPDLm-</a> |
| List of facilities for e-content development (Data Template) | <a href="#">View File</a>   |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

426.03759

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Audited statements of accounts    | <a href="#">View File</a> |
| Upload any additional information | No File Uploaded          |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has an Advisory Committee which looks after regular maintenance of College Campus. The committee submits its report to the Principal and Chairman of the trust. If required the issues are discussed in Local Managing Committee (LMC) meeting and the necessary steps are taken.

The Library Committee looks regular maintenance of the library which includes rising purchase order of books, procurement of books, maintenance of valuable materials and updation (automation) of the library inclusive of N-List utility.

Research Committee - chalks out the annual plan for the research activities of all the Departments periodic checking of furniture and other stocks are done through the financial department of Selvam group of Institutions with full cooperation of the faculty.

The laboratories are maintained by the respective laboratory assistants. The laboratory staff keeps a strict vigil regarding the maintenance and repair of the instruments. The electrician is responsible for the uninterrupted power supply of the College.

Maintenance- staff members consisting of technically qualified people as mechanics, plumbers, electricians, civil workers, carpenters and painters are available round the clock to look after the maintenance and repair work in the College.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/igac/ssr/2024/C4/4.4.2/MaintenancePolicy.pdf">https://selvamarts.edu.in/naac/igac/ssr/2024/C4/4.4.2/MaintenancePolicy.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

639

| File Description  | Documents                 |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

970

| File Description   | Documents   |
|--|---|
| Upload any additional information  | <a href="#">View File</a>   |
| Institutional data in prescribed format  | <a href="#">View File</a>   |
| <b>5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</b>   | <b>A. All of the above</b>  |
| File Description   | Documents   |
| Link to Institutional website  | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |
| Details of capability development and schemes  | <a href="#">View File</a>   |
| Any additional information   | <a href="#">View File</a>   |
| <b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>   |   |
| <b>599</b>   |   |
| File Description   | Documents   |
| Any additional information   | <a href="#">View File</a>   |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)   | <a href="#">View File</a>   |
| <b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'</b> | <b>A. All of the above</b>  |

**grievances Timely redressal of grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

**5.2 - Student Progression**
**5.2.1 - Number of outgoing students who got placement during the year**

549

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

**5.2.2 - Number of outgoing students progressing to higher education**

133

| File Description                                  | Documents                 |
|---|---------------------------|
| Upload supporting data for students/alumni        | <a href="#">View File</a> |
| Details of students who went for higher education | <a href="#">View File</a> |
| Any additional information                        | No File Uploaded          |

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**



07

| File Description                           | Documents                 |
|--|---------------------------|
| Upload supporting data for students/alumni | <a href="#">View File</a> |
| Any additional information                 | <a href="#">View File</a> |

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

131

| File Description                           | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates | <a href="#">View File</a> |
| Any additional information                 | <a href="#">View File</a> |

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every year, a Student council is formed which comprises one student representative from each Department. From that council, one student is being selected as Student Chairman. The council plays a vital role in Departmental activities such as organizing symposiums, seminars, conferences and workshops, newsletter. preparation of college calendar to plan college activities Department wise and also events such as college day, hostel day, Independence Day, Republic Day and various club activities. Each club has several students who take on leadership roles organize the events and get very good exposure. The student representatives also actively participate in committees of Sports, Cultural , Magazine, etc. The college provides ample avenues for developing technical skills, updating knowledge, personality development and service to the society through various Associations and Societies. There is a staff advisor to guide the students in the smooth and effective functioning of the Associations. Exciting list of speakers address on the theme coined. The Student Council is adequately represented include the Board of Studies, The Student Council offers it's suggestions for key changes and voice their opinions to the management to include more student-friendly practices.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://alumni.selvamarts.edu.in/">https://alumni.selvamarts.edu.in/</a> |

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

05

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| List of sports and cultural events / competitions organised per year | <a href="#">View File</a> |
| Upload any additional information                                    | No File Uploaded          |

