

# Selvamm Arts and Science College

(AUTONOMOUS)

Nationally Re-accredited (2<sup>nd</sup> Cycle) at 'A' Grade by NAAC

UGC Recognized 2(f) and 12(B) Institution

A self supporting college, Affiliated to Periyar University (Salem)



**HAND BOOK & CALENDAR**  
**2017 - 2018**

Salem Road, Ponnusamy Nagar,  
Pappinaickenpatti (PO), Namakkal – 637 003, Tamil Nadu.

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Principal : 99420 99566. Fax : 244606.

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Website : [www.selvamarts.edu.in](http://www.selvamarts.edu.in)

## Intercom Numbers

Sl.No.	Department	Int.Com. No.	Sl.No.	Department	Int.Com. No.
1.	Operator	200	23.	BBA	222
2.	Principal	201	24.	Microbiology Staff Room	223
3.	Administrative Director	202	25.	BT/ EC Staff Room	224
4.	Secretary	203	26.	HMCS Lab	225
5.	Chairman	204	27.	Chemistry Lab	226
6.	Office 1	205	28.	Physics Lab	227
7.	Office 2	206	29.	Library	228
8.	Admission Office	207	30.	Physics Staff Room	229
9.	Xerox Room	208	31.	English	230
10.	Conference Hall	209	32.	Commerce CA	231
11.	Placement Cell	210	33.	Commerce	232
12.	Exam Cell	211	34.	Tamil	233
13.	CoE Office	212	35.	Canteen	234
14.	CoE	213	36.	Security	235
15.	System Admin	214	37.	Boys Hostel	236
16.	CS Lab	215	38.	Girls Hostel	237
17.	Biotech Lab	216	39.	Guest Room	238
18.	Microbiology Lab	217	40.	Auditorium	239
19.	EC. Lab	218	41.	Green Room	241
20.	Phy. Edu.	219	42.	Seminar Hall	242
21.	Mathematics	220	43.	HMCS	243
22.	CS Staff Room	221			

## தேசிய கீதம்

ஐன கண மன அதிநாயக ஐய ஹே  
பாரத பாக்ய விதாதா  
பஞ்சாப ஸிந்து குஜராத் மராட்டா  
திராவிட உத்கல பங்கா  
விந்திய ஹிமாசல யமுனா கங்கா  
உச்சல ஜலதிஸரங்கா  
தவ சுப நாமே ஜாகே  
தவசுப ஆசிஸ மாகே  
தாஹே தவ ஐய காதா  
ஐன கண மங்கள தாயக ஐய ஹே  
பாரத பாக்ய விதாதா  
ஐய ஹே ஐய ஹே ஐய ஹே  
ஐய ஐய ஐய ஐய ஹே!

- இரவீந்தரநாத் தாகூர்.

## தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்த பெருந்  
தமிழ்ணங்கே! தமிழ்ணங்கே!  
உன் சீரிளமைத் திறம் வியந்து செயல்மறந்து  
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

“மனோன்மணியம்” பெ. சுந்தரம் பிள்ளை.

## PRAYER BEFORE CLASS / STUDY

O God, Almighty!  
Enlighten the spirit of Selvamm!  
Lead us in your glorious way!  
Direct us to truth and justice!  
Let our Selvamm shine!

Bestow the power of Love and Unity  
To serve the poor and oppressed!  
Build our minds with pride and love  
To face the world so bold!  
Let our Selvamm shine!

Bless us to bring tribute to our nation  
Fill our hearts to serve others  
Strengthen our minds in storms of strife  
With a torch of truth in our lives!  
Let our Selvamm shine!

## PRAYER FOR STRENGTH

This is my prayer to you, my Lord –  
Strike, strike at the root of penury in my heart;  
Give me the strength lightly to bear my joys and sorrows;  
Give me the strength to make my love fruitful in service'  
Give me the strength never to disown the poor  
          or bend my knees before insolent might;  
Give me the strength, to raise my mind high above daily trifles;  
And give me the strength to surrender my strength to your will  
with love.

- Rabindranath Tagore

## செல்வம் கல்லூரிப்பாடல்

அகிலமெலாம் புகழ் நிலைக்க

ஆன்றதோர் கல்வி மனை

செல்வம் கலை மற்றும் அறிவியல் கல்லூரி

கால்நடை மருத்துவர், கணக்காக

கல்வியும் நடத்திட, கல்விச்செல்வம் வளருது,

கல்விச்செல்வம் வளருது காணீர்!

- அகிலமெலாம்

பாரினில் கல்வி எட்டாச் சிற்றூரெல்லாம்

பாங்காய் வாகனம் கல்விப்பயணம் செல்ல

ஏழையும் இல்லாதோரும் ஏற்றம் உற்றோரும்

மாற்றம் பெற்றிட, கல்வியில் சிறப்புற்றிட

ஒழுக்கம் கல்வி விளையாட்டு மனிதநேயம்

ஓங்கி வளரும் உத்தம நிறுவனம்

- அகிலமெலாம்

இயற்கை மகிழ்ந்திட எழில் சிரித்திட

அறிவைச் செறிவுட்டி அனைவருக்கும் வார்த்திட

அணிதிகழ் சோலையெல்லாம் பாடசாலையாக

பசுமை மாறா கல்விக் கூடமாக

- அகிலமெலாம்

மனிதருள் நிறைமதி மருத்துவர் செல்வராஜ்,

மங்கையருள் குறையிலா மாண்புடை ஜெயம்

பண்புடைச் செல்வர் நன்னடை பாபு,

கல்விக்கரசியாய் கலைமகளாய் கவீத்ரா நந்தினி

நூல்வரும் கூடியிழுக்கும் கல்வித் தேர்

- அகிலமெலாம்

வாழிய வாழிய வாழியவே!

## **A TEACHER'S PRAYER**

First and foremost, I love teaching;

Teaching is my mission, Being a teacher. I am making an important contribution to the efforts of National Development.

I become worthy when I am capable of evaluating the average student to the higher level.

I organise my way of life in such a way that my life itself becomes a message for my students.

I will encourage my students to have interactive learning.

I will treat all the students equally without partiality on account of religion, community or language.

I will keep on cultivating my own capacities in teaching, so that I can impart quality education to my students.

And I will always celebrate the success of my students.

His Excellency

**Dr. A.P.J. Abdul Kalam**

Former President of India.

## **A TEACHER'S CREED**

I believe that teaching is more than a job or a profession. It is a vocation.

I believe that my vocation as a teacher is of supreme importance in the training of the human soul for an eternal destiny.

I believe that on God's part there is nothing accidental in the case of each student who enters my classroom.

I believe that without daily prayer for patience, strength and the guidance of the Holy Spirit, I cannot hope to fulfill my high calling.

I believe that teacher must love youth and believe in the essential integrity and sincerity of youth.

I believe that teaching is more than instruction – it is also guidance and friendship.

I believe that the person taught, is of vastly more importance than the subject taught.

I believe that I should be guilty of grave injustice were I to discriminate against a student because of race, colour or creed.

I believe that I owe the same professional interest towards students of all intellectual levels.

I believe that if I reproach a student for lack of intelligence, I shall be reproaching the creator who so endowed him.

I believe that favouritism in the classroom can never be tolerated or condoned.

I believe that justice to myself as a teacher and to my students demand that I make adequate preparation for every class.

I believe that tangible proofs of gratitude from students should never be expected. Teacher's rewards are all in the future.

I believe that youth is extremely sensitive and can be deeply wounded by public posting of grades or other indiscriminate comparisons.

I believe that firmness and patience are the most effective weapons against the misconduct or insolence of youth.

I believe that a small kindness is taller than the highest wrong.

I believe that penalties must be determined by charity and with regard for the student's present and future reputation.

I believe that no injury on the part of a student is beyond the forgiveness of the teacher.

I believe that loyalty to my school, to my students and to my fellow teachers forbids the publishing of their shortcomings except to a competent authority.

I believe that appreciation and encouragement of my students and fellow teachers will do wonders for their morale as well as my own.

I believe that I should never cease to increase in the knowledge of my subject, and to improve in my teaching techniques.

I believe that my students shall pass through my classes but once. If there is anything, therefore, that I can do to help them live useful lives, let me not delay nor neglect it, for they shall not pass my way again.











## PERSONAL DETAILS 2017 – 2018



Name :  
DoB. :  
Father's Name :  
Mother's Name :  
No. of Sisters :  
No. of Brothers :  
Class & Major :  
Roll No. :  
Reg. No. :  
Blood Group :  
Present Address :

Pin Code :  
Hostel Room No. :  
Aadhar No :  
Bank & A/c. No. :  
Phone / Cell No. :  
Father's Signature :  
Mother's Signature :  
Student's Signature :





## PERSONAL DETAILS 2017 – 2018



Name :  
DoB. :  
Father's Name :  
Mother's Name :  
No. of Sisters :  
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Class & Major :  
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Blood Group :  
Present Address :

Pin Code :  
Hostel Room No. :  
Aadhar No :  
Bank & A/c. No. :  
Phone / Cell No. :  
Father's Signature :  
Mother's Signature :  
Student's Signature :

Use or possession of mobile phones by students inside the college campus is prohibited. All the students must wear their ID cards while in campus.

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## Administrators

Chairman

**Dr. P. Selvaraj**, B.V.Sc.

Vice Chairman

**Dr. S. Babu**, M.B.B.S.,

Secretary

**Dr. B. Kaviethra Nandhini**, B.E., MBA., MS(Edu.), Ph.D.

Administrative Director

**Dr. K. S. Arulsamy**, M.Sc., PGDEE., Ph.D. (IIT/K)

Principal

**Dr. N. Rajavel**, M.B.A., M.Phil., MS(Edu.), M.Com., Ph.D.

Vice – Principals

**Mrs. K. K. Kavitha**, MCA., M.Phil., SLET.

**Dr. P. Thamarai Selvan**, M.Sc., M.Phil., M.E., Ph.D.

**Dr. K. Gunasekaran**, M.Com., M.Phil., Ph.D.

Deans

**Dr. A. Ezhilarasu**, M.Sc., M.Phil., Ph.D.

**Mr. S. Padmanathan**, M.Sc., M.Phil.,

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## **COAT OF ARMS AND MOTTO**

Selvamm Arts and Science College emblem shines with its four parts and centre part with the book of knowledge each with a symbol upholding the virtue. The youth carrying the torch, the source of light, drives away ignorance through enlightenment. The microscope and computer are the symbols of advancement and the facilities in the hands of modern times. The crown, the pride of our nation, stands for humanism and prosperity. The centre part of the emblem, book stands for truth, the knowledge we strive for. Our motto is Wisdom and Prosperity through Knowledge.