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Selvamm Alumni Association is the major strength of our institution and their contribution leads to save earth and nature. The alumni meet is conducted twice a year, where the alumni share their views and give suggestions for the betterment of their junior students. The alumni meet is hosted by the management generously and they are honored with mementoes. The SAA provides a platform to meet their friends and act as a bridge for them to share their experience, knowledge and insights with the faculty. The prestigious alumni are invited to deliver Guest lectures and seminars for the students in their areas of expertise and motivate the young minds. Successful entrepreneurs from the alumnus and alumna are invited to talk on their success stories at various occasions of the Institute. The financial contribution of Alumni turns in lakhs which indicates their gratitude and belongingness towards their own Institute.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://alumni.selvamarts.edu.in/">https://alumni.selvamarts.edu.in/</a> |

#### 5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of the institution is effective through the Governing Body of the College, which acts as the apex body and involves the Secretary, Principal, Administrative Director, nominees from the UGC, Government, and University, external experts, conveners of different committees, teaching staff, the IQAC committee, non-teaching and supporting staff, stakeholders, alumni, and the trust member. The Principal as the head of the Institution coordinates and monitors the academic and administrative functions of the College. Also ensures the proper function of the college's policies, rules, and action plans. There are various committees that work to support the college's vision and mission. Every academic session, all committees take responsibility for the plans and activities and follow them through to completion. Meetings with HoDs and faculty from various departments are held to discuss academic performance. The decisions taken in IQAC meetings are delegated to all Departments through HoDs/College Council, thus dispersal of the College plan reaches every individual. The proper maintenance of all the documents helps in follow up and accomplishments of the planned activity. This is the way SASC ensures the effective governance of the institution through well-planned and effective implementation for the institution's development.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/about-sasc/vision-and-mission/">https://selvamarts.edu.in/about-sasc/vision-and-mission/</a> |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The participative management of SASC believes in decentralised leadership at every level of administration, and a vigorous structure has been established to sustain and improve the quality of education. The meeting of the founder with the Principal, HoDs and staff members at the beginning of the academic year is a reflection of participative management.

1. The principal's regular meetings with the HoDs decentralise administrative work.
2. Internal Exam Cell conducts internal exams (CIA). The Office of CoE conducts all the external exams and practical
3. The placement cell coordinates the visits of various reputable companies.
4. The Library Committee takes care of library affairs.
5. IQAC takes care of the issues concerned with autonomous activities: accreditation, maintaining files, preparing AQAR, participation in NIRF MHRD, and IISC. Mainly, IQAC is concerned about quality improvement strategies.
6. The Research Committee tracks the sources of funding for research, IPR-related activities, and the Incubation Center.
7. The various committees of SASC take care of their duties and related issues.
8. PTA meetings are held twice a year, and their feedback is used to improve the students' well-being.
9. Frequent meetings of HoDs with class representatives help improve classroom discipline and departmental activities.

| File Description  | Documents   |
|---|---|
| Upload strategic plan and deployment documents on the website | <a href="#">View File</a>   |
| Upload any additional information                             | <a href="#">View File</a>   |
| Paste link for additional Information                         | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective plans of the college have been prepared to ensure the healthy growth and sustainability of the college. It focuses on current trends in the arts and sciences. The general plans as well as the individual department plans for the academic year are prepared, and the IQAC makes sure the plans are implemented.

The result of the articulated plans is:

The curriculum was framed based on the feedback of the stakeholders and updated with the most recent topics.

MOUs are signed to promote research activities and industrial collaboration.

The IQAC has framed benchmarks to bring out the best quality in most aspects.

The number of papers published in UGC-approved journals has increased.

The Alumni Association was registered, and activities were conducted.

The college has received three student projects from TNSCST.

FDP and MDP were conducted for both teaching and non-teaching.

The common instrumentation facility center was established.

Overall championship in the university athlete meets.

Organized more outreach programmes like blood donation, awareness rallies, extension activities in adopted villages, and other social activities.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |
| Upload any additional information                      | <a href="#">View File</a>   |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Trust occupies the top stratum of the College. The Board comprising the Chairman, Vice Chairman, and Secretary, manages the affairs of the College through planning and supervision. Based on the directions of the Governing Body and Secretary, the Principal, in consultation with the Administrative Director, College Council and Vice-Principals, manages day-to-day affairs. The Academic Council, Board of Studies, College Council, Finance Committee, and IQAC propose recommendations to the Principal on the entire academic and quality parameters. The Finance Committee manages financial affairs with the assistance of the Bursar and other supportive staff members. The College has two Vice-Principals, two Deans and an IQAC coordinator to share responsibilities with the Principal in all academic tasks. As discipline is essential, it is decentralized and managed by vice principals and deans. CoE and CoE's office work effectively for the conduct of exams and the announcement of results. The library committee nurtures the needs of reading minds. The top-down and bottom-up approaches are reflected in the successful running of the College for the past two decades in all aspects. The achievements attained are on par with those of the colleges at the national and international levels.

| File Description                                    | Documents   |
|---|---|
| Paste link to Organogram on the institution webpage | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.2.1/Organogram.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.2.1/Organogram.pdf</a> |
| Upload any additional information                   | <a href="#">View File</a>   |
| Paste link for additional Information               | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a>   |

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen                      | <a href="#">View File</a> |
| Screen shots of user interfaces                                 | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation | <a href="#">View File</a> |
| Any additional information                                      | <a href="#">View File</a> |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Selvamm Arts and Science College offers opportunities for professional advancement as well as efficient welfare programmes for the faculty and non-teaching personnel. It provides its employees with opportunities for intellectual and professional growth as well as financial and physical protection. By regularly attending seminars, workshops, and training sessions, professional growth is assured. Both academic advancement for faculty and administrative skill development for support employees are encouraged. The management makes sure that its personnel are healthy and gives them the tools they need to reach their full potential.

**Welfare Schemes**

1. Incentives of up to Rs 5,000 for research publication in peer reviewed and H-indexed journals
2. Freedom to attend national/international workshops/conferences with financial assistance
3. Seed money for research
4. Group Insurance for faculty and staff
5. Interest-free loans and salary advances
6. Annual staff picnics and common celebration of festivals.
7. Free Wi-Fi
8. Food at subsidized rates
9. Price and certificates of recognition on the annual day
10. Free uniform
11. As per the provisions of the Provident Fund Act, the institute contributes to the provident fund
12. Free transport
13. A cash prize for a 100% result and 100% attendance

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.3.1/StaffWelfarePolicy.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.3.1/StaffWelfarePolicy.pdf</a> |

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

92



| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

13

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

137

| File Description  | Documents                 |
|---|---------------------------|
| Summary of the IQAC report  | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal auditors are employed by Selvamm Arts and Science College to keep an eye on and oversee the functions of financial transactions in accordance with the standards and guidelines established by the college's management and

finance committee. As our College is self-financing, the entire College is managed and supervised by a group of financial specialists. Thrice a year, a team of accountants from the head office conduct an internal audit at the college in order to inspect and carefully verify all financial activities, including all payments (online and offline), ledgers, receipts, and vouchers. The primary external audit ensures that the institution's financial status is accurately portrayed in its accounts. Every financial year will conclude with an external audit. A certified auditor appointed by the college management will audit the annual account. The audit report will be forwarded to the college management by the Auditor, which will be forwarded to the department concerned for further action. The annual audit statement will be maintained in the Accounts Section of the College.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/finance-committee/">https://selvamarts.edu.in/finance-committee/</a> |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

##### 5.33

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

SASC is a self-financed institution, where the funds are generated through the fees paid by the students. The college has a proper system for effective and efficient use of available financial resources. The master key for taking

financial decisions and related matters is the Finance Committee and the Governing Body, who constantly monitors and encourages the proper utilization of allocated funds. Financial matters are closely monitored by the accounts office. A statement of accounts containing details of income and expenditure, including budgetary items, is placed before the Finance Committee, which has nominees from the University, two Governing Body nominees or one sponsoring body nominee for its consideration.

The following are the sources through which the College generates income:

1. Collection of Tuition Fees, Consultancy, Alumni, Certificate Course, Hostel/Mess Fees etc.
2. Registration fee from Workshops and Seminars
3. External funding agencies (Government & Non-Government) for Research and Development.