The emblem enshrines the theme that the college believes in imparting value-based education upholding our rich tradition.

## **VISION**

Our Vision is to produce leaders who will be the agents of social change, primarily among the communities they live in, and in the nation as a whole; and to make the college serve national and global needs by providing quality human resource, by shaping intellectually sound, ethically sensitive and socially compassionate graduates.

## **MISSION**

Our Mission is to achieve the vision of the founder by establishing and managing educational institutions based on the four cardinal principles of Discipline, Sound Education, Sports and Service, in order to raise leaders with rounded holistic personalities.

The objectives of the college to translate the Mission into action are :

- \* To provide a conducive atmosphere for students from all sections of the society to acquire quality education.
- \* To evolve an innovative and suitable curriculum to equip our graduates employable, worthy of their placement.
- \* To inculcate service-mindedness through service learning programmes.
- \* To develop sound sportsmanship by promoting sports and games.
- \* To foster the spirit of toleration in a pluralistic society.
- \* To make student leaders, entrepreneurs and job-creators, not job seekers.

- \* To equip them to face any challenge, anywhere, with self-confidence and self-discipline.
- \* To build genuine human relationships.
- \* To awaken social consciousness and prepare socially responsible citizens.
- \* To encourage creativity among students to bring out their latent talents.
- \* To enlighten them on courses of higher education and placement.
- \* To promote academic excellence in teaching and research.

## HISTORY OF THE COLLEGE

Dr. P. Selvaraj, a philanthropist and a pioneer in the poultry industry established Selvamm Arts and Science College in 2000, under the auspices of V. Ponnusamy Educational and Charitable Trust, which was formed in the fond memory of his late father. The college is fully self-supporting and it has been founded to serve the youth of the predominantly agricultural, underprivileged and downtrodden families in the neighbourhood.

Started with 3 courses, 7 faculty members and an initial intake of 77 students in a temporary building on the Trichy Road, the college was shifted to the present sprawling Selvam Campus the next year, 2001.

At present, the college has a student strength of about 2400- mostly from the vernacular medium with the ratio of men and women students being 65:35. Their economic background is poor and their school education has been acquired through the vernacular medium. A team of **132** dedicated faculty members is committed to duty, discipline and service. The college offers **17** UG, **10** PG, **9** M.Phil. and one Ph.D. programmes, **32** certificate courses and **28** Skill Based Courses which have high employment potential, with the aim of making the students employable, self employable or becoming entrepreneurs.

Within a span of seventeen years, the college has grown vertically and horizontally thereby providing upward mobility to our students. This institution attempts to enrich the students with an education, which is intellectually challenging, ethically sensitive, socially compassionate and academically sound.

## **SELVAMM ARTS AND SCIENCE COLLEGE (AUTONOMOUS)**

Selvamm Arts and Science College is an affiliated First Grade College under Periyar University, Salem . It was established in June 2000 by Ponnusamy Educational and Charitable Trust in Namakkal. The college is owned by the Trust to admit students, irrespective of their caste, creed and their religious beliefs and freedom of conscience is respected. The college imparts sound formation of religious, academic, social and physical values to the youth. The college trains young men and women of quality to be leaders in all walks of life so that they may serve the people of the nation with truth, justice and love.

Accordingly, this college strives to be an agent of social change, instilling an awareness of the great need in India for social justice based on dignity of human being. Thus, it strives to make its own contribution towards transformation of present social condition, so that justice, equality and the moral values enshrined in the constitution of India may prevail in the daily life of every citizen of India.

### **HIGHEST GRADE 'A' BY NAAC**

Selvamm Arts and Science College has been accredited at 'A' grade by NAAC. The College submitted its Self Study Report on 28<sup>th</sup> February 2008 and the Peer Team visited the college during 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup> April 2008 for the validation of the SSR and for recommending the assessment outcome. NAAC granted with the highest grade 'A' to **SASC** on 16<sup>th</sup> September 2008. The College Chairman Dr. P. Selvaraj received the NAAC accreditation certificate from UGC Chairman at Bangalore on 8<sup>th</sup> March 2009.

For the 2<sup>nd</sup> cycle, the college submitted its SSR on 27<sup>th</sup> Dec. 2013 to NAAC. The NAAC peer team visited our college from 22<sup>nd</sup> to 24<sup>th</sup> May 2014 and NAAC has announced the highest grade 'A' with a CGPA score, 3.23 in a 4 point scale.

Our college is enlisted by UGC under 2(f) and 12(B), in Sep. 2007 and Nov. 2010, respectively.

## **Important Milestones in the History of the College.**

- 2000 Established in Namakkal with B.Sc., BCA, B.Com., Programmes
- 2001 B.Com. (CA) & BBA
- 2002 B.Sc.(BT), B.Sc.(MB) & M.Com.
- 2003 BBA.(CA), BA.(TA), B.Sc.(MA), B.Sc.(HM), B.Sc.(CH),  
M.Sc. (BT), B.Sc.(PH), B.Sc.(EC), M.Sc.(CS), M.Sc.(MA)
- 2004 M.A.(TA), M.Sc.(CH), M.Sc.(PH), M.Sc.(MB).
- 2005 B.Lit.(TA), B.Sc.(PE)
- 2006 BA.(EN)(CA)
- 2007 UGC Recognition under 2(f)  
M.Sc.(Org. Chemistry)  
M.Phil.(CS, MB, CO, MA)
- 2008 'A' Grade by NAAC with CGPA, 3.04/4.00
- 2009 BA(EN)
- 2010 UGC Recognition under 12(B)  
M.Sc.(EC), M.Phil.(TA, BT, CH)
- 2011 Autonomous status by UGC.  
M.A.(EN)  
Extension Activities : Empowering Rural People (ERP)
- 2012 M.Phil.(PH)
- 2014 'A' Grade by NAAC(2<sup>nd</sup> Cycle) with CGPA, 3.23/4.00
- 2015 Applied for CPE
- 2015 M.Phil.(EN)
- 2016 56<sup>th</sup> Rank among 120 Best Colleges in Tamilnadu

## **GOVERNING BODY**

CHAIRMAN :

Dr.P. Selvaraj

VICE CHAIRMAN :

Dr.S. Babu

SECRETARY :

Dr.B. Kaviethra Nandhini

TRUSTEE :

Mrs.S. Jeyam Selvaraj

GOVERNING BODY SECRETARY :

Dr.K.S. Arulsamy, Administrative Director

**GOVERNING BODY JOINT SECRETARY :**

Dr. N. Rajavel, Principal.

**UGC NOMINEE:**

Dr. M. Kannan, Principal, Saraswathi Narayanan College, Perunkudi, Madurai - 22.

**GOVT. NOMINEE :**

Dr. A. Subbiah Pandi,  
Regional Joint Director of Collegiate Education,  
Government College Campus, Dharmapuri – 636 705.

**UNIVERSITY NOMINEE :**

Dr. A. Muthusamy, Professor,  
Department of Mathematics,  
Periyar University, Salem – 11.

**EXTERNAL EXPERTS :**

1. Dr. S.N. Subramanian, Chairman,  
SNS Group of Institutions, Coimbatore.
2. Dr. A. Umesh Samuel Jabaseelan, Dean (R & D),  
Bishop Heber College, Trichy - 17.
3. Dr. S. Papu Benjamin Elango, Former HoD,  
Dept. of English, St.Joseph's College, Trichy - 02.
4. Mr. L. Vijayan, Auditor, Namakkal.
5. Ms. P. Rekha, Advocate, Namakkal.
6. Er. C. Vijay, Industrialist, Namakkal.

## **ACADEMIC COUNCIL**

### **CHAIRMAN**

Dr.K.S.Arulsamy, Administrative Director.

### **VICE CHAIRMAN**

Dr.N. Rajavel, Principal.

### **STATE GOVERNMENT REPRESENTATIVE**

Dr. A. Subbiah Pandi, Regional Joint Director of Collegiate Education,  
Government College Campus, Dharmapuri – 636 705.

### **UNIVERSITY REPRESENTATIVES**

1. Dr. V.Sangeetha, Prof. and Head,  
Department of English, Periyar University, Salem – 11.
2. Dr. S. Venkateswaran, Professor,  
Department of Geology, Periyar University, Salem – 11.
3. Dr. P. Kumaradhas, Professor,  
Department of Physics, Periyar University, Salem – 11.