The income generated through the tuition fees and Hostel/Mess Fees is utilized for its intended purpose. As a private institution, the college management affords all the necessary buildings, lab equipment, ICT teaching tools, and all other required items.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.4.1/ResourceMobilizationPolicy.pdf">https://selvamarts.edu.in/naac/igac/ssr2024/C6/6.4.1/ResourceMobilizationPolicy.pdf</a> |

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) is the quality ensuring body of the College, structured as per the UGC recommendations. It performs various activities like quality

management to sustain and improve the quality parameter in various activities taken place in the College. It extends its suggestion and recommendations for all the quality enhancement process.

Post-accreditation quality initiatives

1. Quality Enhancement Programme on Assessment and Accreditation in Higher Education Institutions [Revised Framework]
2. Academic and Administrative Audit (AAA) (2020-21)
3. Quality Enhancement Programme on " Research, Innovation, And Extensions"
4. NAAC Sponsored National Level Virtual Workshop on "New NAAC Accreditation and Assessment Process"
5. NIRF Data Submission
6. National Workshop in Collaboration with NAAC
7. AISHE Submission

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/iqac/ssr/2024/C6/6.5.3/AAAATR_2022-23.pdf">https://selvamarts.edu.in/naac/iqac/ssr/2024/C6/6.5.3/AAAATR_2022-23.pdf</a> |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching-learning process, structures and methodologies of operations and learning outcomes are reviewed at periodic intervals through IQAC. Being the innermost body of the College, IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The teaching-learning processes are reviewed, and improvements are implemented based on the IQAC recommendations. The standard methods of teaching, learning, and evaluation are being

followed. As the College adopts OBE, all student-centric methods are well adopted and strictly adhered. Academic Calendar of SASC schedules the activities (academic and extracurricular) well in advance at the start of the year with ample time for not only the regular teaching-learning process but also to accommodate the all the events. The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. The lesson plan is approved by HoD, the Dean of Academics, and the principal. The college has a feedback system for evaluating teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, and difficulties faced in the subject give a clear idea about the problems faced by the students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://selvamarts.edu.in/naac/iqac/ssr_2024/C6/6.5.2/Ict_2022-23.pdf">https://selvamarts.edu.in/naac/iqac/ssr_2024/C6/6.5.2/Ict_2022-23.pdf</a> |

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

| File Description   | Documents   |
|--|---|
| Paste the web link of annual reports of the Institution            | <a href="https://selvamarts.edu.in/">https://selvamarts.edu.in/</a> |
| Upload e-copies of accreditations and certification                | <a href="#">View File</a>   |
| Upload details of quality assurance initiatives of the institution | <a href="#">View File</a>   |
| Upload any additional information                                  | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Safety and Security

Safety of the students and Faculties are the primary concern of the institution which provides 72 CCTV with 24/7 surveillance in the campus. Enquiry desk is available in office for providing necessary information to visitors and students. Thus, the institution provides thorough protection by making the campus safe and secured.

The institution established various committees such as Students welfare committee, Women welfare Committee, Anti-Sexual Harassment Committee, Grievance Redressal Cell, Counselling Cell, Anti-Ragging Committee, NSS, RRC, Consumer Club and YRC organize number of programmes for upliftment gender equity. The institution has suggestion/complaint boxes were kept in prominent places.

#### Counselling Centre

Counselling centre is to deal emotional, personal and interpersonal relationship issues and counsels. The counselling cell has organized programs such as stress management, emotional balance and positive approach, etc.,

#### Common Rooms

The common rooms are available for students in the campus that provided for the students who are sick. Selected persons are provided first aid to carry out in case of emergency.

Day care centre for young children

"Day Care" has been functioning since 2016 at free of cost. This helps the faculty to work in a comfortable environment without the trouble of worrying about their children.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://drive.google.com/file/d/16o6R3a_kl866tFZIM1J6h6PrTwZntkuGn/view?usp=drive_link">https://drive.google.com/file/d/16o6R3a_kl866tFZIM1J6h6PrTwZntkuGn/view?usp=drive_link</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

A. Any 4 or All of the above

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geotagged Photographs          | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

#### **Solid Waste Management**

1. There is a regular practice of segregation of chemical waste generated in Life Science and Bioscience Laboratories
2. Metal and wooden waste are given to authorized scrap agents for recycling
3. The vegetable scraps and fruit peels are used in vermicomposting. The major degradable wastes from the

hostel kitchen are degraded using worms. The Department of Biotechnology maintains and operates this as certificate course and also provides periodic training to other discipline students. It has developed even entrepreneurs. Few students have entered to business at small scale level