### **EXTERNAL EXPERTS**

1. Dr. S.N. Subramanian, Chairman, S.N.S Group of Institutions,  
Coimbatore.
2. Dr. A. Umesh Samuel Jebaseelan, Dean (R & D)  
Bishop Heber College, Trichy – 17.
3. Dr. S. Papu Benjamin Elango, Former HoD of English,  
St. Joseph's College, Trichy – 02.
4. Mr.L. Vijayan, Auditor, Namakkal - 03.
5. Ms.P. Rekha, Advocate, Namakkal - 03
6. Er.C. Vijay, Industrialist, Namakkal - 03

## **MEMBERS :**

1. Dr. Valsamma Antony - Controller of Examinations
2. Mrs. K.K. Kavitha - Vice-Principal

## **DEPARTMENT REPRESENTATIVES**

### **SCIENCE:**

- Mr. N. Kannan - BioTechnology  
Mr. M. Muthukumar - Chemistry  
Mrs. K. K. Kavitha - Computer Science  
Dr.P. Thamarai Selvan - Electronics and Communication  
Mr. T. Suresh Gandhi - Hotel Management & Catering Science  
Mrs. K. Kokila - Mathematics  
Dr. A. Ezhilarasu - Microbiology  
Mr. S. Padmanathan - Physics  
Mr. A. Eswaramoorthy - Physical Education

### **ARTS:**

- Dr. N. Rajavel - Business Administration  
Dr. K. Gunasekaran - Commerce  
Dr. S. Ramesh - Commerce(CA)  
Mr. R. Saravanakumar - English  
Dr. K. Sakthivel - Tamil

### **Finance Commity:**

- Dr.B. Kaviethra Nandhini - Secretary  
Dr. N. Rajavel - Principal  
Dr. K.S. Arulsamy - Administrative Director  
Dr. K. Gunasekaran - Vice-Principal  
Mr. S. Ganesamoorthi - Bursar  
Mr. M.V. Jayan - Accountant

## BOARD OF STUDIES

### Representatives from Universities and Autonomous Colleges

- Tamil : **Prof. C. Periyasami,**  
Professor & Head in Tamil,  
Periyar University, Salem – 11.  
**Dr. P. Mathivanan,**  
Prof. in Tamil,  
Bharathidhasan University, Trichy – 24.  
**Dr. R. Vijayarani,**  
Prof. in Tamil,  
Bishop Heber College, Trichy – 17.
- English : **Dr. V. Sangeetha,**  
HoD in English,  
Periyar University, Salem – 11.  
**Dr. S. P. Benjamin Elango,**  
Former HoD in English,  
St. Joseph's College, Trichy -02
- Mathematics : **Mrs. M. Angayarkanni,**  
Associate Prof. in Maths,  
Kandasami Kandar's College, P.Velur,  
Namakkal - 82  
**Dr. M. A. Gopalan,**  
Prof. in Maths,  
Srimathi Indira Gandhi College, Trichy-02
- Electronics & Communication : **Prof. S. Ravikumar,**  
HoD, Sengunthar Arts & Science  
College, Tiruchengode - 05  
**Dr. P. Gowthaman,**  
Reader, Dept. of Electronics,  
Erode Arts & Science College, Erode -09



- Er. P. Vengatesan,**  
Asst. Manager, R&D Section,  
Pricol Ltd., Coimbatore - 18
- Physics : **Dr. P.M.Anbarasan,**  
Prof. in Physics,  
Periyar University, Salem – 11.
- Dr. L. Senthil Kumar,**  
Associate Prof. in Physics,  
Bharathiyar University, Coimbatore - 46
- Mr. B.H. Ganesh Babu**  
Chief Executive Engineer,  
Elmacs Scientific Instruments, Dharmapuri.
- Chemistry : **Dr. A. Lalitha,**  
Associate Prof. in Chemistry,  
Periyar University, Salem – 11.
- Dr. M. Syed Ali Padusha,**  
Associate Prof. in Chemistry,  
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31.	Youth Red Cross (YRC)	Mr.B.Praveen(BB) Mr.G.Tamilarasan(PE)
32.	Red Ribben Club (RRC)	Dr.K.Gunasekaran(CO) Mr.S.Manikandan(CA)
33.	Entrepreneurship & Skill Development Cell	Dr.A.Ezhilarasu(MB) Dr.S.Gunasekaran(BB) Mr.R.Prakash(MA) Mr.K.Gowrishankar(CS) Mrs.S.Thenmozhi(BT) Dr.P.Prabhakaran(MB) Mr.G.Tamilarasan(PE) Mr.R.Arunkumar(PH) Ms.D.Saranya(CH) Mr.G.Dhanapal(HM) Mrs.G.Anbarasi(CO) Mr.S.Manikandan(CA) Ms.C.Suganya(EN) Dr.P.Sozhamuthu(TA)
34.	Consumer Club	Dr.S.Gurusamy(CO) Dr.S.Gunasekaran(BB)
35.	Alumni Association	Mrs.K.K.Kavitha(CS) Dr.P.Thamaraiselvan(EC) Mr. K.Gowthaman(EC) Dr.P.Udhyaraja(MB) Ms.M.Anitha(BT) Mrs.K.Suganya(CA) Mr.T.S.Praveen(PE) Ms.S.Kiruthiga(CS) Mr.S.Manikandan(CA) Mr.R.Hariharan(EN) Dr.S.Gurusamy(CO) Mr.G.Dhanapal(HM) Ms.K.Gowri (CH)

36.	Press & Public Relation	Mr.S.Sathyendran(LI) Mr.S.Yokanathan(TA) Mr.V.Saravanan(EN) Mr.R.Hariharan(EN)
37.	Newsletter	Dr.P.Thamaraiselvan(EC) Dr.A.Ezhilarasu(MB) Mrs.T.Vijaya saratha(CS) Mr.R.Saravanakumar(EN) Mr.L.Dheventhiran(EN) Mr.M.Dhivagaran(ERP)
38.	College Band	Mr.A.Eswaramoorthy(PE) Mr.G.Selvaraj(PE) Mr.G.Tamilarasan(PE)
39.	Planning & Evaluation	Mrs.K.K.Kavitha(CS) Dr.P.Thamaraiselvan(EC) Dr.K.Gunasekaran(CO) Dr.A.Ezhilarasu(MB) Mr.S.Padmanathan(PH) Mr.M.Muthukumar(CH)
40.	Campus Care	Dr.K.Gunasekaran(CO) Mr.A.Eswaramoorthy(PE) Mr.S.Angamuthu(CA) Mr.T.S.Praveen(PE) Mr.G.Selvaraj(PE) Mr.S.Manikandan(CA) Mr.D.Duraimurugan(CO) Mrs. N.Rajabairavi(BT) Mr.G.Tamilarasan(PE)
41.	Anti - Ragging Squad	Mrs.K.K.Kavitha(CS) Dr.P.Thamaraiselvan(EC) Dr.K.Gunasekaran(CO) Mr.A.Eswaramoorthy(PE)
42.	Anti-ragging Committee	Mr.R.Saravanakumar(EN) Dr.A.Ezhilarasu(MB) Mr.S.Padmanathan(PH) Mr.M.Muthukumar(CH)

		<p>Dr.S.Ramesh(CA)  Mrs.S.Kavitha (MA)  Mrs.R.Kokila(MA)  Mr.T.Suresh Gandhi(HM)  Mr.N.Kannan(BT)  Mr.M.Rajendiran(Parent)  Mr.P.Karthikeyan(Alumni)</p>
43.	<p>Extension:  Empowering  Rural People  (ERP)</p>	<p>Dr.A.Ezhilarasu(MB)  Dr.S.Ramesh(CA)  Mr.M.Dhivagaran(ERP)  Mr.B.Karthick(PH)  Mr.S.Jothivel(CS)  Dr.S.Gurusamy(CO)  Mr.G.Selvaraj(PE)  Mrs.R.Jayanthi(TA)  Mr.R.Prakash(MA)  Ms.K.Gowri (CH)  Mr.M.Amirthalingam(EN)  Mr.R.jayaraj(HM)  Ms.C.Sathya(BB)  Dr.P.Prabhakaran(MB)  Mrs. N.Rajabairavi(BT)</p>
44.	<p>Placement</p>	<p>Ms.A.Praveena(PL)  Mr.R.Prakash(MA)  Mr.K.Gowrishankar(CS)  Mrs.S.Thenmozhi(BT)  Dr.P.Prabhakaran(MB)  Mr.G.Tamilarasan(PE)  Mr.R.Arulkumar(PH)  Ms.D.Saranya(CH)  Mr.G.Dhanapal(HM)  Mrs.G.Anbarasi(CO)  Dr.S.Gunasekaran(BB)  Mr.S.Manikandan(CA)  Ms.C.Suganya(EN)  Dr.P.Sozhamuthu(TA)  Ms.D.Lavanya(EC)</p>

45.	Finance	Mr.A.Murugesan(BB) Mr.S.Sudhakaran(OF) Mr.S.Ganesa Moorthi(OF) Mr.K.Palanisamy(OF)
46.	Purchase	Mr.S.Padmanathan(PH) Mrs.K.K.Kavitha(CS) Dr.P.Thamaraiselvan(EC) Dr.A.Ezhilarasu(MB) Mr.M.Muthukumar(CH) Ms.M.Anitha(BT)

## UG - Allied Courses offered

Sl.No	Code from 2013-14	Programme	Allied Course
1.	UTA	B.Lit.	Tamizhaga Varalarum Panpadum, Ilakiya Varalaru
2.	UBB	BBA	Business Maths and Statistics - I, Business Maths and Statistics - II, Business Economics, Money Banking and Global Business
3.	UBBC	BBA(CA)	Quantitative Techniques - I Quantitative Techniques - II Internet Web Designing, Desktop Publishing Package
4.	UCO	B.Com	Economics, Statistics
5.	UCOC	B.Com(CA)	Business Statistics, Fundamentals of Operation Research
6.	UEN	BA English	History of English Literature, Social History of England, Literary Forms
7.	UBCA	BCA	Principles of digital electronics, Numerical Methods, Statistical Methods, Principles of Accountancy
8.	UCS	B.Sc. Computer Science	Principles of digital electronics, Numerical Methods, Statistical Methods, Principles of Accountancy
9.	UBT	B.Sc. Biotechnology	Bio Chemistry-I, Bio Chemistry-II Marine Biotechnology, Computer Application in Biology
10.	UCH	B.Sc. Chemistry	Allied Chemistry-I, Allied Chemistry-II IV- Allied Practical
11.	UEC	B.Sc. Electronics & Communication	Maths-I, Maths-II, Programming in C, Programming in C++
12.	UMA	B.Sc. Mathematics	Algebra, Differential & Integral Calculus and Fourier Series, Vector Differential equations and Laplace transforms, Numerical Methods, Statistical Methods, Mathematical Statistics, Inferential Statistics
13.	UMB	B.Sc. Microbiology	Bio Instrumentation & Bio statistics Computer Application in Biology & Practical, Bio Chemistry I & II
14.	UPH	B.Sc. Physics	Allied Physics-I, Allied Physics-II Allied Physics Practical -I

15.	UPE	B.Sc. P.Education	Health Education and Nutrition, Kinesiology and Bio Mechanics, Adapted Physical Education, Applied Computer Programmes
16.	UHM	B.Sc. Hotel Management & Catering Science	Front Office Operation-I, Accommodation Operation-I, Front Office Operation-II Accommodation Operation-II

### **PG Elective Courses Offered**

S.No.	Code from 2013-14	Pogramme	Elective Course
17.	PTA	M.A. Tamil	Kongu Natiyal, Tamil Neri Valipatiyal, Nattupura Kotpadugal, Saiva Siththantham, Padaipilakkiyam, Agarathiyyal, Oodagaviyal, Valviyal payannpatu Kalvi
18.	PEN	M.A. English	Literary Theory and Criticism, 20th Century Literature, Mass Communication & Media Studies
19.	PCO	M.Com.	Organizational Behaviour, Business Environment, Resourse Management Technics, International Business
20.	PMB	M.Sc. Applied Microbiology	Industrial Microbiology & Fermentation Technology Microbial Product & Quality Control
21.	PCH	M.Sc. Chemistry	Chemistry for Competitive Examination, Basic Inorganic & Organo metallic Chemistry, Electrolytes Electrolyties & Photo chemistry, Organic and Inorganic Spectroscopy
22.	PCS	M.Sc. Computer Science	Computer Architecture, Artificial Intelligence, Software testing, Distributed Operating System
23.	PMA	M.Sc. Mathematics	Numerical Methods, Fuzzy Mathematics, Fluid Dynamic
24.	PPH	M.Sc. Physics	Non- Conventional Energy Sources, Crystal Growth and Thin films, Nanoscience, Semi Conductor Physics, Modern Optics, Communication System
25.	PBT	M.Sc. Bio - Technology	Taxonomy & Biodiversity, Bioinstrumentation and Research Methodology, Tissue Engineering and Stem cell Biology Genomics and Proteomics, Research Methodolody
26.	PEC	M.Sc. Electronics & Communication	Wireless Communication Industrial Automation using PLC



## **M.Phil. & Ph.D. Programmes Offered**

S.No.	Code from 2013-14	Programme
27.	MMA	M.Phil. Mathematics
28.	MPH	M.Phil. Physics
29.	MCO	M.Phil. Commerce
30.	MCS	M.Phil. Computer Science
31.	MMB	M.Phil. Microbiology
32.	MBT	M.Phil. Biotechnology
33.	MTA	M.Phil. Tamil
34.	MCH	M.Phil. Chemistry
35.	MEN	M.Phil. English
36.	DBT	Ph.D. Biotechnology

## **UG PROGRAMME PATTERN :**

Part I	:	Languages (Tamil/Hindi)
Part II	:	English
Part III	:	Major Courses Allied Courses
Part IV	:	SBEC, NMEC, Value Education Courses
Part V	:	Extension Service

## **Choice Based Credit System (CBCS)**

The college is following the Choice Based Credit System for the students admitted in UG and PG Programmes from the academic year, 2008-2009.

## **OBJECTIVES**

- \* To provide mobility and flexibility for the students within and outside the department
- \* To provide broad-based education
- \* To enable students to learn at their own pace
- \* To provide students scope to acquire extra credits
- \* To impart students more job-oriented skills
- \* To make any course multidisciplinary in approach

## **CBCS - FEATURES**

- \* Students have a good deal of freedom in designing their own curriculum to suit their needs
- \* They can take any course offered in any department as long as they fulfill the prerequisites for that course
- \* They can also take as many courses as they can handle, subject to a maximum of 30 credits in any semester

- \* Students who have difficulties may choose a slower pace, while brighter students may complete the programmes earlier than the prescribed period of study.

### **CBCS – Types of Courses**

- ❖ Core Courses - A set of courses that a student must complete to get the degree.
- ❖ Allied Courses - A set of courses where limited choice is given and the student may choose from this restricted set.
- ❖ Elective Courses - A set of skill based elective courses left completely to the choice of the student and his / her advisor.
- ❖ Non-Major Elective Courses - A set of non-major electives, including language courses other than Tamil and English course of his / her choice.

### **CONTINUOUS INTERNAL ASSESSMENT (CIA)**

For each course there is both formative Continuous Internal Assessment (CIA) and Summative Semester Examination with the weightage in the ratio 25 : 75 (Theory) and 40:60 (Practical / Project) for 2015 - 2016, 2016 - 2017 and 2017 - 2018. The CIA consists of three components:

1. Five Snap tests and three organized written tests (2 CIA Tests & 1 Model Exam)
2. Assignments & Seminars
3. Attendance

To get a pass in a course, a UG student must secure a minimum of 40% each in CIA and Semester Examination; A PG student must secure a minimum of 50% each in CIA and Semester Examination. A student cannot sit for the Semester Examination unless he/she obtains the minimum of 40% for UG and 50% for PG in the CIA.

## **CBCS – PERFORMANCE & GRADES**

The performance of the students is indicated by letter grades based on relative grading as follows :

<b>Grade</b>	<b>Points</b>	<b>Description</b>
S	10	Excellent
A	9	Very Good
B	8	Good
C	7	Above Average
D	6	Average
E	4	Satisfactory
F	0	Failure
FA	0	Failure-lack of attendance

## **CBCS – RESULTS**

- \* Success - A student is deemed to have completed a course successfully and earned the appropriate credit only if he receives a grade of E and above.
- \* Fail - A grade of F or FA denotes failure in the subject.
- \* Improvement - A subject successfully completed can be repeated for improvement at any time of his/her choice.

## **Evaluation System**

Evaluation and assessment of students in the academic performance on a continuous basis are necessary in shaping the intellectual strength of the students. The Departments will be giving assignments and conducting monthly tests in

addition to the periodical internal examinations. To keep a close observation on the students' academic performance and general behaviour, both on and off the campus, each Mentor is assigned the responsibility of supervising the overall performance of 20-25 students of his/her class. The Mentor is solely responsible to maintain the traditions and values built up over the years by the institution. The teaching staff will be conducting regular, monthly tests, giving assignments, etc.

**Common Course Structure for the UG Programme under CBCS 2013 Onwards**

Study Components	No.of Courses	Credit Per Course	Total Credits
<b>Part I</b> Tamil Language Courses	4	3	12
<b>Part II</b> English Language courses	4	3	12
			24
<b>Part III Major &amp; Allied</b> Core courses including practicals, Electives, 2 Allied	13-15	4-5	58
	4	3-4	15
	6	3-4	20
			93
<b>Part IV Non-Major Courses</b> Environmental Studies, Value Education, Skill Based Elective Courses, Other Non-Major Elective Courses(including language options except Tamil & English)	1	2	2
	1	2	2
	4	2	8
	4	2	8
			20
<b>Part V</b> Extension Activities	-	03	03
Total credits			140

**Scheme of Internal Assessment and Autonomous Examinations**  
**UG & PG Programmes 2015- 2016 Onwards**

<b>UG</b>	Theory		IE	EE	Total
		Max.	25	75	100
	Min.	10	30	40	
	Practical	Max.	40	60	100
		Min.	16	24	40
<b>PG</b>	Theory	Max.	25	75	100
		Min.	13	37	50
	Practical	Max.	40	60	100
		Min.	20	30	50

Note : IE - Internal Exam  
 EE - External Exam

**CIA Marks (Major / Allied) (UG & PG) 2015-16 Onwards**

	<b>Components</b>	<b>Marks</b>
Theory	Attendance/ Seminar (UG) (PG)	5
	Snap Tests / Assignments	5
	CIA Test – I	5
	CIA Test – II	5
	Model Exam	5
	<b>TOTAL</b>	<b>25</b>
	Practical	Observation
Record		10
Attendance		5
Model Exam		10
<b>TOTAL</b>		<b>40</b>
Attendance (only for UG)	96 – 100%	5
	91 – 95%	4
	86 – 90%	3
	81 – 85%	2
	76 – 80%	1
	75% and below	0
Internal Marks Range for CIA & Model	0 - 19 Marks	1
	20 - 39 Marks	2
	40 - 59 Marks	3
	60- 74 Marks	4
	75 - 100 Marks	5

**Common Course Structure for the PG Programme under CBCS**

Study Components	No.of Courses	Credit Per Course	Total Credits
<b>Core Courses</b> (including Practical, Projects)	14-17	4-5	80
<b>Elective Courses</b> Including internship	4-5	4-6	EDC-06 Elective - 12
<b>Extension Activities</b>	1	2	2
<b>Total Credits</b>			100

Instruction Hours: Languages: 1 Credit = 2 Hours

Arts and Science Course : 1 Credit = 2 Hrs Lecture

= 2 Hrs Tutorial

= 2-3 Hrs Practical



## LIST OF CERTIFICATE COURSES (2017 - 2018)

Sl.No.	Name of the Department	Name of the Course
1.	BBA	Time Management Stress Management, Waste Management
2.	Electronics & Communication	Arduino Design using Software Basic Circuit Design & Troubleshooting
3.	Commerce	UG - Consumer protection Act PG - Rights of information Act
4.	Commerce(CA)	Office Management, Fundamentals of Accounting and Taxation, Practical Banking,
5.	Bio Technology	Mushroom Cultivation, Organic Farming and Sustainable Agriculture
6.	Chemistry	UG - Water Analysis PG - CSIR Coaching Class
7.	Phy - Education	Officiating and Coaching in Track and Field, Officiating and Coaching in major Games
8.	Micro Biology	Azolla and Spirulina Cultivation, Medical Laboratory Techniques
9.	English	UG - English literature for Competitive Exam PG - English for NET / SET Examination
10.	Tamil	Basic Hindi, Competitive Exam in Tamil
11.	HMCS	Flower Arrangement, Bakery and Confectionery, Global Tourism
12.	Computer Science	UG - Microsoft Publisher PG - Coaching for SET/ NET
13.	Maths	Coaching for SET/ NET., Mat Lab Mathematics for Competitive Examinations
14.	Physics	Non-Destructive Testing, CSIR Coaching Class, Solar Energy and its applications

## SKILL BASED COURSES

Skill Based Courses were started during the academic year 2006 – 07 onwards. To keep pace with the signs of the developing time courses are extended. The following courses are offered during Academic year (2017 - 18)