4. The spent mushroom waste generated in the Biotech Park is used in compost.

#### Liquid Waste Management

1. A proper system has been implemented to discharge the liquid waste generated on campus for watering the saplings and trees planted.
2. Domestic Sewage Treatment Septic Tank and Soak Pit structure has been constructed near the College hostel to safely discharge the liquid waste of toiletries.
3. The recycled water in RO unit directly used to develop greenery in the campus

#### E-Waste Management

The E-waste and defective apparatus from computer laboratory is properly and safely stored in a room allotted. It is sold to vendors for recycling periodically.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geotagged photographs of the facilities   | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above



| File Description                                 | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                   | <a href="#">View File</a> |

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photos / videos of the facilities                        | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | <a href="#">View File</a> |
| Any other relevant documents                                       | <b>No File Uploaded</b>   |

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <a href="#">View File</a> |
| Certificates of the awards received                                       | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of facilities                 | <a href="#">View File</a> |
| Policy documents and brochures on the support to be provided | <a href="#">View File</a> |
| Details of the software procured for providing assistance    | <a href="#">View File</a> |
| Any other relevant information                               | No File Uploaded          |

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).**

**Programmes on harmony towards Cultural, Regional, Linguistic, Communal and Socio-economic Activities.**

The college bayed more than 2500 students from different states, culture and religion. The orientation and induction programmess are organized for the newly admitted students to sensitize about the importance of tolerance, empathy, human values, and their importance. The students are asked to enroll in the clubs and committees such as NSS, RRC, YRC and so on. The extension activities are organized by NSS to help the students to experience and understand the different cultures and traditions.

#### Celebrations & Events

The Institution conducts cultural ideas are acknowledged and valued; contributions from all groups are encouraged; people are empowered to achieve their full potential; and differences are celebrated.

To cater the above, the Institution encourages celebrations like Pongal, Diwali and Christmas etc. The college also organizes commemorative events and celebrations with the purpose of inculcating equality, peace, and harmony among students. By participating in these activities,' students understand the principles to guide themselves in the right path.

#### Cultural Meet

The college regularly conducting inter-class and inter department cultural. These categories of activities enhance the student's confidence level and leadership qualities.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

**The college conducting programmes inculcating the Responsibilities of an Citizens**

The SASC undertakes different initiatives by organizing various activities which provide values like human pride,

equality, Social Justice, Human rights, Equity and respect, which helps in sensitizing students and employees to the constitutional obligations. Institution also offers Values for Life, Yoga and Practice, Environmental Studies and Human Rights as a compulsory course to all students to inculcate the human values, rights, duties, and responsibilities of Citizens.

Programmes to remind the Responsibility as an Citizen

College celebrates the Independence Day and Republic Day every year. Various pledge programmes on Morale values of a citizen are organized for the students and faculty, which help them to better themselves as good faithful citizens. Awareness rally are also organized by the Institution's through NSS and National Voters Day celebrated on every 25th January, to promote that voting is mandatory during the election times. Independence Day is also celebrated similarly to highlight the struggles of freedom and the importance of Indian Constitution.

National Service Scheme

As per Motto of National Service Scheme 'Not Me But You', the regular camps & special camps are conducted. NSS Volunteers are involved in doing several social related services.

| File Description  | Documents                 |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and**

A. All of the above

**other staff Annual awareness programmes on the Code of Conduct are organized**

| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics - policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The SASC Celebrates commemoration of national and international days is celebrated in our college. The important days like Earth Day, International Yoga day, Voters Day, APJ Kalam's Birth and Death Anniversary, Independence and Republic Day etc.

World AIDs Day and Disability Day are organized by the NSS. By the NSS Campaigns and rallies also organized to create awareness among the students and neighboring community. Experts from Government and Non-Government agencies are invited to sensitize the students about HIV and Disability issues its impact on the society.

Human Rights Day is celebrated every year on 10th December, The International Women's Day is celebrated on March 8th, the women's welfare committee invite chief guests to speak on women empowerment to promote the gender equity, personal growth and entrepreneurship among the students and faculty.