Sl.No	Department	Semester	Skill Based Courses
1.	BBA	III	Office Practices
		IV	Inplant Training
2.	ELECTRONICS & COMMUNICATION	V	TV & Satellite Communication System
		VI	Power Electronics
3.	COMMERCE	III	Financial Services
		IV	Stock Market Practices
4.	COMMERCE(CA)	III	Management of Mutual funds
		IV	Stock Market Practices
5.	PHYSICAL EDUCATION	III	Officiating and Coaching in Track and Field
		IV	Officiating and Coaching in Major Games
6.	ENGLISH	III	Phonetics and Transcription
		IV	Media Communication
7.	BIOTECHNOLOGY	III	Plant & Animal Physiology
		IV	Pharmaceutical Biotechnology
8.	HMCS	III	Room Division Management
		IV	Hotel French
9.	MATHS	III	Mathematics for Competitive Examination
		IV	Latex
10.	PHYSICS	V	Electrical Appliances
		VI	Astro Physics
11.	TAMIL	III	Iyarkai Maruthuvam
		IV	Aatchi Pani Tamil

Sl.No	Department	Semester	Skill Based Courses
12.	COMPUTER SCIENCE & BCA	V	Soft Skills Development
		VI	Accounting Package
13.	MICRO BIOLOGY	V	Clinical Microbiology
		VI	Recombinant DNA Technology
14.	CHEMISTRY	III	Food and Nutrition
		IV	Polymer Chemistry

## NMEC

The following Non Major Elective Course are offered (2017 - 18)

Sl.No	Department	Semester	Non Major Elective Courses
1.	BBA	III	NMEC - I Stress Management
		IV	NMEC - II Knowledge Management
2.	ELECTRONICS & COMMUNICATION	III/IV	Cellular Phone Servicing
		III/IV	Biomedical Instrumentation
3.	COMMERCE	III	Banking Practices
		IV	Organization and Management of Micro Small Medium Enterprises
4.	COMMERCE(CA)	III	Mathematics for Competitive Exams
		IV	Interpersonal Skill.
5.	PHYSICAL EDUCATION	III	Health and Nutrition
		IV	Major Games
6.	ENGLISH	III/IV	Communication Skills
		III/IV	Interpersonal skills

Sl.No	Department	Semester	Non Major Elective Courses
7.	BIOTECHNOLOGY	III	Concepts of Biotechnology
		IV	Applied Biotechnology
8.	HMCS	III	Basic Cookery
		IV	Basic Hospitality Operation
9.	MATHS	III/IV	Latex
		III/IV	Mathematical for Competitive Exams
10.	PHYSICS	III/IV	Physics in Everyday Life
		III/IV	Energy Physics
11.	TAMIL	III	Tamilar Katida kalai
		IV	Tamil neri valipatiyal
12.	COMPUTER SCIENCE & BCA	III	Fundamentals of Information Technology Office automation
		IV	Programming in C++, Web Designing
13.	MICRO BIOLOGY	III	General Hygienic and Sanitary Practices, Microbes in Daily Life, Corporate Microbiology
		IV	Principles of Bio Instrumentation, Mushroom Culture
14.	CHEMISTRY	IV	Polymer & Plastics

## **DISCIPLINE**

The institution moves on the four wheels of Discipline, Sound Education, Sports and Service. Discipline is the primary aim of this institution and students are expected to adhere to it. The teaching and non-teaching staff and the students of the college are instructed to follow strict discipline. In the college, each class room features public address system, which helps to begin the day with invocation. The latecomers are assigned to spend one hour in the library after college hours and this practice reduces the number of late comers.

## **COUNSELLING**

Dr. Pearl Kittu, counsellor of the college provides counselling to the Staff members and Students

## **REMEDIAL AND COACHING**

The college conducts remedial classes for the slow learners in the subjects English, Maths, Computer Science and Accountancy.

## **SELVAM ENGLISH LANGUAGE FORUM**

‘SELF’ is a scheme of staff working to Improve the Communication skills of our students. They regularly conduct competitive and aptitude exams. They give training to improve personality skills to face interviews.

## **LANGUAGE LAB**

In Language Lab, We provide enough facilities & training to improve the skills of our students in phonetics, audio and video visuals. We expect the students to become competent to speak better in english.

## **EXAMINATION CELL**

There is a vibrant exam cell which conducts CIA tests, model exam and Semestar exams. It also conducts exams of various university distance education programmes.

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

IQAC is formed to monitor the quality parameters in Selvamm Arts and Science College. The cell takes care of the following: use of modern teaching aids, laboratory manuals,

innovative teaching practices, special classes for slow learners, syllabus coverage, laboratory records, attendance of students, Micro-Quality Circle meeting, mini projects by students, industrial internship undergone by students, guest lectures arranged, industrial visits carried out and student's performance records.

## **RESEARCH**

Research forms an integral part of the education programme of the institution. Scientific inquiry includes basic and applied research. Writing a thesis/dissertation inculcates in the candidate the basic elements of planning. These are the basis of advance in scientific thought or problem management. The candidates also undergo a short training course in general research methodology and bio-statistical methods in research.

'Selvamm Research Association (SRA)' releases Research Magazines periodically. Conducting research on various fields in science, has a direct and indirect bearing on lab to land skill. The School of Arts carry on the research in collaboration with other institutions like the Management Institutes, Universities, Financial Institutions, Corporate Bodies, and Professional Institutes at National and International level.

## **LIBRARY**

Library is the nerve center of an educational institution. The college is building up a well-equipped library accommodated in a two-tiered separate wing in the first floor of the Arts Block. About 18540 books, 45 Journals, 56 magazines, 2415 projects and 1400 E-resources are stocked in the upper berth with reference facility for the PG students. The lower berth is meant for reading and reference purposes. The library also has a video cassette section. The library is kept open from 9.00 a.m. to 6.00 p.m. on all the working days. Some departments have their own library, consisting of textbooks for ready reference which are used both by the staff and the students.

## **BOOK BANK**

To reduce the financial strains of the poor students, a book bank consisting of texts and reference books has been established which could be made use by a student by borrowing books at a nominal fee as service charge and use them for a semester. It is a boon to the underprivileged students.

## **EMPOWERING RURAL PEOPLE (ERP)**

Empowering Rural People, an extension unit which functions from the academic year 2011-2012, after becoming autonomous. All the fourteen departments have adopted 14 villages near by the college campus. It is a compulsory programme (Part-V) for all the PG and UG students. A PG student must render his service for 60 hours in the adopted village, apart from the class hours during the second and Third semesters. A UG student must render 80 hours of service in the adopted village, apart from the class hours from the second semester to fifth semester. The students are grouped and given tasks depending on the village needs.

The main objective is to impart the student's subject knowledge and skills towards the betterment of the neighbourhood communities. The youth work for the total development of the communities in partnership with them by utilizing local resources. The ultimate goal is in the long-term effect of the service learning in the students, which generates the leadership quality that influences him/her later.

The college makes an effort to shape its youth. The outreach programme, ERP, is an attempt to create responsible citizens into the existing educational system to help the needy society in general and youth in particular.

### **The ERP is expected to:**

- Create awareness of realities in rural life.
- Serve rural communities by establishing close link.
- Help rural communities to utilize their own resources.
- Identify their local/regional problems and solve them.

## **Opportunities**

- To interact with rural people.
- To identify operative forces in the society.
- To be aware of their strength and skill.
- To understand the values of communities.
- To gain matured human qualities.
- To be concerned and committed.

## **ENTREPRENEUR CELL**

In Placement cell, every effort is carried out diligently to impart relevant training in order to enable all our students to become employable graduates.

In the changing times, The nation and the industries expect competent graduates. The cell, with the coordination from all the departments regularly conducts programmes to impart soft skills to students with respect to communication skill, preparation to group discussions and interview.

Eminent experts are invited from various reputed industries / institutions to train and prepare the students to meet the demands of the job market. More than 400 students of our college have been successfully placed in various reputed software companies, financial service and in reputed educational institutions.

The Cell actively coordinates with various institutions / industries through industry-institution interaction & MoU to enable our students to become industry ready and get 100 percent placement.

## **DAILY A GOOD DEED**

Our inspiration for this scheme stems from our conviction that service to the poor is service to God. We inculcate this spirit in our students. The habit of service to the diseased, the destitute, the unwanted and the needy. To realize this ideal, a movement called Daily A Good Deed (DGD) has been launched in our college from 1st January 2007. As part of the movement, the staff and students of a department perform 'Daily A Good Deed' on all the seven days of the week, including holidays. Visiting and donating articles and food items to the inmates of the orphanages,



homes for the aged and physically challenged patients in Govt. hospitals and cleaning temple premises, planting tree saplings, teaching mushroom cultivation and manufacturing vermicompost are some of the services we render. The staff and students also undertake awareness campaigns regarding the eradication of child labour, the importance of rain water harvesting, sanitation, personal hygiene, road safety, evil effects of pollution and the need for environmental protection.

### **SSSS (SELVAM STUDENTS SERVICE SCHEME)**

A committee of students has been constituted to procure stationery items and sell them to the campus community at a marginal profit, under the guidance and supervision of one staff member. In this way, our students get the twin benefits of acquiring experiences in selling and buying things at nominal price.

### **FREE NOON MEAL SCHEME**

Some of the students are not able to afford their noon meal due to their poverty. In order to quench their hunger, the college provides free noon meal to the poor students. They are identified and recommended by the Head of the Departments. The College offers free noon-meal to many students on all the working days.

### **MEDICAL INSURANCE**

From 2007-2008, medical insurance has been made compulsory for all the students of the college. In case a student meets with a fatal accident, his/her father/mother will be paid Rs. 50,000. If a student finds himself/herself at cross roads in the event of his/her earning parent meeting with fatal accident or disability resulting in loss of total income, financial support to the student will be provided to continue and complete the education in the college.

## **BIOTECH PARK**

Medicinal plants of common and rare occurrence are maintained in the Park. Nearly 200 plants are nurtured. A shade house has been maintained to preserve rare plants and also for hardening them. Mushroom cultivation and Vermicomposting have been done in the park. Now the park also includes nearly 10 tanks of Azolla cultivation and six tanks of Spirulina cultivation. These are utilized to give training programme for Women Self Help groups.

## **NSS**

Four hundred students are enrolled as members in the four N.S.S. Units. Each member has to maintain a record of his/her regular and special camp activities, based on which certificates are issued. In the past five years the volunteers have rendered various yeoman services like laying roads, building toilets, cleaning temple premises, constructing rain water harvesting tanks, donating blood and creating awareness about the evils of AIDS, illiteracy and dowry system.

## **NATURE CLUB**

This club was started in the academic year 2007-08 to inculcate an appreciation for nature among young people through a participatory approach. This club arranges environmental awareness programme for our active student communities at Anglade Institute of Natural History, Shenbaganur, Kodaikanal. Since June 2007, the students are actively participating in this awareness and action programmes.

## **COMPETITION**

We are preparing the students for the competitions like on stage programmes, non stage programmes, poem writing, essay writing, speech, drawing and so on. The competitions are conducted by the philanthropic organization. The winners are appreciated to do so.

## **LAB TO LAND**

Man is a social animal and he is accountable to the society. To help the farmers and workers in the villages, who wallow in poverty, ignorance and illiteracy, the knowledge of the students learnt in the classes, library and labs are used to benefit them.

Our staff and students visit the villages and serve them by repairing the electronic devices free of cost, testing and reporting the quality of the soil and water to guide for the next crops and recommending the manures, identifying the blood group of the villagers with reports.

## **HOSTELS**

Separate hostels for men and women students are run on the campus itself. An establishment charge of Rs. 10,000/- is charged for an ordinary room for the whole year. Bath attached rooms are also available on extra charge. Messes on dividing systems are run which provide the inmates with wholesome food.

## **SPORTS AND GAMES**

A sound mind can exist only in a sound body. So sports and games are given equal importance like curricular activities. Separate free sports hostels for men and women sports persons are run by the management. Our college has very good sports facilities like 400 mts running track, gymnasium and playgrounds for conducting sports and games. Our college has separate coaches for athletics and games. Our college has been winning for the past ten years individual and overall championship trophies in athletics organized by the Periyar University.

## **TRANSPORT FACILITY**

The College provides free transport facility with safe and secure transport facility through 55 buses for the staff and students. The buses are connecting nearly seven hundred villages in the four districts of Namakkal, Salem, Trichy and Karur by plying roughly 70km each from the college.

## **DISTANCE EDUCATION**

Selvamm College acts as a center for PRIDE (Periyar University Distance Education). The students are given chance to join in these courses and can get dual degrees along with their regular degree. In addition to this, the college acts as the Examination Centre for Annamalai, Madras and Periyar Universities.

## **RULES AND REGULATIONS**

All the students have to strictly follow the rules and regulations laid here under for their discipline and development. Violation will entail penal action.

### Attendance and Leave

1. Classes are conducted everyday for six periods, from 9.30 am to 4.00 pm.
2. Attendance will be taken by the staff members at the commencement of each period.
3. A student who is not present in the lecture hall when the attendance is taken will lose the attendance for that session.
4. Students shall be regular in attendance and they are expected to be punctual.
5. No student will be admitted into the lecture hall if he/she is late by more than ten minutes.

6. Late comers are liable to be fined and they will be admitted into the lecture hall only after getting the written permission from the Principal / Vice-Principal / HoD concerned.
7. The record of attendance of each student will be put on the Notice Board in the first week of every month.
8. A minimum of 75% attendance is required to appear for the University Examination.
9. If a student secures less than 65% attendance, he/she has to apply to the University for re-admission and then complete the Course.
10. Discrepancies in the attendance entries, if any, should be reported by the student to the respective HoD through the mentor.
11. Leave of absence will be permitted only for valid reason, that too with the prior approval of the HoD.
12. A student on medical leave must produce the Medical Certificate along with the leave application duly signed by the parent/guardian when he/she rejoins the class.
13. Irregular attendance, habitual late coming, disobedience, disrespect to the staff or the higher authorities and immoral behaviour will be viewed very seriously and dealt with accordingly.
14. Students are required to keep the lecture halls and premises neat and tidy.
15. Students should wear the ID card on the campus.
16. Organizing meetings, entertainments and collecting money for any purpose on the campus without the prior, written permission of the Principal are strictly prohibited.
17. Students are expected to read the notices put on the notice boards carefully everyday.

18. Ragging is prohibited and it is punishable and may result in expulsion/suspension/fine/legal action.
19. All the students are expected to be on the college premises during the working hours from 9.30 am to 4.00 pm.
20. The Principal has the right to ask any student to leave the college and issue the Transfer Certificate at any time during the course of the year on the grounds of indiscipline, unauthorized absence, malpractice and any other action that may bring disrepute to the college.
21. Certificates (Transfer, Conduct, Bonafide, etc.) will be issued within 24 hours after the submission of the application.

### **A WORD TO THE PARENTS**

It is the joint responsibility of the parents and the staff to shape the character and behaviour of the students. Parents are requested to extend their total co-operation to the staff and the college authorities by ensuring that their sons/daughters maintain regularity, punctuality and discipline.

Parents will be informed periodically about the attendance, performance and behaviour of their wards as and when the need arises.

The Principal must be notified promptly by the parent/guardian in case of any change of address. When their wards discontinue their studies, the Principal must be notified of the same within two weeks.

Parents are welcome to meet the Mentors on any working day and discuss freely such issues concerning their wards.

## **LIBRARY RULES**

1. The library functions on all the working days between 9.00 am to 6.00 pm.
2. Library access cards are issued to students, UG Students can take 2 books, PG Students can take 3 books and M.Phil Scholars can take 4 books.
3. Books will be issued only by access cards.
4. The UG and the PG students are allowed to retain the books for 13 days and 20 days respectively.
5. Books should be returned on or before the due date specified on the slip of the books issued. For some reasons, if the books couldn't be returned on the due date, they are to be returned with a charge of Rs. 1 per day.
6. The student is responsible for the books borrowed by him/her.
7. Tampering and underlining in the books in any form is forbidden.
8. Any damage to the library books or loss should be made good by paying the current replacement cost.

## **A WORD TO THE STUDENTS**

1. Student's behaviour, not only on the college premises but also in public places like theatres and bus stands should be such that it does not impair the name of the college.
2. Ragging in any form is prohibited by the college and by the Government.
3. The students are advised never to talk ill of other communities or religions.

## **RAGGING**

Ragging is a non-bailable offence. Do not indulge in ragging.

## **CELL PHONES**

The use of cell phones by students inside the campus is strictly prohibited.

If any student is found using or possessing a mobile inside the campus, the mobile will be confiscated and a suitable action will be imposed and the mobile will be handed over to the parent/guardian.

## **DRESS CODE**

In order to maintain the tradition of our country. The students are advised to wear ordinary dresses. T-Shirt and Jeans are strictly prohibited in college campus.

## **SMS**

The examination results are sent to the students or parents mobile individually. By this way the results are easily seen by the students as well as parents.

The absentees are informed to their parents by the SMS by 11.30am. So that the welfare of the students are protected.

## **CANTEEN**

In order to provide tasty foods and snacks, canteen functions very well. The foods and snacks are sold at low cost.



கல்லூரி விதிமுறைகள் :

மாணவ, மாணவிகள், தங்களின் ஒழுக்கம், பண்பாடு, சுயமேம்பாடு கருதி கீழ்க்காணும் விதிமுறைகளை தவறாது கடைபிடிக்க வேண்டும்.

வருகைப்பதிவும், விடுமுறையும் :

1. வகுப்புகள் காலை 9.30 க்குத் துவங்கி மாலை 4.00-க்கு முடிவடைகிறது.
2. ஆறு பாடவேளைகளுடன் வகுப்புகள் நடைபெறும்.
3. ஒவ்வொரு பாடவேளையும் அந்தந்த பாடவேளைக்குரிய உதவிப் பேராசிரியர்களால் மாணக்கர்களின் வருகைப்பதிவு மேற்கொள்ளப்படும்.
4. காலையிலோ, மாலையிலோ ஒரு பாடவேளையில் வருகைப்பதிவு மேற்கொள்கையில் மாணவர் அந்தப் பாடவேளையில் வருகைபுரிய தவறினால் அவர் அந்த பகுதியே முழுவதும் வருகைப்பதிவை இழக்க நேரிடும்.
5. மாணவ, மாணவிகள் தினந்தோறும் கல்லூரிக்குத் தவறாது உரிய நேரத்தில் வருகை புரிவது அவசியம்.
6. கல்லூரிக்குத் தாமதமாக வருபவர்கள், முதல்வர் (அ) துணைமுதல்வர்கள் (அ) உரிய துறைத்தலைவர் ஆகியோரின் அனுமதி பெற்ற பின்னரே வகுப்பறைக்குள் செல்ல அனுமதிக்கப்படுவர்.
7. ஒரு மாணவனோ, மாணவியோ தொடர்ந்து மூன்று நாட்களுக்குத் தாமதமாக வந்தால் பொறுப்பாசிரியர் வழி உரிய துறைத்தலைவரையோ, துணை முதல்வர்களையோ, முதல்வரையோ பெற்றோர்களுடன் சந்திக்க வேண்டும்.
8. மாணவர்கள் வருகைப்பதிவு குறித்த அறிக்கை ஒவ்வொரு மாதத்தின் முதல் வாரத்தில் தகவல் பலகையில் தெரிவிக்கப்படும்.
9. பல்கலைக்கழகத் தேர்வு எழுவதற்கு 75% வருகைப்பதிவு அவசியம். 75% க்கும் குறைவாக இருப்பின் அபராதத் தொகை செலுத்த வேண்டி வரும்.
10. 65% வருகைப்பதிவிற்கும் குறைவானவர்கள், பல்கலைக்கழகத்தில் மறுசேர்க்கை பெற வேண்டும். இல்லாவிடில் கல்வியைத் தொடர முடியாது.
11. வருகைப்பதிவில் ஏதேனும் குளறுபடி இருப்பின் வகுப்பாசிரியர் (அ) துறைத்தலைவரை அணுக வேண்டும்.
12. மாணவ, மாணவிகள் மருத்துவ விடுப்பனை எடுக்க நேரிட்டால் மீண்டும் கல்லூரிக்கு வரும்பொழுது மருத்துவ சான்றிதழ் பெற்று வர வேண்டும்.