The college also celebrates Republic Day, Independence Day for developing nationalistic spirit. The institution organizes many events like Gandhi Jayanthi, Teachers Day, Science Day, to remember their contribution and their message to the nation. In addition to these important days, the

college conducts festivals like Diwali, Pongal and Christmas in the campus to create harmony and peace. And also promote the Unity concept among the students.

| File Description   | Documents                 |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | <a href="#">View File</a> |
| Geotagged photographs of some of the events                                    | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice - I

Title of the Practice - "Daily a Good Deed (DGD)"

Service to the poor and needy, Our inspiration for this scheme stems from our conviction that service to the poor is service to God. We inculcate this sprits in our students -we launched the scheme in 1st January 2007.

As a part of the movement, the staff and students of department perform 'Daily Good Deed' on all the seven days of the week, including holidays. Visiting and donating articles and food items to the inmates of the orphanages, homes totally 365 activities are performed during the academic year 2022-23.

### Best Practice - II

'Go Green to Make Globe Clean'

The SASC aim to maintain a clean and green learning and Pollution free environment. The SASC Concentrates green consciousness marching towards a carbon neutral society emphasizes the same in its adopted villages and society. The students and teaching group takes equal initiatives in promoting environmental awareness within and outside the campus through extension programmes.

The SASC campus has morethan 1500 trees and samplings in empty land with landscaping between blocks and pathways, Bio-tech park with 164 Medicinal plants towards establishing and maintaining a Greenery campus.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://selvamarts.edu.in/files/Ext_Activities/DGDActivites.pdf">https://selvamarts.edu.in/files/Ext_Activities/DGDActivites.pdf</a> |
| Any other relevant information              | <u>Nil</u>  |

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Selvam Sports Academy (SSA)

It is the praiseworthy sports concession scheme offered by the Management known as Selvam Sports Academy since 2005. The College encourages admitting students through Sports Quota with financial support throughout the programme.

#### The Context

Sports are the Cardinal principles of the Selvamm Arts and Science College. The Management has implemented the Selvam Sports Academy (SSA), to fulfill the above objectives.

As approximately 10% of students admitted in the College hail from weak economic backgrounds.

#### Evidence of Success

SSA was aimed at increasing the strength of the College positively. In recognition of commendable performance of Students, sanction is hereby accorded by the management sum of Rs. 56,09,500 (Fifty six lakhs Nine thousand Five hundred) for 100 students during the year 2022-2023.

#### Problems Encountered and Resources Required

Approximately 25% of admitted students applying for the Sports free seats. After careful study and Verification of Sports Certificates the eligible students were selected for the above scheme.

The increase in the number of beneficiaries has also led to the development of the Sports. The Concession schemes mentioned practically encourage all students to maintain good Sports records and Academic records.

| File Description                              | Documents   |
|---|---|
| Appropriate link in the institutional website | <a href="https://selvamarts.edu.in/facilities/sports/">https://selvamarts.edu.in/facilities/sports/</a> |
| Any other relevant information                | <a href="#">View File</a>   |

#### 7.3.2 - Plan of action for the next academic year

1. Preparation and submission of AQAR as per the guidelines by NAAC
2. Participation in ARIIA, NIRF and AISHE
3. Active Participation and strengthening IIC activities at SASC
4. Conduct "Academic and Administrative Audit - (AAA)", Energy, Environment and other audits required for the quality enhancement.
5. Standardize the feedback system for stake holders
6. To conduct more number of VET Courses to increase employability.
7. To increase more Industrial Visits/ Training/ MoUs/ Sponsored/ Consultancy projects.
8. School of Sports - Physical Education
9. Twin Programmes with Colleges, University at National, International Levels.
10. Online Courses - mandatory for every programme to offer one course/semester
11. Empanelment -Training providers for hospitality trades under the "Hunar Se Rozgar Tak" programme of the Ministry of Tourism - HMCS.
12. To become PG, Research and International/National Recognized Research Laboratory Centre.
13. DBT -Star College Scheme, Star College Status.



14. To obtain Patent for innovative projects and IndustryAcademia and DST-FIST, SAP, SERB, SUPRA, TNSCST.
15. Organic Model Village. 16. Extent Miyawaki forest.