13. மாணவர்கள் வருகைப்பதிவேட்டை தீருத்துவது, தொடர்ந்து காலதாமதமாக வருவது ஆசிரியர்கள் அல்லது மேல் அலுவலர்களிடம் ஒழுக்க குறைவாக நடந்து கொள்வது, மரியாதைக் குறைவு. நேர்மையற்ற செயல்பாடுகள் இருப்பின் கடுமையாக தண்டிக்கப்படுவர்.
14. ஒரு வகுப்பில் உள்ள வருகைப்பதிவேடு தொலைந்து போனால் அந்த வகுப்பில் உள்ள மாணவர்களே பொறுப்பு.
15. பண்பாட்டை சீர்குலைக்கும் வகையில் மாணவ, மாணவிகள் ஆடை அணிந்து வருவது கூடாது.
16. ஆண்டு விழா, கலைத்திருவிழா, மற்ற நாட்களிலோ முதல்வரின் அனுமதி இன்றி வெளிமாணவர்களை கூட்டி வருதல் கூடாது.

**பேருந்து ஒழுக்கம் :**

மாணவர்கள் பேருந்தில் பயணிக்கும் பொழுது அமைதி, ஒழுக்கம் ஆகியவற்றை கடைபிடிப்பது மிகவும் அவசியம்.

**பெற்றோர்களுக்கு ஒரு வார்த்தை...**

மாணவர்கள் ஒழுக்கம், காலந்தவறாமை, வருகைப்பதிவு முதலியவற்றிற்கு வகுப்பாசிரியருடன் பெற்றோர்களும் ஒத்துழைக்க வேண்டும். மாணவர்கள் நடத்தை மேம்பட இது அவசியம்.

மாணவர்களின் நடவடிக்கைகள் தேர்வு முடிவுகள் ஆகியன வகுப்பாசிரியர்களால் பெற்றோர்களுக்கு உரிய காலத்தில் தெரிவிக்கப்படும். பெற்றோர்கள் வகுப்பாசிரியரை சந்திக்க அறிவுறுத்தப்படுகின்றனர்.

விடாயம் மாற்றம் இருப்பின் முதல்வருக்கு உடனே தெரியப்படுத்த வேண்டும். மாணவர் கல்வியைத் தொடர முடியவில்லை எனின் பெற்றோர்கள் மாணவர் கல்லூரியை விட்டு நின்ற இருவாரத்திற்குள் முதல்வருக்கு தெரியப்படுத்த வேண்டும்.

மாணவர் முன்னேற்ற நடவடிக்கைகளுக்காக பெற்றோர் வகுப்பாசிரியரை, கல்லூரிப் பணிநாளில் சந்திப்பதும், அறிந்து கொள்வதும் வரவேற்கப்படுகிறது.

மாணவர்கள் பருவக்கட்டணம் செலுத்த வேண்டிய தவணைத்தேதிகள் இறுதியில் குறிப்பிடப்பட்டுள்ளன.

மாணவர்கள் வகுப்பிற்கு வராத தினத்தன்று குறுஞ்செய்தி மூலம் தகவல் காலை 11.30க்குள் அனுப்பப்படுகிறது.

### **CIA Test – I**

#### ***Odd***

19-07-17 WED  
20-07-17 THU  
21-07-17 FRI

#### ***Even***

11-01-18 THU  
12-01-18 FRI  
13-01-18 SAT

### **CIA Test – II**

#### ***Odd***

06-09-17 WED  
07-09-17 THU  
08-09-17 FRI

#### ***Even***

01.03.18 THU  
02.03.18 FRI  
03.03.18 SAT

### **Model Exam**

#### ***Odd***

03-10-17 TUE  
04-10-17 WED  
05-10-17 THU  
06-10-17 FRI  
09-10-17 MON  
10-10-17 TUE

#### ***Even***

22.03.18 THU  
23-03-18 FRI  
24-03-18 SAT  
26-03-18 MON  
27-03-18 TUE  
28-03-18 WED

Results of the semester examinations will be forwarded to the parents / guardians of the students to take corrective actions, in case of poor performance of their wards.

# JUNE 2017

1 THU		DGD	
2 FRI		HM	
3 SAT			
4 SUN			
5 MON	A1	PE	College Reopens for Senior Classes. World Environment Day
6 TUE	B2		
7 WED	C3		
8 THU	D4		
9 FRI	E5		
10 SAT			
11 SUN			
12 MON	F6		CO
13 TUE	A7		
14 WED	B8	First UG classes begin	
15 THU	C9		
16 FRI	D10		

Every duty is holy and devotion to duty is the highest form of worship of God.

Arise: Awake: and stop not till the goal is reached

- Swami Vivekananda

# JUNE 2017

17 SAT			Remedial Class (1)
18 SUN		CO	Fathers' Day
19 MON	E11		
20 TUE	F12		
21 WED	A13		International Yoga Day
22 THU	B14	CA	
23 FRI	C15		
24 SAT			Remedial Class (2)
25 SUN			
26 MON			Ramzan - Holiday
27 TUE	D16		
28 WED	E17	MA	
29 THU	F18		
30 FRI	A19		

Try to learn something about everything and everything about something.  
 - Thomas Huxley

# JULY 2017

1 SAT		MA	Remedial Class(3)	
2 SUN				
3 MON	B20	MB	Last Date for 1 <sup>st</sup> Term Fee for - II UG, I PG Classes begin	
4 TUE	C21			
5 WED	D22			
6 THU	E23			
7 FRI	F24			
8 SAT			Remedial Class(4)	
9 SUN				
10 MON	A25		BT	
11 TUE	B26			World Population Day
12 WED	C27			
13 THU	D28			
14 FRI	E29			
15 SAT		Remedial Class(5), World Youth Skill Day		
16 SUN				

Education is the passport to the future, for tomorrow belongs to those who prepare for it today

# JULY 2017

17 MON	F30	CH	
18 TUE	A31		
19 WED	B32		CIA Test - 1
20 THU	C33		CIA Test - 1
21 FRI	D34		CIA Test - 1
22 SAT			Remedial Class(6)
23 SUN			
24 MON	E35	TA	
25 TUE	F36		
26 WED	A37		
27 THU	B38		
28 FRI	C39		
29 SAT			Remedial Class(7), World Tiger Day
30 SUN			
31 MON	D40	PH	

Don't limit a child to your own learning, for he was born in another time

- Rabindranath Tagore

# AUGUST 2017

1 TUE	E41		
2 WED	F42		
3 THU	A43		
4 FRI	B44	PH	Last Date for 1 <sup>st</sup> Term Fee for - I UG & I PG
5 SAT			Remedial Class (8)
6 SUN			Hiroshima Day
7 MON	C45	CS	Raksha Bandhan
8 TUE	D46		World Senior Citizen's Day
9 WED	E47		Quit India Day
10 THU	F48		
11 FRI	A49		
12 SAT			Remedial Class (9)
13 SUN			
14 MON		EC	Krishna Jayanthi - Holiday
15 TUE			Independence Day - Holiday
16 WED	B50		

Education is the most powerful weapon which you can use to change the world

- Nelson Mandela



# AUGUST 2017

17 THU	C51	EC	
18 FRI	D52		
19 SAT			World Humanitarian Day
20 SUN			
21 MON	E53	EN	
22 TUE	F54		
23 WED	A55		
24 THU	B56		
25 FRI			Vinayaka Chathurthi - Holiday
26 SAT			
27 SUN			
28 MON	C57	BB	
29 TUE	D58		National Sports Day
30 WED	E59		
31 THU	F60		

You cannot open a book without learning something

- Confucius

# SEPTEMBER 2017

1 FRI	A61	BB	
2 SAT			Bakrid - Holiday
3 SUN			
4 MON	B62	HM	Last Date for 2 <sup>nd</sup> Term Fee for - III UG & II PG
5 TUE	C63		Teacher's Day - Feast of Mother Teresa
6 WED	D64		CIA Test - II
7 THU	E65		CIA Test - II
8 FRI	F66		CIA Test - II
9 SAT			
10 SUN			World First Aid Day
11 MON	A67		PE
12 TUE	B68		
13 WED	C69		
14 THU	D70		
15 FRI	E71		
16 SAT		World Ozone Day	

The roots of education are bitter, but the fruit is sweet

- Aristotle

# SEPTEMBER 2017

17 SUN		PE	
18 MON	F72	CO	World Scientists Day
19 TUE	A73		
20 WED	B74		
21 THU	C75		World Peace Day
22 FRI	D76		
23 SAT			
24 SUN			
25 MON	E77		CA
26 TUE	F78	Deaf and Dumb Day	
27 WED	A79	World Tourism Day	
28 THU	B80		
29 FRI		Ayutha Pooja - Holiday	
30 SAT		Vijaya Dasami - Holiday / Mid-year Accounts Closing	

Learn as much by writing as by reading

- Lord Acton

# OCTOBER 2017

1	SUN		CA	Moharam - Holiday
2	MON		MA	Mahatma Gandhi Jayanthi - Holiday
3	TUE	C81		Model Exam, Last date for 2 <sup>nd</sup> Term Fee for II UG
4	WED	D82		Model Exam, World Animal Welfare Day
5	THU	E83		Model Exam
6	FRI	F84		Model Exam
7	SAT			
8	SUN			
9	MON	A85		MB
10	TUE	B86	Model Exam, World Mental Health Day	
11	WED	C87		
12	THU	D88		
13	FRI	E89		
14	SAT			
15	SUN			
16	MON	F90		

"If you're not willing to learn, no one can help you, If you're determined to learn, no one can stop you"

# OCTOBER 2017

17 TUE	A91	DT	
18 WED			Deepavali - Holiday
19 THU	B92		
20 FRI	C93		
21 SAT			
22 SUN			
23 MON		CA	Semester Exams Begin
24 TUE			
25 WED			
26 THU			
27 FRI			
28 SAT			
29 SUN			
30 MON		TA	
31 TUE			National Unity Day / World Savings Day

As long as I'm learning something, I figure I'm OK - It's a decent day

- Henter S. Thompson

# NOVEMBER 2017

1	WED		
2	THU		
3	FRI	TA	Last Date for 2 <sup>nd</sup> Term Fee For - I UG & I PG
4	SAT		
5	SUN		
6	MON		
7	TUE	PH	
8	WED		
9	THU		
10	FRI		
11	SAT		National Education Day
12	SUN		
13	MON		
14	TUE	CS	Children's Day
15	WED		
16	THU		

"Some of the brightest minds in the country can be found in the last benches of the classroom"

- Dr A.P.J. Abdul Kalam

# NOVEMBER 2017

17 FRI			
18 SAT		CS	
19 SUN			World Men's Day
20 MON			
21 TUE			
22 WED			
23 THU		EC	
24 FRI			
25 SAT			
26 SUN			National Law Day
27 MON			
28 TUE		EN	
29 WED	A1		Even Semester Begins
30 THU	B2		

I am always ready to learn, although I do not always like being taught

- Winston Churchill

# DECEMBER 2017

1	FRI			Milad – Un – Nabi - Holiday, World Aids Day
2	SAT			Remedial Class (1)
3	SUN		EN	World Differently Abled Day
4	MON	C3		Last Date for 1 <sup>ST</sup> Term Fee for - III UG & II PG
5	TUE	D4		World Soil Day
6	WED	E5		
7	THU	F6	BB	
8	FRI	A7		Plastic Free Day
9	SAT			Remedial Class (2)
10	SUN			
11	MON	B8		UNICEF Day
12	TUE	C9		
13	WED	D10	HM	
14	THU	E11		World Energy Conservation Day
15	FRI	F12		
16	SAT			Remedial Class (3)

Education is a gift that none can take away



# DECEMBER 2017

17 SUN		HM	
18 MON	A13	PE	
19 TUE	B14		
20 WED	C15		
21 THU	D16		
22 FRI	E17		
23 SAT			Farmer's Day, Remedial Class (4)
24 SUN			National Consumers Day
25 MON			Christmas-Holiday
26 TUE	F18	CO	
27 WED	A19		
28 THU	B20		
29 FRI	C21		Last Date for 1 <sup>ST</sup> Term Fee for - II UG Class
30 SAT			Remedial Class (5)
31 SUN			

Don't watch the clock ; do what it does. keep going

- Sam Levenson

# JANUARY 2018

1	MON		CA	New Year Day - Holiday
2	TUE	D22		
3	WED	E23		
4	THU	F24		
5	FRI	A25		
6	SAT	B26		
7	SUN			
8	MON	C27	MA	Swami Vivekanandar Birthday
9	TUE	D28		
10	WED	E29		
11	THU	F30		CIA Test - I
12	FRI	A31		CIA Test - I
13	SAT	B32		CIA Test - I
14	SUN			Bogi – Holiday
15	MON		MB	Pongal - Holiday
16	TUE			Thiruvalluar Day - Holiday

Education is not preparation for life; Education is life itself

- John Dewey

# JANUARY 2018

17 WED		MB	Ulavar Thirunal – Holiday
18 THU	C33		
19 FRI	D34		
20 SAT			Remedial Class (6)
21 SUN			
22 MON	E35	BT	
23 TUE	F36		Netaji Subash Chandra Bose's Birth Anniversary
24 WED	A37		
25 THU	B38		
26 FRI			Republic Day - Holiday
27 SAT			
28 SUN			
29 MON	C39	CH	
30 TUE	D40		World Leprosy Eradication Day & Martyr's Day
31 WED	E41		

If you can dream it, you can do it

- Walt Disney

# FEBRUARY 2018

1 THU	F42	CH	
2 FRI	A43		
3 SAT	B44		Last Date for 1 <sup>ST</sup> Term Fee for - I UG & I PG
4 SUN			
5 MON	C45	TA	
6 TUE	D46		
7 WED	E47		
8 THU	F48		
9 FRI	A49		
10 SAT			Remedial Class (7)
11 SUN		College Founder's Day	
12 MON	B50	PH	
13 TUE	C51		Maha Sivarathri
14 WED	D52		
15 THU	E53		
16 FRI	F54		

"I never teach my pupils, I only provide the conditions in which they can learn"

- Albert Einstein

# FEBRUARY 2018

17 SAT			Remedial Class (8), Ramakrishna Jayanthi
18 SUN		BB	
19 MON	A55		
20 TUE	B56		World Day of Social Justice
21 WED	C57		International Mother Language Day
22 THU	D58		
23 FRI	E59		
24 SAT			Remedial Class (9)
25 SUN		HM	
26 MON	F60		
27 TUE	A61		
28 WED	B62		National Science Day
		PE	

Good, better, best. never let it rest. Till your good is better and your better is best  
 - St. Jerome

# MARCH 2018

1 THU	C63	EC	CIA Test - II
2 FRI	D64		CIA Test - II
3 SAT	E65		CIA Test - II
4 SUN			World Helping Day
5 MON	F66	EN	
6 TUE	A67		
7 WED	B68		
8 THU	C69		
9 FRI	D70		
10 SAT			Remedial Class (10)
11 SUN			
12 MON	E71	BB	
13 TUE	F72		
14 WED	A73		
15 THU	B74		World Customer Rights Day
16 FRI	C75		

A child without education, is like a bird without wings

- Tibetan proverb

# MARCH 2018

17 SAT			
18 SUN		BB	Telugu New Year - Holiday
19 MON	D76	HM	
20 TUE	E77		
21 WED	F78		World Forestry Day
22 THU	A79		Model Exam, World Water Day
23 FRI	B80		Model Exam
24 SAT	C81		Model Exam
25 SUN			
26 MON	D82	PE	Model Exam
27 TUE	E83		Model Exam
28 WED	F84		Model Exam
29 THU			Mahavir Jayanathi - Holiday
30 FRI			Good Friday - Holiday
31 SAT			Bank Overall Accounts Closing

Always do your best. What you plant now, you will harvest later

- Og Mandino

# APRIL 2018

1	SUN		PE	Bank's Holiday, Easter
2	MON	A85	CO	Last Date for 2 <sup>nd</sup> Term Fee for - I UG & I PG
3	TUE	B86		
4	WED	C87		
5	THU	D88		
6	FRI	E89		
7	SAT			World Health Day
8	SUN			
9	MON	F90		CA
10	TUE		World Homeopathy Day	
11	WED			
12	THU			
13	FRI			
14	SAT		Tamil New year - Holiday, Dr. Ambedkar Birthday	
15	SUN			
16	MON		MA	

Children must be taught how to think, not what to think

- Margaret Mead



# APRIL 2018

17 TUE		MA	
18 WED			World Heritage Day
19 THU			
20 FRI			
21 SAT			Civil Services Day
22 SUN			World Earth Day
23 MON		MB	World Book and Copyright Day
24 TUE			Women's Political Empowerment Day
25 WED			
26 THU			
27 FRI			
28 SAT			
29 SUN			
30 MON		BT	Bhuddha Purnima

Optimism is the faith that leads to achievements. Nothing can be done without hope and Confidence.

- Helen Kellar

# MAY 2018

1 TUE		BT	World Labour Day - Holiday
2 WED			World Energy Day
3 THU			Press Freedom Day
4 FRI			
5 SAT			
6 SUN			
7 MON		CH	Rabindranath Tagore Birthday
8 TUE			World Red Cross Day
9 WED			
10 THU			
11 FRI			National Technology Day
12 SAT			
13 SUN			
14 MON		TA	
15 TUE			
16 WED			

Education is a journey not a race

# MAY 2018

17 THU			World Telecommunication Day
18 FRI			
19 SAT			
20 SUN			
21 MON			National Anti - Terrorism Day
22 TUE			International Day for Biological Diversity
23 WED		PH	
24 THU			
25 FRI			
26 SAT			
27 SUN			
28 MON			
29 TUE			
30 WED		CS	
31 THU			

Only I can change my life, no one can do it for me.

- Carol Burnett















Leave Particulars (2017 - 2018) Odd Semester

Leave Required Date (s)		Number of Days	Reason for Leave	Sign. of Parents / Guardian	Sign. of Class - Incharge	Sign. of HoD/VP/ Principal
From	To					

Leave Particulars (2017 - 2018) Even Semester

Leave Required Date (s)		Number of Days	Reason for Leave	Sign. of Parents / Guardian	Sign. of Class - Incharge	Sign. of HoD/VP/ Principal
From	To					

## LIBRARY REFERENCING RECORD

SEMESTER: ODD

Sl. No	Date	Accession No.	Materials Referred Title of the Books/Journal, Author,etc.	Entry Time	Exit Time	Sign. of Library Staff
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## LIBRARY REFERENCING RECORD

SEMESTER: EVEN

Sl. No	Date	Accession No.	Materials Referred Title of the Books/Journal, Author,etc.	Entry Time	Exit Time	Sign. of Library Staff
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**ODD SEMESTER**  
**Late to Classes**

<b>Date</b>	<b>Late Time</b>	<b>HoD / VP / Principal</b>

**EVEN SEMESTER**  
**Late to Classes**

<b>Date</b>	<b>Late Time</b>	<b>HoD / VP / Principal</b>

Date	Notes



Date	Notes

**(2017 – 2018) LAST DATES OF COLLEGE FEE PAYMENT**

CLASS	ODD SEMESTER		EVEN SEMESTER	
	INSTALMENT	DATE (DAY)	INSTALMENT	DATE (DAY)
III UG	01	12.06.2017 (MON)	01	04.12.2017 (MON)
	02	04.09.2017 (MON)	02	05.03.2018 (MON)
II UG	01	03.07.2017 (MON)	01	29.12.2017 (FRI)
	02	03.10.2017 (TUE)	02	28.03.2018 (WED)
I UG	01	04.08.2017 (FRI)	01	03.02.2018 (SAT)
	02	03.11.2017 (FRI)	02	02.04.2018 (MON)
II PG	01	12.06.2017 (MON)	01	04.12.2017 (MON)
	02	04.09.2017 (MON)	02	05.03.2018 (MON)
I PG	01	04.08.2017 (FRI)	01	03.02.2018 (SAT)
	02	03.11.2017 (FRI)	02	02.04.2018 (MON)

JUNE 2017							JULY 2017							AUGUST 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
SEPTEMBER 2017							OCTOBER 2017							NOVEMBER 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		
DECEMBER 2017							JANUARY 2018							FEBRUARY 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28			
31																				
MARCH 2018							APRIL 2018							MAY 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

